

# CONTRACT FILES

<b>AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT</b>				1. CONTRACT ID CODE J - FFP		PAGE OF PAGES 1 of 2	
2. AMENDMENT/MODIFICATION NO. P00021		3. EFFECTIVE DATE <b>AUG 06 2001</b>		4. REQUISITION/PURCHASE REQ.NO.		5. PROJECT NO. (If applicable)	
6. ISSUED BY ASC/ENVK CODE		FA8623		7. ADMINISTERED BY (If other than Item 6)		CODE FA8631	
USAF/AFMC AERONAUTICAL SYSTEMS CENTER BLDG 8 1801 10 TH STREET ROOM 201 WRIGHT-PATTERSON AFB OH 45433-7626 ROSALYN A. JONES (937) 656-4395 X423 rosaly.n.jones@wpafb.af.mil				AF PLANT 42 ASC/DET 1 (AFMC) 2503 EAST AVENUE P PALMDALE CA 93550-2196			
8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code) PYRAMID SERVICES, INC 115 SOUTH FLORIDA AVE ALAMOGORDO NM 88310 (505) 434-0239 OTERO COUNTY COUNTY				<b>MAILING DATE</b>			
				<b>AUG 06 2001</b>			
				X		9A. AMENDMENT OF SOLICITATION NO.	
				X		9B. DATED (SEE ITEM 11)	
CODE OTLA5		FACILITY CODE				10A. MODIFICATION OF CONTRACT/ORDER NO. F33657-99-C-0021	
						10B. DATED (SEE ITEM 13) 28 APR 2000	
<b>11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS</b>							
<input type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers <input type="checkbox"/> is extended, <input type="checkbox"/> is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.							
12. ACCOUNTING AND APPROPRIATION DATA (If required)							
<b>13. THIS ITEM APPLIES ONLY TO MODIFICATION OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.</b>							
(X) A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: ( ) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. ITEM 10A.							
B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).							
X C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF: 52.243-1 Changes -- Fixed Price							
D. OTHER (Specify type of modification and authority)							
E. IMPORTANT: Contractor <input type="checkbox"/> is not, <input checked="" type="checkbox"/> is required to sign this document and return <u>1</u> copies to the issuing office.							
14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.) SUBJECT: Administrative changes to SECTION J, Attachment 1, Performance Work Statement  CHANGE IN PRICE: None. CHANGE IN OBLIGATION: None							
Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.							
15A. NAME AND TITLE OF SIGNER (Type or print) <b>KENNETH S. KACHOLD</b> <b>PROGRAM MANAGER</b>				16A. NAME AND TITLE OF SIGNER (Type or print) <b>GAIL M. PORUMB</b> Contracting Officer			
15B. CONTRACTOR/OFFEROR <i>Kenneth Kachold</i> (Signature of person authorized to sign)		15C. DATE SIGNED <b>1 Aug 2001</b>		16B. UNITED STATES OF AMERICA BY <i>Gail M. Porumb</i> (Signature of Contracting Officer)		16C. DATE SIGNED <b>2 Aug 01</b>	

NSN 7540-01-152-8070

30-105

 PREVIOUS EDITION UNUSABLE  
 ConWrite Version 4.1.2  
 Created 31 Jul 2001 1:53 PM

 STANDARD FORM 30 (REV.10-83)  
 Prescribed by GSA  
 FAR (48 CFR) 53.243

1. Contract F33657-99-C-0021 is hereby amended to incorporate the following changes to Attachment 1, Performance Work Statement (PWS) dated 10 Jul 01. All changes are marked within the PWS with lines/underlines and blue text.

**C-1 General Requirements**

Delete para C-1/1.8.1 Performance of Services during Crisis...  
Replace with new paragraph entitled Emergency Response Plan  
Delete para C-1/1.8.2 Airport Emergency Plan  
Delete para C-1/1.8.3 Natural Disaster Declaration

**C-6 Applicable Publications and Forms under Fire Department Technical References**

Delete PFTI Reg 355-1 from page 21 of 81

**C-6 Security Department Technical References**

Delete PFTI Reg 355-1 from page 27 of 81  
Add AFM 32-4004 Mandatory (M)  
Add DODI 3020.37 Advisory (A)

2. Contract F33657-99-C-0021 is hereby amended to incorporate the following changes to Exhibit A;
- Delete CDRL A003, Crisis Response Plan
  - Delete CDRL A004, Airport Emergency Plan
  - Delete CDRL A005, Natural Disaster Plan
  - Add CDRL A053, Emergency Response Plan

3. As a result of paragraph 1 and 2, the contract is specifically modified:

SECTION J is amended to replace Pages 1-81 of Attachment 1 with the revised pages 1-83, Attachment 1 dated 10 Jul 01 as follows:

<u>ATCH #</u>	<u>TITLE AND DATE</u>	<u>No. of Pages</u>
Exhibit A	Contract Data Requirements List (DD Form 1423) 27 Jul 1999	25
1	Performance Work Statement, 10 Jul 10	83

3. This Supplemental Agreement constitutes a full and equitable adjustment and the Contractor releases the Government from any and all liability under the Contract for further claims or equitable adjustments arising out of or in connection with the changes effected herein.

<b>CONTRACT DATA REQUIREMENTS LIST</b> (2 Data Items)						Form Approved OMB No. 0704-0188															
<small>The public reporting burden for this collection of information is estimated to average 220 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing the burden, to Department of Defense, Washington Headquarters Services, Directorate for Information Operations and Reports (0704-0188), 1215 Jefferson Davis Highway, Suite 1204, Arlington, VA 22202-4302. Respondents should be aware that notwithstanding any other provision of law, no person shall be subject to any penalty for failing to comply with a collection of information if it does not display a currently valid OMB control number. Please DO NOT RETURN your form to the above address. Send completed form to the Government Issuing</small>																					
<b>A. CONTRACT LINE ITEM NO.</b> 0003		<b>B. EXHIBIT</b> A		<b>C. CATEGORY:</b> TDP _____ TM _____ OTHER _____																	
<b>D. SYSTEM/ITEM</b> Service Contractor		<b>E. CONTRACT/PR NO.</b> F33657-99-R-0021		<b>F. CONTRACTOR</b> TBD																	
<b>1. DATA ITEM NO.</b>  A001	<b>2. TITLE OF DATA ITEM</b>  National Agency Check			<b>3. SUBTITLE</b>																	
<b>4. AUTHORITY</b> (Data Acquisition Document No.) N/A		<b>5. CONTRACT REFERENCE</b> PWS Section C-1 Para 1.2.4.2		<b>6. REQUIRING OFFICE</b> ASC/Det 1 Palmdale CA																	
<b>7. DD 250 REQ</b> LT	<b>9. DIST STATEMENT REQUIRED</b>	<b>10. FREQUENCY</b> As Required	<b>12. DATE OF FIRST SUBMISSION</b> Contract Start Date	<b>14. DISTRIBUTION</b>  <table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td rowspan="2" style="width: 40%;">a. ADDRESSEE</td> <td colspan="3">b. COPIES</td> </tr> <tr> <td>Draft</td> <td>Final</td> <td></td> </tr> <tr> <td></td> <td></td> <td>Reg</td> <td>Repro</td> <td></td> <td></td> <td></td> </tr> </table>				a. ADDRESSEE	b. COPIES			Draft	Final				Reg	Repro			
a. ADDRESSEE		b. COPIES																			
	Draft	Final																			
		Reg	Repro																		
<b>8. APP CODE</b>		<b>11. AS OF DATE</b>	<b>13. DATE OF SUBSEQUENT SUBMISSION</b> Not Required																		
<b>16. REMARKS</b>  Format In Accordance with SF FORM 85P,NAC Check  Block 14 Address:     ASC/Det 1 2503 East Ave P Palmdale CA 93550-2196				<b>15. TOTAL</b> ----->     0     1     0																	
				<b>1. DATA ITEM NO.</b>  A002	<b>2. TITLE OF DATA ITEM</b>  Quality Control Plan			<b>3. SUBTITLE</b>													
<b>4. AUTHORITY</b> (Data Acquisition Document No.) N/A		<b>5. CONTRACT REFERENCE</b> PWS Section C-1 Para 1.3		<b>6. REQUIRING OFFICE</b> ASC/Det 1 Palmdale CA																	
<b>7. DD 250 REQ</b> LT	<b>9. DIST STATEMENT REQUIRED</b>	<b>10. FREQUENCY</b> As Required	<b>12. DATE OF FIRST SUBMISSION</b> 30 Days After Post Award Conference	<b>14. DISTRIBUTION</b>  <table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td rowspan="2" style="width: 40%;">a. ADDRESSEE</td> <td colspan="3">b. COPIES</td> </tr> <tr> <td>Draft</td> <td>Final</td> <td></td> </tr> <tr> <td></td> <td></td> <td>Reg</td> <td>Repro</td> <td></td> <td></td> <td></td> </tr> </table>				a. ADDRESSEE	b. COPIES			Draft	Final				Reg	Repro			
a. ADDRESSEE		b. COPIES																			
	Draft	Final																			
		Reg	Repro																		
<b>8. APP CODE</b>		<b>11. AS OF DATE</b>	<b>13. DATE OF SUBSEQUENT SUBMISSION</b> As Changes Occur																		
<b>16. REMARKS</b>				<b>15. TOTAL</b> ----->     5																	
				<b>G. PREPARED BY</b>		<b>H. DATE</b>		<b>I. APPROVED BY</b>		<b>J. DATE</b>  27 Jul 99											

CONTRACT DATA REQUIREMENTS LIST (2 Data Items)										Form Approved OMB No. 0704-0188							
The public reporting burden for this collection of information is estimated to average 220 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing the burden, to Department of Defense, Washington Headquarters Services, Directorate for Information Operations and Reports (0704-0188), 1215 Jefferson Davis Highway, Suite 1204, Arlington, VA 22202-4302. Respondents should be aware that notwithstanding any other provision of law, no person shall be subject to any penalty for failing to comply with a collection of information if it does not display a currently valid OMB control number. Please DO NOT RETURN your form to the above address. Send completed form to the Government Issuing																	
A. CONTRACT LINE ITEM NO.			B. EXHIBIT		C. CATEGORY: TDP _____ TM _____ OTHER _____												
D. SYSTEM/ITEM				E. CONTRACT/PR NO.			F. CONTRACTOR										
1. DATA ITEM NO.		2. TITLE OF DATA ITEM					3. SUBTITLE										
4. AUTHORITY (Data Acquisition Document No.)				5. CONTRACT REFERENCE			6. REQUIRING OFFICE										
7. DD 250 REQ		9. DIST STATEMENT REQUIRED		10. FREQUENCY		12. DATE OF FIRST SUBMISSION		14. DISTRIBUTION									
8. APP CODE				11. AS OF DATE		13. DATE OF SUBSEQUENT SUBMISSION		a. ADDRESSEE		b. COPIES							
										Draft		Final					
										Reg		Repro					
16. REMARKS																	
																15. TOTAL	
1. DATA ITEM NO.		2. TITLE OF DATA ITEM				3. SUBTITLE											
A006		Integrated Record Keeping System Data															
4. AUTHORITY (Data Acquisition Document No.)				5. CONTRACT REFERENCE			6. REQUIRING OFFICE										
				PWS Section C-1 Para 1.9.1			ASC/Det 1 Palmdale CA										
7. DD 250 REQ		9. DIST STATEMENT REQUIRED		10. FREQUENCY		12. DATE OF FIRST SUBMISSION		14. DISTRIBUTION									
LT				As Required		Contract Termination		a. ADDRESSEE		b. COPIES							
8. APP CODE				11. AS OF DATE		13. DATE OF SUBSEQUENT SUBMISSION				Draft		Final					
						As Changes Occur				Reg		Repro					
16. REMARKS  Format in Accordance with Section C-6, Applicable Publications and Forms								CO Det 1		2		1		2			
																15. TOTAL	
G. PREPARED BY				H. DATE		I. APPROVED BY				J. DATE							
										27 Jul 99							

17. PRICE GROUP

18. ESTIMATED  
TOTAL PRICE

17. PRICE GROUP

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TOTAL PRICE

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A. CONTRACT LINE ITEM NO. 0003				B. EXHIBIT		C. CATEGORY: TDP _____ TM _____ OTHER _____							
D. SYSTEM/ITEM Service Contractor				E. CONTRACT/PR NO. F33657-99-R-0021				F. CONTRACTOR					
1. DATA ITEM NO.  A007		2. TITLE OF DATA ITEM  GSA Vehicle Lease Cost Report						3. SUBTITLE					
4. AUTHORITY (Data Acquisition Document No.)				5. CONTRACT REFERENCE PWS C-3 Para 3.1.1.1.				6. REQUIRING OFFICE ASC/Det 1 Palmdale CA					
7. DD 250 REQ LT		9. DIST STATEMENT REQUIRED		10. FREQUENCY Quarterly		12. DATE OF FIRST SUBMISSION 90 Days After Contract Start		14. DISTRIBUTION					
8. APP CODE				11. AS OF DATE		13. DATE OF SUBSEQUENT SUBMISSION Quarterly		a. ADDRESSEE		b. COPIES			
								Draft		Final			
										Reg		Repro	
16. REMARKS  BLK 10 - 10 Days After Close of Quarter								CO/Det 1				1	
15. TOTAL		----->				1							
1. DATA ITEM NO.		2. TITLE OF DATA ITEM				3. SUBTITLE							
4. AUTHORITY (Data Acquisition Document No.)				5. CONTRACT REFERENCE				6. REQUIRING OFFICE					
7. DD 250 REQ		9. DIST STATEMENT REQUIRED		10. FREQUENCY		12. DATE OF FIRST SUBMISSION		14. DISTRIBUTION					
8. APP CODE				11. AS OF DATE		13. DATE OF SUBSEQUENT SUBMISSION		a. ADDRESSEE		b. COPIES			
								Draft		Final			
										Reg		Repro	
16. REMARKS													
15. TOTAL		----->											
G. PREPARED BY				H. DATE		I. APPROVED BY				J. DATE  27 Jul 99			

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<b>A. CONTRACT LINE ITEM NO.</b> 0003				<b>B. EXHIBIT</b>		<b>C. CATEGORY:</b> TDP _____ TM _____ OTHER _____									
<b>D. SYSTEM/ITEM</b> Service Contractor				<b>E. CONTRACT/PR NO.</b> F33657-99-R-0021				<b>F. CONTRACTOR</b>							
<b>1. DATA ITEM NO.</b>  A008		<b>2. TITLE OF DATA ITEM</b>  Procurement Procedures						<b>3. SUBTITLE</b>							
<b>4. AUTHORITY</b> (Data Acquisition Document No.)				<b>5. CONTRACT REFERENCE</b> PWS Section C-5 Para 5.0				<b>6. REQUIRING OFFICE</b> ASC/Det 1 Palmdale CA							
<b>7. DD 250 REQ</b> LT		<b>9. DIST STATEMENT REQUIRED</b>		<b>10. FREQUENCY</b> As Required		<b>12. DATE OF FIRST SUBMISSION</b> 30 Days After Contract Start		<b>14. DISTRIBUTION</b>							
<b>8. APP CODE</b>				<b>11. AS OF DATE</b>		<b>13. DATE OF SUBSEQUENT SUBMISSION</b> As Changes Occur		<b>a. ADDRESSEE</b>		<b>b. COPIES</b>					
												Draft		Final	
										Reg		Repro			
<b>16. REMARKS</b>  Contractor Format Acceptable-Pending AF Acceptance								CO Det 1		3		1		2	
								<b>15. TOTAL</b> ----->							
<b>1. DATA ITEM NO.</b>  A009		<b>2. TITLE OF DATA ITEM</b>  Supply Procedures						<b>3. SUBTITLE</b>							
<b>4. AUTHORITY</b> (Data Acquisition Document No.)				<b>5. CONTRACT REFERENCE</b> PWS Section C-5 Para 5.2				<b>6. REQUIRING OFFICE</b> ASC/Det 1 Palmdale CA							
<b>7. DD 250 REQ</b> LT		<b>9. DIST STATEMENT REQUIRED</b>		<b>10. FREQUENCY</b> As Required		<b>12. DATE OF FIRST SUBMISSION</b> 60 Days After Contract Start		<b>14. DISTRIBUTION</b>							
<b>8. APP CODE</b>				<b>11. AS OF DATE</b>		<b>13. DATE OF SUBSEQUENT SUBMISSION</b> As Changes Occur		<b>a. ADDRESSEE</b>		<b>b. COPIES</b>					
												Draft		Final	
										Reg		Repro			
<b>16. REMARKS</b>  Format in Accordance with FAR Part 45, AF Manual 23-110, Volume II, Part II								CO/Det 1		3		1		2	
								<b>15. TOTAL</b> ----->							
<b>G. PREPARED BY</b>				<b>H. DATE</b>		<b>I. APPROVED BY</b>				<b>J. DATE</b>					

<b>17. PRICE GROUP</b>
<b>18. ESTIMATED TOTAL PRICE</b>

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A. CONTRACT LINE ITEM NO. 0003				B. EXHIBIT A			C. CATEGORY: TDP _____ TM _____ OTHER _____								
D. SYSTEM/ITEM Service Contractor					E. CONTRACT/PR NO. F33657-99-R-0021				F. CONTRACTOR						
1. DATA ITEM NO. A010		2. TITLE OF DATA ITEM Equipment and Material Quarterly Report						3. SUBTITLE							
4. AUTHORITY (Data Acquisition Document No.)				5. CONTRACT REFERENCE PWS Section C-5 Para 5.2.1				6. REQUIRING OFFICE ASC/Det 1 Palmdale CA							
7. DD 250 REQ LT		9. DIST STATEMENT REQUIRED		10. FREQUENCY Quarterly		12. DATE OF FIRST SUBMISSION 120 Days After Contract Start		14. DISTRIBUTION							
8. APP CODE				11. AS OF DATE		13. DATE OF SUBSEQUENT SUBMISSION Every Quarter		a. ADDRESSEE		b. COPIES					
								Draft		Final					
								Reg		Repro					
16. REMARKS Contractor Format Acceptable-Pending AF Acceptance								CO/Det 1		2		1		2	
15. TOTAL		----->		2		1		2							
1. DATA ITEM NO. A011		2. TITLE OF DATA ITEM Expended Funds Report						3. SUBTITLE							
4. AUTHORITY (Data Acquisition Document No.)				5. CONTRACT REFERENCE PWS Section C-5 Para 5.2.1.1				6. REQUIRING OFFICE ASC/Det 1 Palmdale							
7. DD 250 REQ LT		9. DIST STATEMENT REQUIRED		10. FREQUENCY Quarterly		12. DATE OF FIRST SUBMISSION 120 Days After Contract Start		14. DISTRIBUTION							
8. APP CODE				11. AS OF DATE		13. DATE OF SUBSEQUENT SUBMISSION Every Quarter		a. ADDRESSEE		b. COPIES					
								Draft		Final					
								Reg		Repro					
16. REMARKS Contractor Format Acceptable-Pending AF Acceptance								CO/Det 1		1		1		1	
15. TOTAL		----->		1		1		1							
G. PREPARED BY				H. DATE		I. APPROVED BY				J. DATE					

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D. SYSTEM/ITEM Service Contractor				E. CONTRACT/PR NO. F33657-99-R-0021				F. CONTRACTOR							
1. DATA ITEM NO. A012		2. TITLE OF DATA ITEM Property Accounting and Management Procedures						3. SUBTITLE							
4. AUTHORITY (Data Acquisition Document No.)				5. CONTRACT REFERENCE PWS Section C-5 Para 5.2.1.2				6. REQUIRING OFFICE ASC/Det 1 Palmdale CA							
7. DD 250 REQ LT		9. DIST STATEMENT REQUIRED		10. FREQUENCY As Required		12. DATE OF FIRST SUBMISSION 60 Days After Contract		14. DISTRIBUTION							
8. APP CODE				11. AS OF DATE		13. DATE OF SUBSEQUENT SUBMISSION As Changes Occur		a. ADDRESSEE		b. COPIES					
								Draft		Final					
								Reg		Repro					
16. REMARKS Format in Accordance with FAR Part 45-Pending AF Acceptance								CO/Det 1		1		1		1	
15. TOTAL		----->		1		1		1							
1. DATA ITEM NO. A013		2. TITLE OF DATA ITEM BES, POM and Fin Plan Submittal				3. SUBTITLE									
4. AUTHORITY (Data Acquisition Document No.)				5. CONTRACT REFERENCE PWS Section C-5A Para 5.1				6. REQUIRING OFFICE ASC/Det 1 Palmdale CA							
7. DD 250 REQ LT		9. DIST STATEMENT REQUIRED		10. FREQUENCY As Required		12. DATE OF FIRST SUBMISSION Annually		14. DISTRIBUTION							
8. APP CODE				11. AS OF DATE		13. DATE OF SUBSEQUENT SUBMISSION As Changes Occur		a. ADDRESSEE		b. COPIES					
								Draft		Final					
								Reg		Repro					
16. REMARKS Format in Accordance with AFI 63-701								ASC, Det1/CE		3					
								ASC, Det1/CE				1		3	
								ASC, Det1/PK				1			
								ASC/ENV				1			
15. TOTAL		----->		3		3		3							
G. PREPARED BY				H. DATE		I. APPROVED BY				J. DATE					

17. PRICE GROUP
18. ESTIMATED TOTAL PRICE

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D. SYSTEM/ITEM Service Contract				E. CONTRACT/PR NO. F33657-99-R-0021				F. CONTRACTOR							
1. DATA ITEM NO.  A014		2. TITLE OF DATA ITEM  Pollution Prevention Plan						3. SUBTITLE							
4. AUTHORITY (Data Acquisition Document No.)				5. CONTRACT REFERENCE PWS Section C-5A Para 5.5				6. REQUIRING OFFICE ASC/Det 1 Palmdale CA							
7. DD 250 REQ LT		9. DIST STATEMENT REQUIRED		10. FREQUENCY As Required		12. DATE OF FIRST SUBMISSION 45 Days After Contract Start		14. DISTRIBUTION							
8. APP CODE				11. AS OF DATE		13. DATE OF SUBSEQUENT SUBMISSION As Changes Occur		a. ADDRESSEE		b. COPIES					
										Draft      Final Reg      Repro					
16. REMARKS								ASC, Det1/CE		1					
								ASC/ENV		1					
								ASC, Det1/CE				1		1	
								ASC/ENV				1			
								ASC, Det1/PK				1			
								15. TOTAL							
1. DATA ITEM NO.  A015		2. TITLE OF DATA ITEM  Spill Prevention Plan						3. SUBTITLE							
4. AUTHORITY (Data Acquisition Document No.)				5. CONTRACT REFERENCE PWS Section C-5A Para 5.5				6. REQUIRING OFFICE ASC/Det 1 Palmdale CA							
7. DD 250 REQ LT		9. DIST STATEMENT REQUIRED		10. FREQUENCY As Required		12. DATE OF FIRST SUBMISSION 45 Days After Contract Start Date		14. DISTRIBUTION							
8. APP CODE				11. AS OF DATE		13. DATE OF SUBSEQUENT SUBMISSION As Changes Occur		a. ADDRESSEE		b. COPIES					
										Draft      Final Reg      Repro					
16. REMARKS  Contractor Format Acceptable								ASC, Det1/CE		1					
								ASC/ENV		1					
								ASC, Det1/CE				1		1	
								ASC, Det1/PK				1			
								ASC/ENV				1			
								15. TOTAL							
G. PREPARED BY				H. DATE		I. APPROVED BY				J. DATE  27 Jul 99					

17. PRICE GROUP
18. ESTIMATED TOTAL PRICE

17. PRICE GROUP
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CONTRACT DATA REQUIREMENTS LIST (2 Data Items)										Form Approved OMB No. 0704-0188			
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A. CONTRACT LINE ITEM NO. 0003				B. EXHIBIT A			C. CATEGORY: TDP _____ TM _____ OTHER _____						
D. SYSTEM/ITEM Service Contractor					E. CONTRACT/PR NO. F33657-99-R-0021				F. CONTRACTOR				
1. DATA ITEM NO.  A016		2. TITLE OF DATA ITEM  Waste Minimization Plan						3. SUBTITLE					
4. AUTHORITY (Data Acquisition Document No.)				5. CONTRACT REFERENCE PWS Section C-5A Para 5.5				6. REQUIRING OFFICE ASC/Det 1 Palmdale CA					
7. DD 250 REQ LT		9. DIST STATEMENT REQUIRED		10. FREQUENCY As Required		12. DATE OF FIRST SUBMISSION 45 Days After Start of Contract		14. DISTRIBUTION					
8. APP CODE				11. AS OF DATE		13. DATE OF SUBSEQUENT SUBMISSION As Changes Occur		a. ADDRESSEE		b. COPIES			
								Draft		Final			
										Reg		Repro	
16. REMARKS  Contractor Format Acceptable								ASC, Det1/CE		1			
								ASC/ENV		1			
								ASC, Det1/CE				1 1	
								ASC/ENV				1	
								ASC, Det1/PK				1	
15. TOTAL		----->		2		3		1					
1. DATA ITEM NO.  A017		2. TITLE OF DATA ITEM  Environmental Permits						3. SUBTITLE					
4. AUTHORITY (Data Acquisition Document No.)				5. CONTRACT REFERENCE PWS Section C-5A Para 5.5.3				6. REQUIRING OFFICE ASC/Det 1 Palmdale CA					
7. DD 250 REQ LT		9. DIST STATEMENT REQUIRED		10. FREQUENCY As Required		12. DATE OF FIRST SUBMISSION Annually		14. DISTRIBUTION					
8. APP CODE				11. AS OF DATE		13. DATE OF SUBSEQUENT SUBMISSION As Changes Occur		a. ADDRESSEE		b. COPIES			
								Draft		Final			
										Reg		Repro	
16. REMARKS  Contractor Format Acceptable								ASC, Det1/CE				1	
								ASC/ENV				1	
								ASC, Det1/PK				1	
15. TOTAL		----->				3							
G. PREPARED BY				H. DATE		I. APPROVED BY				J. DATE 27 Jul 99			

17. PRICE GROUP
18. ESTIMATED TOTAL PRICE

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CONTRACT DATA REQUIREMENTS LIST (2 Data Items)										Form Approved OMB No. 0704-0188	
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A. CONTRACT LINE ITEM NO. 0003			B. EXHIBIT A		C. CATEGORY: TDP _____ TM _____ OTHER _____						
D. SYSTEM/ITEM Service Contractor				E. CONTRACT/PR NO. F33657-99-R-0021			F. CONTRACTOR				
1. DATA ITEM NO.  A018		2. TITLE OF DATA ITEM  Fire Uniform Description					3. SUBTITLE				
4. AUTHORITY (Data Acquisition Document No.)				5. CONTRACT REFERENCE PWS Section C-1B Para 1.1.2.2			6. REQUIRING OFFICE ASC/Det 1 Palmdale CA				
7. DD 250 REQ LT		9. DIST STATEMENT REQUIRED		10. FREQUENCY As Needed		12. DATE OF FIRST SUBMISSION Prior to Contract Start		14. DISTRIBUTION			
8. APP CODE				11. AS OF DATE		13. DATE OF SUBSEQUENT SUBMISSION As Changes Occur		a. ADDRESSEE		b. COPIES	
								Draft		Final	
										Reg	
										Repro	
16. REMARKS  Format in Accordance AFI 36-801 Used as a Guide Format in Accordance NFPA 1975, FACC								PK		1	
								SE		1	
								15. TOTAL			
1. DATA ITEM NO.  A019		2. TITLE OF DATA ITEM  Training and Standardization Evaluation Plan				3. SUBTITLE					
4. AUTHORITY (Data Acquisition Document No.)				5. CONTRACT REFERENCE PWS Section C-5B Para 5.1.7.2			6. REQUIRING OFFICE ASC/Det 1 Palmdale CA				
7. DD 250 REQ LT		9. DIST STATEMENT REQUIRED		10. FREQUENCY As Needed		12. DATE OF FIRST SUBMISSION 60 Days After Contract Start		14. DISTRIBUTION			
8. APP CODE				11. AS OF DATE		13. DATE OF SUBSEQUENT SUBMISSION Updated Annually & As Required		a. ADDRESSEE		b. COPIES	
								Draft		Final	
										Reg	
										Repro	
16. REMARKS  Contractor Format Acceptable								PK		1	
								SE		1	
								15. TOTAL			
G. PREPARED BY				H. DATE		I. APPROVED BY				J. DATE 27 Jul 99	

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A. CONTRACT LINE ITEM NO. 0003			B. EXHIBIT A		C. CATEGORY: TDP _____ TM _____ OTHER _____								
D. SYSTEM/ITEM Service Contractor				E. CONTRACT/PR NO. F33657-99-R-0021			F. CONTRACTOR						
1. DATA ITEM NO. A020		2. TITLE OF DATA ITEM Fire Department Training Schedule					3. SUBTITLE						
4. AUTHORITY (Data Acquisition Document No.)				5. CONTRACT REFERENCE PWS Section C-5B Para 5.1.7.11			6. REQUIRING OFFICE ASC/Det 1 Palmdale CA						
7. DD 250 REQ LT		9. DIST STATEMENT REQUIRED		10. FREQUENCY As Needed		12. DATE OF FIRST SUBMISSION Monthly		14. DISTRIBUTION					
8. APP CODE				11. AS OF DATE		13. DATE OF SUBSEQUENT SUBMISSION Monthly One Week Prior to Beginning Month		a. ADDRESSEE		b. COPIES			
								Draft		Final Reg    Repro			
16. REMARKS Contractor Format Acceptable								PK					
								SG					1
1. DATA ITEM NO. A021		2. TITLE OF DATA ITEM PFTI Fire Prevention Instruction				3. SUBTITLE							
4. AUTHORITY (Data Acquisition Document No.)				5. CONTRACT REFERENCE PWS Section C-5B Para 5.1.8.5			6. REQUIRING OFFICE ASC/Det 1 Palmdale CA						
7. DD 250 REQ LT		9. DIST STATEMENT REQUIRED		10. FREQUENCY As Needed		12. DATE OF FIRST SUBMISSION 45 Days After Contract Start		14. DISTRIBUTION					
8. APP CODE				11. AS OF DATE		13. DATE OF SUBSEQUENT SUBMISSION As Changes Occur & Annually		a. ADDRESSEE		b. COPIES			
								Draft		Final Reg    Repro			
16. REMARKS Format in Accordance with AFI-32-2001								PK					
								SE					1
G. PREPARED BY				H. DATE		I. APPROVED BY			J. DATE 27 Jul 99				

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A. CONTRACT LINE ITEM NO. 0003			B. EXHIBIT A		C. CATEGORY: TDP _____ TM _____ OTHER _____						
D. SYSTEM/ITEM Service Contractor				E. CONTRACT/PR NO. F33657-99-R-0021			F. CONTRACTOR				
1. DATA ITEM NO.  A022		2. TITLE OF DATA ITEM  Aircraft Incident Pre-Fire Plans					3. SUBTITLE				
4. AUTHORITY (Data Acquisition Document No.)				5. CONTRACT REFERENCE PWS Section C-5B Para 5.1.9			6. REQUIRING OFFICE ASC/Det1 Palmdale CA				
7. DD 250 REQ LT		9. DIST STATEMENT REQUIRED		10. FREQUENCY Updated Annually		12. DATE OF FIRST SUBMISSION 45 Days After Contract Start		14. DISTRIBUTION			
8. APP CODE				11. AS OF DATE		13. DATE OF SUBSEQUENT SUBMISSION As Changes Occur & Annually		a. ADDRESSEE		b. COPIES	
								Draft		Final	
										Reg	
										Repro	
16. REMARKS  Contractor Format Acceptable								PK/SE			1
								15. TOTAL ----->			
1. DATA ITEM NO.  A023		2. TITLE OF DATA ITEM  Fire Department Procedures Manual				3. SUBTITLE					
4. AUTHORITY (Data Acquisition Document No.)				5. CONTRACT REFERENCE PWS Section C-5B Para 5.1.11			6. REQUIRING OFFICE ASC/Det 1 Palmdale CA				
7. DD 250 REQ LT		9. DIST STATEMENT REQUIRED		10. FREQUENCY As Needed		12. DATE OF FIRST SUBMISSION 45 Days After Contract Start		14. DISTRIBUTION			
8. APP CODE				11. AS OF DATE		13. DATE OF SUBSEQUENT SUBMISSION As Changes Occur & Annually		a. ADDRESSEE		b. COPIES	
								Draft		Final	
										Reg	
										Repro	
16. REMARKS  Contractor Format Acceptable								PK			1
								15. TOTAL ----->			
G. PREPARED BY				H. DATE		I. APPROVED BY			J. DATE 27 Jul 99		

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A. CONTRACT LINE ITEM NO. 0003			B. EXHIBIT A		C. CATEGORY: TDP _____ TM _____ OTHER _____						
D. SYSTEM/ITEM Service Contractor				E. CONTRACT/PR NO. F33657-99-R-0021			F. CONTRACTOR				
1. DATA ITEM NO.  A024		2. TITLE OF DATA ITEM  Fire Incident Report					3. SUBTITLE				
4. AUTHORITY (Data Acquisition Document No.)				5. CONTRACT REFERENCE PWS Section C-5B Para 5.1.11.3			6. REQUIRING OFFICE ASC/Det 1 Palmdale CA				
7. DD 250 REQ LT		9. DIST STATEMENT REQUIRED		10. FREQUENCY As Needed		12. DATE OF FIRST SUBMISSION By 10th Day		14. DISTRIBUTION			
8. APP CODE				11. AS OF DATE		13. DATE OF SUBSEQUENT SUBMISSION As Changes Occur		a. ADDRESSEE		b. COPIES	
								Draft		Final	
										Reg	
										Repro	
16. REMARKS  Contractor Format Acceptable-Format IAW AFI 32-2001								PK			
								SE			
1. DATA ITEM NO.  A025		2. TITLE OF DATA ITEM  Monthly Summary Reports of Emergency Activity				3. SUBTITLE					
4. AUTHORITY (Data Acquisition Document No.)				5. CONTRACT REFERENCE PWS Section C-5B Para 5.1.11.4			6. REQUIRING OFFICE ASC Det 1 Palmdale CA				
7. DD 250 REQ LT		9. DIST STATEMENT REQUIRED		10. FREQUENCY Monthly		12. DATE OF FIRST SUBMISSION No Later Than 5th Working Day		14. DISTRIBUTION			
8. APP CODE				11. AS OF DATE		13. DATE OF SUBSEQUENT SUBMISSION Monthly		a. ADDRESSEE		b. COPIES	
								Draft		Final	
										Reg	
										Repro	
16. REMARKS  Contractor Format Acceptable								PK			
								SE			
G. PREPARED BY				H. DATE		I. APPROVED BY				J. DATE 27 Jul 99	

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A. CONTRACT LINE ITEM NO. 0003			B. EXHIBIT A		C. CATEGORY: TDP _____ TM _____ OTHER _____						
D. SYSTEM/ITEM Service Contractor				E. CONTRACT/PR NO. F33657-99-R-0021			F. CONTRACTOR				
1. DATA ITEM NO. A026		2. TITLE OF DATA ITEM Fire Tools and Equipment Inventory					3. SUBTITLE				
4. AUTHORITY (Data Acquisition Document No.)				5. CONTRACT REFERENCE PWS Section C-5B Para 5.1.12			6. REQUIRING OFFICE ASC/Det 1 Palmdale CA				
7. DD 250 REQ LT		9. DIST STATEMENT REQUIRED		10. FREQUENCY As Needed		12. DATE OF FIRST SUBMISSION 45 Days After Contract Start		14. DISTRIBUTION			
8. APP CODE				11. AS OF DATE		13. DATE OF SUBSEQUENT SUBMISSION As Changes Occur & Upon Request		a. ADDRESSEE		b. COPIES	
								Draft		Final	
										Reg	
										Repro	
16. REMARKS  Contractor Format Acceptable								PK		1	
								SE		1	
								LGX		1	
								15. TOTAL			
1. DATA ITEM NO. A027		2. TITLE OF DATA ITEM Fire Incident Notification Checklist					3. SUBTITLE				
4. AUTHORITY (Data Acquisition Document No.)				5. CONTRACT REFERENCE PWS Section C-5B Para 5.1.14			6. REQUIRING OFFICE ASC/Det 1 Palmdale CA				
7. DD 250 REQ LT		9. DIST STATEMENT REQUIRED		10. FREQUENCY Submitted Quarterly		12. DATE OF FIRST SUBMISSION 45 Days After Contract Start		14. DISTRIBUTION			
8. APP CODE				11. AS OF DATE		13. DATE OF SUBSEQUENT SUBMISSION Updated Quarterly		a. ADDRESSEE		b. COPIES	
								Draft		Final	
										Reg	
										Repro	
16. REMARKS  Contractor Format Acceptable								PK		1	
								SE		1	
								15. TOTAL			
G. PREPARED BY				H. DATE		I. APPROVED BY			J. DATE 27 Jul 99		

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A. CONTRACT LINE ITEM NO. 0003		B. EXHIBIT A		C. CATEGORY: TDP _____ TM _____ OTHER _____			
D. SYSTEM/ITEM Service Contractor		E. CONTRACT/PR NO. F33657-99-R-0021		F. CONTRACTOR			
1. DATA ITEM NO.  A028	2. TITLE OF DATA ITEM  Normal Maintenance Plan			3. SUBTITLE			
4. AUTHORITY (Data Acquisition Document No.)		5. CONTRACT REFERENCE PWS Section C-5D Para 5.1		6. REQUIRING OFFICE ASC/Det 1 Palmdale CA			
7. DD 250 REQ LT	9. DIST STATEMENT REQUIRED	10. FREQUENCY Updated Semi-Annually	12. DATE OF FIRST SUBMISSION 60 Days After Contract Start	14. DISTRIBUTION			
8. APP CODE		11. AS OF DATE	13. DATE OF SUBSEQUENT SUBMISSION As Changes Occur	a. ADDRESSEE	b. COPIES		
					Draft	Final	
						Reg	Repro
16. REMARKS  Format in Accordance with Normal Maintenance Plan				PK		1	
				LGX			1
1. DATA ITEM NO.  A029	2. TITLE OF DATA ITEM  Monthly Inspection of Runways, Taxiways and Parking Aprons			3. SUBTITLE			
4. AUTHORITY (Data Acquisition Document No.)		5. CONTRACT REFERENCE PWS Section C-5D Para 5.2.2		6. REQUIRING OFFICE ASC/Det 1 Palmdale CA			
7. DD 250 REQ LT	9. DIST STATEMENT REQUIRED	10. FREQUENCY Monthly	12. DATE OF FIRST SUBMISSION Within 5 Working Days After Inspection	14. DISTRIBUTION			
8. APP CODE		11. AS OF DATE	13. DATE OF SUBSEQUENT SUBMISSION As Changes Occur	a. ADDRESSEE	b. COPIES		
					Draft	Final	
						Reg	Repro
16. REMARKS  Contractor Format Acceptable				PK		1	
				LGX			1
				CE			1
G. PREPARED BY		H. DATE		I. APPROVED BY		J. DATE  27 Jul 99	

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<b>A. CONTRACT LINE ITEM NO.</b> 0003		<b>B. EXHIBIT</b> A		<b>C. CATEGORY:</b> TDP _____ TM _____ OTHER _____							
<b>D. SYSTEM/ITEM</b> Service Contractor		<b>E. CONTRACT/PR NO.</b> F33657-99-R-0021		<b>F. CONTRACTOR</b>							
<b>1. DATA ITEM NO.</b> A030	<b>2. TITLE OF DATA ITEM</b> Annual Inspection of Runways, Taxiways and Parking Aprons			<b>3. SUBTITLE</b>							
<b>4. AUTHORITY (Data Acquisition Document No.)</b>		<b>5. CONTRACT REFERENCE</b> PWS Section C-5D Para 5.2.3		<b>6. REQUIRING OFFICE</b> ASC/Det 1 Palmdale CA							
<b>7. DD 250 REQ</b> LT	<b>9. DIST STATEMENT REQUIRED</b>	<b>10. FREQUENCY</b> As Needed & Annually		<b>12. DATE OF FIRST SUBMISSION</b> Last Qtr of Each Year		<b>14. DISTRIBUTION</b>  a. ADDRESSEE  b. COPIES Draft      Final Reg      Repro					
<b>8. APP CODE</b>		<b>11. AS OF DATE</b>		<b>13. DATE OF SUBSEQUENT SUBMISSION</b> See Block 16							
<b>16. REMARKS</b>  Contractor Format Acceptable  Blk 13. As Changes Occur/Last Quarter of Each Calendar Year				PK							
				LGX			1				
				CE			1				
								<b>15. TOTAL</b> ----->		1	2
				<b>1. DATA ITEM NO.</b> A031	<b>2. TITLE OF DATA ITEM</b> Snow Removal Plan			<b>3. SUBTITLE</b>			
<b>4. AUTHORITY (Data Acquisition Document No.)</b>		<b>5. CONTRACT REFERENCE</b> PWS Section C-5D Para 5.2.14		<b>6. REQUIRING OFFICE</b> ASC/Det 1 Palmdale							
<b>7. DD 250 REQ</b> LT	<b>9. DIST STATEMENT REQUIRED</b>	<b>10. FREQUENCY</b> Annually		<b>12. DATE OF FIRST SUBMISSION</b> Upon Contract Start		<b>14. DISTRIBUTION</b>  a. ADDRESSEE  b. COPIES Draft      Final Reg      Repro					
<b>8. APP CODE</b>		<b>11. AS OF DATE</b>		<b>13. DATE OF SUBSEQUENT SUBMISSION</b> As Changes Occur							
<b>16. REMARKS</b>  Formal in Accordance with Normal Maintenance Plan				PK							
				LGX			1				
								<b>15. TOTAL</b> ----->		1	1
				<b>G. PREPARED BY</b>		<b>H. DATE</b>		<b>I. APPROVED BY</b>		<b>J. DATE</b> 27 Jul 99	

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A. CONTRACT LINE ITEM NO. 0003			B. EXHIBIT A		C. CATEGORY: TDP _____ TM _____ OTHER _____						
D. SYSTEM/ITEM Service Contractor			E. CONTRACT/PR NO. F33657-99-R-0021			F. CONTRACTOR					
1. DATA ITEM NO. A032		2. TITLE OF DATA ITEM Airfield Pavement & Lighting Corrective Action Plan				3. SUBTITLE					
4. AUTHORITY (Data Acquisition Document No.)			5. CONTRACT REFERENCE PWS Section C-5D Para 5.2.16			6. REQUIRING OFFICE ASC/Det 1 Palmdale CA					
7. DD 250 REQ LT		9. DIST STATEMENT REQUIRED		10. FREQUENCY Monthly as Needed		12. DATE OF FIRST SUBMISSION After Contract Start Date		14. DISTRIBUTION			
8. APP CODE				11. AS OF DATE		13. DATE OF SUBSEQUENT SUBMISSION As Changes Occur		a. ADDRESSEE		b. COPIES	
								Draft		Final Reg    Repro	
16. REMARKS  Contractor Format Acceptable								PK		1	
								LGX		1	
								CE		1	
								15. TOTAL			
1. DATA ITEM NO. A033		2. TITLE OF DATA ITEM Pavement Inspection Report				3. SUBTITLE					
4. AUTHORITY (Data Acquisition Document No.)			5. CONTRACT REFERENCE PWS Section C-5D Para 5.3			6. REQUIRING OFFICE ASC/Det 1 Palmdale CA					
7. DD 250 REQ LT		9. DIST STATEMENT REQUIRED		10. FREQUENCY Semi-Annually		12. DATE OF FIRST SUBMISSION After Contract Start Date		14. DISTRIBUTION			
8. APP CODE				11. AS OF DATE		13. DATE OF SUBSEQUENT SUBMISSION Semi Annual & As Changes Occur		a. ADDRESSEE		b. COPIES	
								Draft		Final Reg    Repro	
16. REMARKS  Format in Accordance with Normal Maintenance Plan								PK		1	
								LGX		1	
								CE		1	
								15. TOTAL			
G. PREPARED BY			H. DATE		I. APPROVED BY			J. DATE 27 Jul 99			

17. PRICE GROUP
18. ESTIMATED TOTAL PRICE

17. PRICE GROUP
18. ESTIMATED TOTAL PRICE

CONTRACT DATA REQUIREMENTS LIST (2 Data Items)										Form Approved OMB No. 0704-0188	
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A. CONTRACT LINE ITEM NO. 0003			B. EXHIBIT A		C. CATEGORY: TDP _____ TM _____ OTHER _____						
D. SYSTEM/ITEM Service Contractor				E. CONTRACT/PR NO. F33657-99-R-0021			F. CONTRACTOR				
1. DATA ITEM NO.  A034		2. TITLE OF DATA ITEM  Roadway and Parking Lot Paint Plan					3. SUBTITLE				
4. AUTHORITY (Data Acquisition Document No.)				5. CONTRACT REFERENCE PWS Section C-5D Para 5.3.3			6. REQUIRING OFFICE ASC/Det 1 Palmdale CA				
7. DD 250 REQ LT		9. DIST STATEMENT REQUIRED		10. FREQUENCY Annual		12. DATE OF FIRST SUBMISSION Yearly		14. DISTRIBUTION			
8. APP CODE				11. AS OF DATE		13. DATE OF SUBSEQUENT SUBMISSION April of Each Year & As Changes Occur		a. ADDRESSEE		b. COPIES	
								Draft		Final	
										Reg	
										Repro	
16. REMARKS  Contractor Format Acceptable								PK		1	
								LGX		1	
								15. TOTAL ----->			
1. DATA ITEM NO.  A035		2. TITLE OF DATA ITEM  Storm Drainage System Inspection and Corrective Action Report				3. SUBTITLE					
4. AUTHORITY (Data Acquisition Document No.)				5. CONTRACT REFERENCE PWS Section C-5D Para 5.5			6. REQUIRING OFFICE ASC/Det 1 Palmdale CA				
7. DD 250 REQ LT		9. DIST STATEMENT REQUIRED		10. FREQUENCY As Needed		12. DATE OF FIRST SUBMISSION After Contract Start Date		14. DISTRIBUTION			
8. APP CODE				11. AS OF DATE		13. DATE OF SUBSEQUENT SUBMISSION As Changes Occur		a. ADDRESSEE		b. COPIES	
								Draft		Final	
										Reg	
										Repro	
16. REMARKS  Format in Accordance with Normal Maintenance Plan								PK		1	
								LGX		1	
								15. TOTAL ----->			
G. PREPARED BY				H. DATE		I. APPROVED BY			J. DATE  27 Jul 99		

17. PRICE GROUP
18. ESTIMATED TOTAL PRICE

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CONTRACT DATA REQUIREMENTS LIST (2 Data Items)										Form Approved OMB No. 0704-0188					
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A. CONTRACT LINE ITEM NO. 0003			B. EXHIBIT A		C. CATEGORY: TDP _____ TM _____ OTHER _____										
D. SYSTEM/ITEM Service Contract				E. CONTRACT/PR NO. F33657-99-R-0021			F. CONTRACTOR								
1. DATA ITEM NO.  A036		2. TITLE OF DATA ITEM  Monthly Fuels Report					3. SUBTITLE								
4. AUTHORITY (Data Acquisition Document No.)				5. CONTRACT REFERENCE PWS Section C-5D Para 5.12			6. REQUIRING OFFICE ASC/Det 1 Palmdale CA								
7. DD 250 REQ LT		9. DIST STATEMENT REQUIRED		10. FREQUENCY Monthly		12. DATE OF FIRST SUBMISSION 30 Days After Contract Start		14. DISTRIBUTION							
8. APP CODE				11. AS OF DATE		13. DATE OF SUBSEQUENT SUBMISSION As Changes Occur		a. ADDRESSEE		b. COPIES					
								Draft		Final					
										Reg					
										Repro					
16. REMARKS  Format in Accordance with (DODM) 4140-25, AF 23-110 & MIL STD-1518BH Monthly Reports to SA-ALC-DAO-DE/LFMF-A Bldg 1621 Kelly AFB Fuel Samples Required MIL-STD 1518BH to Edwards. Quarterly AF Form 207 to SA-ALC/SFR Kelly AFB TX								PK				1			
								LGX						1	
15. TOTAL								----->		1 1					
1. DATA ITEM NO.  A037		2. TITLE OF DATA ITEM  Fuel Estimate					3. SUBTITLE								
4. AUTHORITY (Data Acquisition Document No.)				5. CONTRACT REFERENCE PWS Section C-5D Para 5.12			6. REQUIRING OFFICE ASC/Det 1 Palmdale CA								
7. DD 250 REQ LT		9. DIST STATEMENT REQUIRED		10. FREQUENCY Quarterly		12. DATE OF FIRST SUBMISSION 90 Days After Contract Start		14. DISTRIBUTION							
8. APP CODE				11. AS OF DATE		13. DATE OF SUBSEQUENT SUBMISSION As Chages Occur		a. ADDRESSEE		b. COPIES					
								Draft		Final					
										Reg					
										Repro					
16. REMARKS  Format in Accordance with (DODM) 4140-25, AF 23-110 & MIL STD-1518BH Monthly Reports to SA-ALC-DAO-DE/LFMF-A Bldg 1621 Kelly AFB Fuel Samples Required MIL-STS 1518BH to Edwards AFB. Quarterly AF Form 207 to SA-ALC/SFR Kelly AFB TX								PK				1			
								LGX						1	
15. TOTAL								----->		1 1					
G. PREPARED BY				H. DATE		I. APPROVED BY				J. DATE 27 Jul 99					

17. PRICE GROUP

18. ESTIMATED  
TOTAL PRICE

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TOTAL PRICE

CONTRACT DATA REQUIREMENTS LIST (2 Data Items)										Form Approved OMB No. 0704-0188	
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A. CONTRACT LINE ITEM NO. 0003			B. EXHIBIT A		C. CATEGORY: TDP _____ TM _____ OTHER _____						
D. SYSTEM/ITEM Service Contract				E. CONTRACT/PR NO. F33657-99-R-0021			F. CONTRACTOR				
1. DATA ITEM NO.  A038		2. TITLE OF DATA ITEM  Vehicle Fleet Inventory					3. SUBTITLE				
4. AUTHORITY (Data Acquisition Document No.)				5. CONTRACT REFERENCE PWS Section C-5D Para 5.14.2.2			6. REQUIRING OFFICE				
7. DD 250 REQ LT		9. DIST STATEMENT REQUIRED		10. FREQUENCY As Needed		12. DATE OF FIRST SUBMISSION 15 Days Within Contract Start Date		14. DISTRIBUTION			
8. APP CODE				11. AS OF DATE		13. DATE OF SUBSEQUENT SUBMISSION As Changes Occur		a. ADDRESSEE		b. COPIES	
								Draft		Final	
										Reg	
										Repro	
16. REMARKS  Contractor Format Acceptable								PK		1	
								LGX		1	
								PKI		1	
								15. TOTAL ----->		1 2	
1. DATA ITEM NO.  A039		2. TITLE OF DATA ITEM  Vehicle In-Commission Report				3. SUBTITLE					
4. AUTHORITY (Data Acquisition Document No.)				5. CONTRACT REFERENCE PWS Section C-5D Para 5.14.2.3			6. REQUIRING OFFICE ASC/Det 1 Palmdale CA				
7. DD 250 REQ LT		9. DIST STATEMENT REQUIRED		10. FREQUENCY By 15th Day of Each Month		12. DATE OF FIRST SUBMISSION 30 Days After Contract Start Date		14. DISTRIBUTION			
8. APP CODE				11. AS OF DATE		13. DATE OF SUBSEQUENT SUBMISSION As Changes Occur		a. ADDRESSEE		b. COPIES	
								Draft		Final	
										Reg	
										Repro	
16. REMARKS  Contractor Format Acceptable								PK		1	
								LGX		1	
								15. TOTAL ----->		1 1	
G. PREPARED BY				H. DATE		I. APPROVED BY			J. DATE  27 Jul 99		

17. PRICE GROUP
18. ESTIMATED TOTAL PRICE

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A. CONTRACT LINE ITEM NO. 0003				B. EXHIBIT A		C. CATEGORY: TDP _____ TM _____ OTHER _____							
D. SYSTEM/ITEM Service Contractor				E. CONTRACT/PR NO. F33657-99-R-0021				F. CONTRACTOR					
1. DATA ITEM NO.  A040		2. TITLE OF DATA ITEM  Fleet Operating Costs						3. SUBTITLE					
4. AUTHORITY (Data Acquisition Document No.)				5. CONTRACT REFERENCE PWS Section C-5D Para 5.14.4				6. REQUIRING OFFICE ASC/Det 1 Palmdale CA					
7. DD 250 REQ LT		9. DIST STATEMENT REQUIRED		10. FREQUENCY Quarterly		12. DATE OF FIRST SUBMISSION 90 Days After Start of Contract		14. DISTRIBUTION					
8. APP CODE				11. AS OF DATE		13. DATE OF SUBSEQUENT SUBMISSION As Change Occur		a. ADDRESSEE		b. COPIES			
								Draft		Final			
										Reg		Repro	
16. REMARKS  Contractor Format Acceptable								PK				1	
1. DATA ITEM NO.  A041		2. TITLE OF DATA ITEM  Safety Plan				3. SUBTITLE				17. PRICE GROUP			
4. AUTHORITY (Data Acquisition Document No.)				5. CONTRACT REFERENCE PWS Section C-5E Para 5.1.1				6. REQUIRING OFFICE ASC/Det 1 Palmdale CA					
7. DD 250 REQ LT		9. DIST STATEMENT REQUIRED		10. FREQUENCY As Needed		12. DATE OF FIRST SUBMISSION 45 Days After Contract Start		14. DISTRIBUTION					
8. APP CODE				11. AS OF DATE		13. DATE OF SUBSEQUENT SUBMISSION As Changes Occur		a. ADDRESSEE		b. COPIES			
								Draft		Final			
										Reg		Repro	
16. REMARKS  Contractor Format Acceptable								PK				1	
G. PREPARED BY				H. DATE		I. APPROVED BY				J. DATE 27 Jul 99			

CONTRACT DATA REQUIREMENTS LIST (2 Data Items)										Form Approved OMB No. 0704-0188	
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A. CONTRACT LINE ITEM NO. 0003			B. EXHIBIT A		C. CATEGORY: TDP _____ TM _____ OTHER _____						
D. SYSTEM/ITEM Service Contractor				E. CONTRACT/PR NO. F33657-99-R-0021			F. CONTRACTOR				
1. DATA ITEM NO.  A042		2. TITLE OF DATA ITEM  Accident Inspection Reports					3. SUBTITLE				
4. AUTHORITY (Data Acquisition Document No.)				5. CONTRACT REFERENCE PWS Section C-5E Para 5.1.2			6. REQUIRING OFFICE ASC/Det 1 Palmdale CA				
7. DD 250 REQ LT		9. DIST STATEMENT REQUIRED		10. FREQUENCY As Needed		12. DATE OF FIRST SUBMISSION 10 Days After Each Inspection		14. DISTRIBUTION			
8. APP CODE				11. AS OF DATE		13. DATE OF SUBSEQUENT SUBMISSION As Changes Occur		a. ADDRESSEE		b. COPIES	
								Draft		Final	
										Reg	
										Repro	
16. REMARKS  Contractor Format Acceptable								PK		1	
								SE		1	
1. DATA ITEM NO.  A043		2. TITLE OF DATA ITEM  Hazard Abatement Deficiency Report				3. SUBTITLE					
4. AUTHORITY (Data Acquisition Document No.)				5. CONTRACT REFERENCE PWS Section C-5E Para 5.1.4			6. REQUIRING OFFICE ASC/Det 1 Palmdale CA				
7. DD 250 REQ LT		9. DIST STATEMENT REQUIRED		10. FREQUENCY Monthly as Required		12. DATE OF FIRST SUBMISSION 10th Day of Each Month		14. DISTRIBUTION			
8. APP CODE				11. AS OF DATE		13. DATE OF SUBSEQUENT SUBMISSION As Changes Occur		a. ADDRESSEE		b. COPIES	
								Draft		Final	
										Reg	
										Repro	
16. REMARKS  Contractor Format Acceptable								CC		1	
								PK		1	
								SE		1	
G. PREPARED BY				H. DATE		I. APPROVED BY				J. DATE 27 Jul 99	

17. PRICE GROUP
18. ESTIMATED TOTAL PRICE

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A. CONTRACT LINE ITEM NO. 0003				B. EXHIBIT A			C. CATEGORY: TDP _____ TM _____ OTHER _____						
D. SYSTEM/ITEM Service Contractor					E. CONTRACT/PR NO. F33657-99-R-0021				F. CONTRACTOR				
1. DATA ITEM NO. A044		2. TITLE OF DATA ITEM Property Damage or Personnel Injury Mishap Summary Report						3. SUBTITLE					
4. AUTHORITY (Data Acquisition Document No.)				5. CONTRACT REFERENCE PWS Section C-5E Para 5.1.6				6. REQUIRING OFFICE ASC/Det 1 Palmdale CA					
7. DD 250 REQ LT		9. DIST STATEMENT REQUIRED		10. FREQUENCY Monthly		12. DATE OF FIRST SUBMISSION 5th Day of Each Month		14. DISTRIBUTION					
8. APP CODE				11. AS OF DATE		13. DATE OF SUBSEQUENT SUBMISSION As Changes Occur		a. ADDRESSEE		b. COPIES			
								Draft		Final			
								Reg		Repro			
16. REMARKS  Contractor Format Acceptable								CC				1	
								PK				1	
								SE				1	
								15. TOTAL		----->			
1. DATA ITEM NO. A045		2. TITLE OF DATA ITEM OSHA Visit Report				3. SUBTITLE							
4. AUTHORITY (Data Acquisition Document No.)				5. CONTRACT REFERENCE PWS Section C-5E Para 5.1.7				6. REQUIRING OFFICE ASC/Det 1 Palmdale CA					
7. DD 250 REQ LT		9. DIST STATEMENT REQUIRED		10. FREQUENCY As Needed		12. DATE OF FIRST SUBMISSION When Required		14. DISTRIBUTION					
8. APP CODE				11. AS OF DATE		13. DATE OF SUBSEQUENT SUBMISSION As Changes Occur		a. ADDRESSEE		b. COPIES			
								Draft		Final			
								Reg		Repro			
16. REMARKS  Format in Accordance with AF OSHA & California OSHA. Outlined in AFI 91-202, AFI 91-204 to the Contracting Officer for Approval.								CC				1	
								PK				1	
								SE				1	
								15. TOTAL		----->			
G. PREPARED BY				H. DATE		I. APPROVED BY				J. DATE 27 Jul 99			

17. PRICE GROUP
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A. CONTRACT LINE ITEM NO. 0003			B. EXHIBIT A		C. CATEGORY: TDP _____ TM _____ OTHER _____						
D. SYSTEM/ITEM Service Contractor				E. CONTRACT/PR NO. F33657-99-R-0021			F. CONTRACTOR				
1. DATA ITEM NO.  A046		2. TITLE OF DATA ITEM  PFTI Safety Instruction					3. SUBTITLE				
4. AUTHORITY (Data Acquisition Document No.)				5. CONTRACT REFERENCE PWS Section C5E Para 5.1.10			6. REQUIRING OFFICE ASC/Det 1 Palmdale CA				
7. DD 250 REQ LT		9. DIST STATEMENT REQUIRED		10. FREQUENCY Annually		12. DATE OF FIRST SUBMISSION 45 Days After Contract Start		14. DISTRIBUTION			
8. APP CODE				11. AS OF DATE		13. DATE OF SUBSEQUENT SUBMISSION As Changes Occur & Annually		a. ADDRESSEE		b. COPIES	
								Draft		Final	
										Reg	
										Repro	
16. REMARKS  Format in Accordance with PFTI Fire Marshal and PFTI Commander								PK		1	
								SE		1	
1. DATA ITEM NO.  A047		2. TITLE OF DATA ITEM  Security Guard Force Uniform Proposal					3. SUBTITLE				
4. AUTHORITY (Data Acquisition Document No.)				5. CONTRACT REFERENCE PWS Section C-1F Para 1.1.1			6. REQUIRING OFFICE ASC/Det 1 Palmdale CA				
7. DD 250 REQ LT		9. DIST STATEMENT REQUIRED		10. FREQUENCY As Needed		12. DATE OF FIRST SUBMISSION Prior to Contract Start		14. DISTRIBUTION			
8. APP CODE				11. AS OF DATE		13. DATE OF SUBSEQUENT SUBMISSION As Changes Occur		a. ADDRESSEE		b. COPIES	
								Draft		Final	
										Reg	
										Repro	
16. REMARKS  Format in Accordance with Contracting Officer or Government Quality Assurance Evaluator								QAE		1	
								ACO		1	
G. PREPARED BY				H. DATE		I. APPROVED BY			J. DATE 27 Jul 99		

17. PRICE GROUP
18. ESTIMATED TOTAL PRICE

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A. CONTRACT LINE ITEM NO. 0003				B. EXHIBIT A			C. CATEGORY: TDP _____ TM _____ OTHER _____						
D. SYSTEM/ITEM Service Contractor				E. CONTRACT/PR NO. F33657-99-R-0021				F. CONTRACTOR					
1. DATA ITEM NO. A048		2. TITLE OF DATA ITEM Security Guard Force Training and Standardization Evaluation Plan						3. SUBTITLE					
4. AUTHORITY (Data Acquisition Document No.)				5. CONTRACT REFERENCE PWS Section C-1F Para 1.1.6.1				6. REQUIRING OFFICE ASC/Det 1 Palmdale CA					
7. DD 250 REQ LT		9. DIST STATEMENT REQUIRED		10. FREQUENCY Updated Annually		12. DATE OF FIRST SUBMISSION 60 Days After Contract Start		14. DISTRIBUTION					
8. APP CODE				11. AS OF DATE		13. DATE OF SUBSEQUENT Annual or As Changes Occur		a. ADDRESSEE		b. COPIES			
								Draft		Final			
								Reg		Repro			
16. REMARKS Format in Accordance With the Contracting Officer and QAE.								QAE		1		1	
								ACO				1	
15. TOTAL ----->								1		2			
1. DATA ITEM NO. A049		2. TITLE OF DATA ITEM Security Guard Force Procedures Manual						3. SUBTITLE					
4. AUTHORITY (Data Acquisition Document No.)				5. CONTRACT REFERENCE PWS Section C-5F Para 5.1.1.3				6. REQUIRING OFFICE ASC/Det 1 Palmdale CA					
7. DD 250 REQ LT		9. DIST STATEMENT REQUIRED		10. FREQUENCY As Needed		12. DATE OF FIRST SUBMISSION 60 Days After Contract Start		14. DISTRIBUTION					
8. APP CODE				11. AS OF DATE		13. DATE OF SUBSEQUENT Annual or As Changes Occur		a. ADDRESSEE		b. COPIES			
								Draft		Final			
								Reg		Repro			
16. REMARKS Contractor Format Acceptable								QAE		1		1	
								ACO				1	
15. TOTAL ----->								1		2			
G. PREPARED BY				H. DATE		I. APPROVED BY				J. DATE 27 Jul 99			

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A. CONTRACT LINE ITEM NO. 0003			B. EXHIBIT A		C. CATEGORY: TDP _____ TM _____ OTHER _____								
D. SYSTEM/ITEM Service Contractor				E. CONTRACT/PR NO. F33657-99-R-0021			F. CONTRACTOR						
1. DATA ITEM NO. A050		2. TITLE OF DATA ITEM Installation Security/Anti-Terrorism-Force Protection Plan					3. SUBTITLE						
4. AUTHORITY (Data Acquisition Document No.)				5. CONTRACT REFERENCE PWS Section C-5F Para 5.1.1.5			6. REQUIRING OFFICE ASC/Det 1 Palmdale CA						
7. DD 250 REQ LT		9. DIST STATEMENT REQUIRED		10. FREQUENCY Annually		12. DATE OF FIRST SUBMISSION Within 60 Days of Contract Start		14. DISTRIBUTION					
8. APP CODE				11. AS OF DATE		13. DATE OF SUBSEQUENT SUBMISSION Annually or As Changes Occur		a. ADDRESSEE		b. COPIES			
								Draft		Final			
										Reg			
										Repro			
16. REMARKS  Commesurate with Air Force Directives								QAE		1		1	
								ACO				1	
								15. TOTAL					
1. DATA ITEM NO. A051		2. TITLE OF DATA ITEM DD Form 1569, Incident Complaint Report				3. SUBTITLE							
4. AUTHORITY (Data Acquisition Document No.)				5. CONTRACT REFERENCE PWS Section C-5F Para 5.1.3.5			6. REQUIRING OFFICE ASC/Det 1 Palmdale CA						
7. DD 250 REQ LT		9. DIST STATEMENT REQUIRED		10. FREQUENCY As Required		12. DATE OF FIRST SUBMISSION As Required		14. DISTRIBUTION					
8. APP CODE				11. AS OF DATE		13. DATE OF SUBSEQUENT SUBMISSION As Required		a. ADDRESSEE		b. COPIES			
								Draft		Final			
										Reg			
										Repro			
16. REMARKS  Blk 14. IAW Security Forces Procedures Manual								See Blk 16					
								15. TOTAL					
G. PREPARED BY				H. DATE		I. APPROVED BY				J. DATE 27 Jul 99			

17. PRICE GROUP
18. ESTIMATED TOTAL PRICE

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18. ESTIMATED TOTAL PRICE

CONTRACT DATA REQUIREMENTS LIST (2 Data Items)										Form Approved OMB No. 0704-0188					
The public reporting burden for this collection of information is estimated to average 220 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing the burden, to Department of Defense, Washington Headquarters Services, Directorate for Information Operations and Reports (0704-0188), 1215 Jefferson Davis Highway, Suite 1204, Arlington, VA 22202-4302. Respondents should be aware that notwithstanding any other provision of law, no person shall be subject to any penalty for failing to comply with a collection of information if it does not display a currently valid OMB control number. Please DO NOT RETURN your form to the above address. Send completed form to the Government Issuing															
A. CONTRACT LINE ITEM NO. 0003			B. EXHIBIT		C. CATEGORY: TDP _____ TM _____ OTHER _____										
D. SYSTEM/ITEM Service Contractor			E. CONTRACT/PR NO. F33657-99-R-0021			F. CONTRACTOR									
1. DATA ITEM NO.  A052		2. TITLE OF DATA ITEM  Security Guard Force Law Enforcement Report				3. SUBTITLE									
4. AUTHORITY (Data Acquisition Document No.)			5. CONTRACT REFERENCE PWS Section C-5F Para 5.2.1.2			6. REQUIRING OFFICE ASC/Det 1 Palmdale CA									
7. DD 250 REQ LT		9. DIST STATEMENT REQUIRED		10. FREQUENCY Annually		12. DATE OF FIRST SUBMISSION Annually		14. DISTRIBUTION							
8. APP CODE				11. AS OF DATE		13. DATE OF SUBSEQUENT SUBMISSION Annually		a. ADDRESSEE		b. COPIES					
										Draft		Final Reg    Repro			
16. REMARKS  AF Form 84 Required								QAE		1		1			
								ACO				1			
1. DATA ITEM NO.  A053		2. TITLE OF DATA ITEM  Air Force Plant 42 Emergency Response Plan				3. SUBTITLE									
4. AUTHORITY (Data Acquisition Document No.)			5. CONTRACT REFERENCE PWS Section C-1 Para 1.8.1.			6. REQUIRING OFFICE ASC/Det 1 Palmdale CA									
7. DD 250 REQ LT		9. DIST STATEMENT REQUIRED		10. FREQUENCY As Required		12. DATE OF FIRST SUBMISSION 45 days after award		14. DISTRIBUTION							
8. APP CODE N		N		11. AS OF DATE		13. DATE OF SUBSEQUENT SUBMISSION As Required		a. ADDRESSEE		b. COPIES					
										Draft		Final Reg    Repro			
16. REMARKS Contractor Format Acceptable pending Air Force Approval  AFI 32-4001, AFMAN 32-4004, and FAA Advisory Circular shall be used as guidance when writing this plan								Det 1/ACO				1			
								Det 1/CV				1			
								Det 1/SE		1		1			
								Det 1/SF		1		1			
								Det 1/AM		1		1			
								Det 1/CE		1		1			
								15. TOTAL ----->		4		1		5	
G. PREPARED BY				H. DATE		I. APPROVED BY				J. DATE  31 Jul 01					

17. PRICE GROUP
18. ESTIMATED TOTAL PRICE

17. PRICE GROUP
18. ESTIMATED TOTAL PRICE

**Performance Work Statement**  
**For**  
**Operations and Maintenance of Common Area at**  
**Air Force Plant 42**

**Date ~~7 Mar 01~~ [10 Jul 01](#)**  
**Revision ~~2~~ [3](#)**

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## SECTION C-1

### GENERAL REQUIREMENTS

**C-1/1.0. PURPOSE:** The purpose of this Performance Work Statement (PWS) is to support the Aeronautical Systems Center (ASC) Detachment 1 (Det 1). The Mission of Det 1 is “To provide command and control of Air Force Plant 42 (AFP 42) for production, depot maintenance, and flight test of U.S. Aerospace Systems and to support Government and commercial joint-use airfield operations.”

**C-1/1.1. SCOPE OF WORK:** The Contractor shall provide all personnel, equipment, tools, materials, supervision and other items and services necessary to perform Operations and Maintenance (O&M) services for the common use areas of AFP 42 as defined in this PWS except as specified in **Technical Exhibit 5** as government furnished property. The Contractor shall perform to the standards in this contract. These services include administration, fire protection services (including structural fire protection and aircraft rescue & fire fighting (ARFF)), security, emergency medical response, communications, LAN system, administration of government furnished property and equipment, administration of vehicle leases, maintenance of buildings and structures, maintenance of airfield and airfield lighting, maintenance of roadways and shoulders, maintenance of installed systems (i.e., heating and cooling systems, fire alarm systems), maintenance of installed fire suppression systems, janitorial, rubbish collection and disposal, maintenance of water and sewage systems, vehicle maintenance, purchasing, supply, and engineering services and other functions as detailed in this attachment. The Contractor shall provide management of every area of contract performance.

#### **C-1/1.2 CONTRACTOR PERSONNEL:**

**C-1/1.2.1. Personnel Qualifications:** The Contractor shall establish and implement a formal training program that ensures Contractor personnel are kept current for unique and special systems, equipment, software, local procedures, applicable Air Force directives and state and local laws. Training may include seminars, short courses, management lectures, symposia, and technical conferences to ensure Contractor personnel are kept proficient in their respective career fields. Establish and maintain standards for personnel qualifications and certifications, made available to the government upon request. The contract manager, all Contractor management personnel, alternate or alternates, all Contractor Fire Protection and Contractor Security Guard Force personnel must be literate in the English language (reading, speaking, and writing). "Literate" shall be defined as capable of performance at the ninth grade level or above on the California Achievement Test or comparable reading test instrument.

**C-1/1.2.2. Contract Manager:** The Contractor shall provide an on-site contract manager who shall be responsible for the performance of the work. The contract manager shall have independent authority for contract matters and shall be supported by subordinate managers responsible for Contractor and Subcontractor performance. The name of this person, and an alternate or alternates, who shall act for the Contractor when the manager is absent, shall be designated in writing to the Procuring Contracting Officer (PCO) and Administrative Contracting Officer (ACO).

**C-1/1.2.2.1.** The contract manager or alternate shall have full authority to act for the Contractor on all contract matters relating to daily operation of this contract.

C-1/1.2.2.2. The contract manager or alternate shall be available during normal duty hours to meet with government personnel (designated by the Administrative Contracting Officer) to discuss problem areas. After normal duty hours, the manager or designated alternate shall be available within 60 minutes.

C-1/1.2.3. **Contractor Employees:** The Contractor shall not employ any person who is an employee of the United States government if the employment of that person would create a conflict of interest nor shall the Contractor employ any person who is an employee of the Department of the Air Force, either military or civilian, unless such person seeks and receives approval in accordance with Department of Defense (DoD) Manual 2500.7-R, August 1993 (for military). In addition, the Contractor shall not employ any person who is an employee of the Department of the Air Force if such employment would be contrary to the policies contained in Air Force Instruction (AFI) 64-106.

C-1/1.2.3.1. The government will be authorized to restrict the employment on the installation of any Contractor employees, or perspective employees, who are identified as a potential threat to the health, safety, security, general well being or operational mission of the installation or its population.

C-1/1.2.3.2. All Contractor personnel shall follow all Air Force directives, federal, state, city, and county laws and regulations.

C-1/1.2.3.3. All Contractor personnel shall cooperate fully during Air Force, state, and federal investigations, inspections, or audits without prior approval or coordination with or from the Contractor.

C-1/1.2.4. **Security Requirements:** The Contractor must possess or be able to obtain a facility SECRET clearance. The government will request a facility clearance for a Contractor not possessing an appropriate facility clearance. The Contractor shall request personnel SECRET clearances within thirty days after contract award. The Contract Manager, Chief of Security, Security Police Supervisors, and Fire Chief must possess or be able to obtain a SECRET clearance. Other contract positions requiring a SECRET clearance may be identified after contract award.

C-1/1.2.4.1. All Contractor employees operating a motor vehicle on the installation shall possess a valid California driver's license and be covered with automobile insurance.

C-1/1.2.4.2. All personnel hired shall possess or be able to obtain, through the Defense Security Service, a favorable National Agency Check (NAC) for a trustworthy determination to be made by the government. A SF Form 85P must be used by the Contractor to request the trustworthy determination. The results of the NAC on each employee must be forwarded to the government for trustworthiness adjudication. **(Deliverable #1)**

C-1/1.3. **QUALITY CONTROL:** The Contractor shall establish and maintain a complete Quality Control Plan (QCP) to assure the requirements of the contract are provided as specified below. **(Deliverable #2)** One copy of the Contractor's QCP shall be provided to the Administrative Contracting Officer 30 days after the post award conference and during contract performance as changes occur. The Administrative Contracting Officer will notify the Contractor of acceptance or required modifications to the plan within 30 days of the Contractor's submittal. The Contractor shall make appropriate modifications and resubmit to the Administrative Contracting Officer within 14 days of the date of the Administrative Contracting Officer's comments. The plan shall include:

C-1/1.3.1. **Inspection System:** An inspection system covering all the services listed on the PWS. It must specify the areas to be inspected on either a scheduled or unscheduled basis, how often the inspections will be accomplished, and the title of the individual(s) who will perform the inspection.

C-1/1.3.2. **Deficiency Identification and Prevention:** The methods for identifying and preventing deficiencies in the quality of services performed before the level of performance becomes unacceptable.

C-1/1.3.3. **On-Site Records:** On-site records of all inspections conducted by the Contractor and necessary corrective action taken shall be maintained by the Contractor. This documentation shall be made available to the government during the term of the contract.

C-1/1.4. **QUALITY ASSURANCE:** The government will evaluate the Contractor's performance under this contract using the approved QCP and the government's quality assurance surveillance plan.

C-1/1.4.1. **Performance Evaluation Meetings:** The contract manager and his subordinate managers may be required to meet at least weekly with the Quality Assurance Evaluator (QAE) and the Administrative Contracting Officer during the first month of the contract. Meetings will be held as often as necessary thereafter as determined by the Administrative Contracting Officer. However, if the Contractor requests, a meeting will be held whenever a Contract Discrepancy Report is issued.

C-1/1.5. **PHYSICAL SECURITY:** The Contractor shall safeguard all government property. At the end of each work period, all government facilities, equipment, and materials shall be secured.

C-1/1.5.1. **Key Control:** The Contractor shall establish and implement methods of making sure all keys issued to the Contractor by the government are not lost or misplaced and are not used by unauthorized persons. The Contractor shall not duplicate any keys issued by the government. The Contractor shall immediately report to the QAE or Administrative Contracting Officer any occurrences of lost or duplicated keys or unauthorized use. In the event keys, other than master keys, are lost or duplicated, the Contractor may be required, upon written direction of the Administrative Contracting Officer, to re-key or replace the affected lock or locks or perform re-keying and deduct the cost of such from the monthly payment due to the Contractor. In the event a master key is lost or duplicated, the government shall replace all locks and keys for that system and the total cost deducted from the monthly payment due to the Contractor. The Contractor shall prohibit the use of keys issued by the government by any persons other than the Contractor's employees and the opening of locked areas by Contractor employees to permit entrance of persons other than Contractor employees engaged in performance of contract work requirements in those areas.

C-1/1.6. **HOURS OF OPERATION:**

C-1/1.6.1. **Normal Hours of Operation:** The Contractor shall maintain a schedule suitable for the accomplishment of all PWS requirements.

C-1/1.6.2. **Recognized Holidays:** The Contractor is not required to provide service, except fire and security, on the following days:

New Year's Day	Labor Day
Martin Luther King, Jr. Day	Columbus Day
President's Day	Veteran's Day
Memorial Day	Thanksgiving Day
Independence Day	Christmas Day

C-1/1.7. **CONSERVATION OF UTILITIES:** The Contractor shall be responsible for utility conservation and operating under conditions which preclude the waste of utilities at all times.

C-1/1.8. **EMERGENCY SERVICES:** Upon notification by the Detachment 1 Commander, or the Administrative Contracting Officer, the Contractor shall provide emergency services as outlined below. The government at its option may augment surge requirements beyond the capability of the Contractor when it perceives that mission accomplishment is endangered. The Detachment 1 Commander, his designated representative, or the Administrative Contracting Officer will advise the Contractor of the required level of effort, and the Contractor will provide a "Not to Exceed" (NTE) amount for the work described. A written work request will be issued within 3 business days after the emergency is declared in accordance with established procedures.

~~C-1/1.8.1. **Performance of Services during Crisis Declared by the National Command Authority or Overseas Combatant Commander:** The Contractor shall prepare a Crisis Response Plan. The plan shall outline contingency support of emergency situations. Plan will be provided to the Administrative Contracting Officer for approval within 45 days after contract performance start, and updated as required. (Deliverable #3)~~

~~C-1/1.8.2. **Airport Emergency Plan:** The Contractor shall establish and maintain an Airport Emergency Plan in accordance with Federal Aviation Administration (FAA) regulations. This plan will be submitted to the Administrative Contracting Officer for approval within 45 days of contract performance start and updated as required. (Deliverable #4) This plan shall include procedures for handling military aircraft accidents. The plan shall also include procedures for coordinating emergency operations with Government Owned, Contractor Operated (GOCO), sites.~~

~~C-1/1.8.3. **Natural Disaster Declaration:** The Contractor shall prepare a Natural Disaster Plan. The plan shall outline contingency support of emergency situations. Plan shall be provided to the Administrative Contracting Officer within 45 days after contract performance start, updated as required. (Deliverable #5)~~

C-1/1.8.1 **Emergency Response Plan:** The contractor shall develop an Emergency Response Plan, using AFI 32-4001, AFM 32-4004, and FAA Advisory Circular 150/5200-31A for guidance. This plan shall include at a minimum, planning as it relates to major accidents, natural or man-made disasters, and enemy action. It shall also incorporate the contractor's procedures for continuation of services during a crisis declared by the National Command Authority or Overseas Combatant Commander. Use Department of Defense Instruction 3020.37 for guidance as it pertains to continuation of essential services during crisis. This plan shall be submitted to the Administrative Contracting Officer (Deliverable #53).

C-1/1.9. **RECORDS:** The Contractor shall be responsible for creating, maintaining, and disposing of only those Government required records that are specifically cited in this PWS or required by the provisions of a mandatory directive listed in Section C-6, Applicable Publications and Forms. If requested by the government,

the Contractor shall provide the original record, or a reproducible copy of any such record within 5 working days of receipt of the request.

**C-1/1.9.1. Asset Management System:** The Contractor shall provide an integrated asset management system offering the following automated features: subcontracting, purchasing status with source list capabilities and history of procurements; an expandable, auditable, database of all property accountability to include recurring asset management and stock levels; property status in various stages of accountability, i.e. location, requisition status, serviceability, shelf-life and end item applicability; with maintenance features including current status of all routine service calls, work orders, periodic maintenance projects and urgent service calls, to include labor and parts requirements, schedules and cost control records.

C-1/1.9.1.1. This system shall be integrated to allow for real-time updates of all information. It shall maintain the integrity of all records by maintaining access records. It shall allow for read-only access to restricted use personnel and have security features to preclude all unauthorized access. This system shall be compatible with Microsoft Office.

**C-1/1.9.2. Record Keeping System:** The Contractor shall establish and maintain an automated and integrated record keeping system that will enable the transfer of information to each activity within the confines of this contract. The system shall maintain data integrity by tracking changes from the baseline system at contract performance start. All transactions/changes to the records shall be available for audit. The Contractor shall transfer data generated as a result of this contract to the government upon contract termination/completion. **(Deliverable #6)** This electronic data should be readable using MS Windows compatible, commercially available, off-the-shelf software.

**C-1/1.9.3. Electronic Mail:** The Contractor shall possess the ability to communicate with DET 1 personnel using electronic mail.

## SECTION C-2

### DEFINITIONS

#### C-2/2.0. GENERAL DEFINITIONS:

C-2/2.0.1. **Defective Service:** A service output that does not meet the standard of performance specified in the contract for that service.

C-2/2.0.2. **Lot:** The total number of potential service outputs in a surveillance period.

C-2/2.0.3. **Performance Requirement:** The point that divides acceptable and unacceptable performance of a task according to the quality assurance surveillance plan and the Inspection of Services clause. It is the number of defectives or maximum percent defective in the lot that is deemed acceptable. Any further defectives will require the government to effect the price computation system.

C-2/2.0.4. **Personal Property:** Property including vehicles, furniture, general purpose computers, machine tools used to shape or form materials, Industrial Plant Equipment (IPE) and Other Plant Equipment (OPE), and other general purpose equipment. Personal property does not include real property, federal government records, aircraft, special test equipment, material, special tooling, or agency peculiar property.

C-2/2.0.5. **Real Property:** Any government-owned, leased, or controlled real property used to fulfill government research, development, test, evaluation, production, maintenance or modification, or for the storage of supporting production machinery and equipment. Includes land, buildings, structures, utility systems, and improvements. Also includes equipment attached to and part of buildings and structures (such as heating systems) but not movable equipment (such as plant equipment).

C-2/2.0.6. **Work Order:** ..Normal work required by the PWS and tracked by the Contractor. A work order is the internal process of scheduling O&M labor tasks and will be accomplished by Contractor personnel. The work associated with these efforts will be covered by the O&M CLIN.

C-2/2.0.7. **Administrative Contracting Officer Directed Work Request:** Work Requests over and above normal work on the contract directed by the Administrative Contracting Officer, covered under the cost reimbursement CLIN.

C-2/2.0.8 **Capital Type Rehabilitation (CTR) Projects:** Major repair or replacement of government- owned property that exceeds normal maintenance. Projects that are outside the scope of the PWS. The scope of the work is larger than can funded under the work request CLIN.

#### C-2/2.1. TECHNICAL DEFINITIONS:

C-2/2.1.1. **Detachment 1 Commander:** That individual so designated by the order of the ASC Commander.

C-2/2.1.2. **AFP 42 Operations Officer:** That individual so designated by the Detachment 1 Commander to act as his representative for all airfield functions.



C-2/2.1.3. **Authorized Aircraft:** Any aircraft owned and operated by the US Government or those commercially owned and/or operated aircraft whose operators have been granted authorization to land at this facility in accordance with AFI 10-1001.

C-2/2.1.4. **Unauthorized Aircraft:** Any aircraft that lands at AFP 42 without prior approval as determined by the AFP 42 Operations Officer or his designee.

C-2/2.1.5. **Preventative Maintenance:** Periodic scheduled work required to preserve a facility or equipment so that it may be used effectively.

C-2/2.1.6. **Corrective Maintenance:** Work required to restore a failed facility or equipment so that it may be used effectively.

C-2/2.1.7. **Grounds:** (See map at **Technical Exhibit 3**)

C-2/2.1.7.1 **Improved Grounds:** Built-up section of installation, which contains lawns and landscaping.

C-2/2.1.7.2 **Semi-Improved Grounds:** This includes but is not limited to the airfield, antenna farms, munitions storage areas and road shoulders.

C-2/2.1.7.3 **Unimproved Grounds:** This includes all grounds not included as “improved” or “semi-improved.”

C-2/2.1.8. **Installation Entry Point Checks (IEPC):** The examination of a vehicle without the foundation of a search, based on the Detachment 1 Commander's authority to protect the security of his installation, to protect government property and to prevent theft.

C-2/2.1.9. **Search:** An examination of a person, property, or premises to uncover evidence of a crime or criminal intent.

C-2/2.1.10. **Jurisdiction:** The authority, capacity, power, or right of the military to police their own property, resources and personnel.

C-2/2.1.11. **Chief, Contract Security Guard Force:** The Contract Security Guard Force Employee responsible for the overall Law Enforcement and Security Program for the common-use areas of AFP 42.

C-2/2.1.12. **Exception:** The approved acceptance of noncorrectable condition, which varies from a resource protection requirement. An exception requires compensatory measures.

C-2/2.1.13. **Variance:** The continuance of a nonstandard condition, which technically varies from a requirement, but provides essentially the same level of protection. A variance does not require compensatory measures, unless implementing the variance for a given area would create a security vulnerability in the security system of the area.

C-2/2.1.14. **Waiver:** The approved continuance of a temporary condition, which varies from a requirement and creates a security vulnerability to the area security system. A waiver requires compensatory measures.



C-2/2.1.15. **Guardmount:** A formal formation and is the first call to duty where supervisors ensure personnel are fit for duty, appearance is in compliance with policies, they have the required equipment in working condition, and necessary information is disseminated.

C-2/2.1.16. **Procedure Manual:** A comprehensive narrative description of the Contractor's management and operations written by the Contractor and containing that information as required by this PWS.

C-2/2.1.17. **Fire Officer:** Consists of Fire Chief, Deputy Fire Chief, Assistant Fire Chief of Training and Assistant Fire Chief of Operations.

C-2/2.1.18. **Production Flight Test Installation (PFTI):** The government-owned property at AFP 42 to include the common area and adjacent government-owned/leased-production sites.

C-2/2.1.19. **AFP 42 Common Area:** The area inside the interior fence line available for the common use of taxiways and runways by the customers of AFP 42.

C-2/2.1.20. **Code 3 (Emergency Response):** A call requiring an immediate response to a life-threatening emergency or in response to an emergency involving Air Force priority resources is normally assigned an “emergency” priority.

## SECTION C-3

### GOVERNMENT-FURNISHED PROPERTY AND SERVICES

C-3/3.0. **GOVERNMENT FURNISHED PROPERTY:** The government shall initially provide, without cost to the Contractor, the facilities, equipment, materials, and services listed here or in **Technical Exhibit 5**.

C-3/3.1. **REAL PROPERTY:** The government shall furnish or make available facilities described in **Technical Exhibit 5 i, 5 ii and 5 iii**. Government facilities have been inspected for compliance with the Occupational Safety and Health Act (OSHA). Any hazards for which work-around have been established are included in **Technical Exhibit 5**. The government will attempt to correct these hazards in accordance with Contractor developed and accepted plans of abatement taking into account safety and health priorities subject to availability of government funding. A higher priority for correction will not be assigned to the facilities provided hereunder merely because of this contract initiative. The identification of any hazardous conditions does not warrant or guarantee that no other possible hazards exist, or that the work-around procedures currently employed will be adequate to meet the responsibilities of the Contractor. Compliance with the OSHA and other applicable laws and regulations for the protection of employees is exclusively the obligation of the Contractor, and the government will assume no liability or responsibility for the Contractor's compliance or noncompliance with such requirements, with the exception of the aforementioned responsibility to make corrections in accordance with accepted plans of abatement subject to priorities. Prior to any modification of the facilities performed by the Contractor, the Contractor must notify the Procuring Contracting Officer and provide documentation describing in detail the modification to be performed. No alterations to the facilities shall be made without specific written permission from the Procuring Contracting Officer; however, in the case of alterations necessary of OSHA compliance, such permission shall not be unreasonably withheld. The Contractor shall return the facilities to the government in the same condition as received, fair wear and tear and approved modifications excepted. These facilities shall be used in the performance of this contract only or as approved by the Procuring Contracting Officer.

C-3/3.1.1 **Equipment:** The Contractor will be provided with required office space. The government will furnish the equipment listed in **Technical Exhibit 5iv**. At the end of its useful life, the following shall not be replaced at direct government expense: Contractor ADP equipment, Contractor office furniture/office equipment, and small hand-held tools.

C-3/3.1.1.1. General Purpose Vehicles: At the end of the useful life of the general purpose vehicles listed in **Technical Exhibit 5v and 5vi**, (small pickup trucks, i.e., 6 cyl. , 4 cyl., ½ ton, 1 ton, ¾ ton mini-van and sedans) the Contractor shall provide to the government in writing a cost proposal for the acquisition of replacement vehicles. The Contractor shall evaluate lease vs buy for each option period in accordance with standard commercial practices. Any GSA general purpose vehicles assigned to Air Force organizations may be used by both Government and Contractor on a joint utilization basis when determined to be in the best interest of the Government by the Administrative Contracting Officer. Air Force employees shall be authorized use of Contractor vehicles on a non-interference basis. The Government will serve as a self-insurer while the vehicle is operated by Government personnel. Throughout the entire contract period, the Contractor shall track GSA vehicle lease costs and submit in writing a quarterly report to the Administrative Contracting Officer, not later than the tenth of each month following each reporting period.  
**(Deliverable #7).**

C-3/3.1.2. **Equipment Inventory:** Sixty days prior to contract completion, the follow-on and incumbent Contractors shall conduct a joint inventory for all government furnished equipment (GFE ) listed in **Technical Exhibit 5 ii**, and jointly determine the working condition of all equipment. The government representative shall certify his/her agreement on working order, condition, and defective equipment. Failure of the Contractor to agree on working order and defectives shall be treated as a dispute pursuant to the clause of this contract entitled "Disputes". The government representative will give disposition instructions for items beyond repair. The losing Contractor shall prepare transfer documentation listing on all serviceable equipment and prepare paperwork for Administrative Contracting Officer approval and signature from follow-on/incumbent Contractors.

C-3/3.1.3. **Equipment Account:** Throughout the contract period, the Contractor shall keep current the GFE inventory listing provided in **Technical Exhibit 5 ii**. This inventory shall be maintained via electronic means, using MS Windows compatible, commercially available off-the-shelf software.

C-3/3.1.4. **Materials:** The government will furnish an initial inventory of materials, per **Technical Exhibit 5 iii**, and may continue to provide such materials for the duration of the contract, including option periods as determined by the Administrative Contracting Officer. The following materials will not be provided to the Contractor: materials not identified to an end item, office supplies, i.e., paper, pencils, pens, etc. The Contractor will obtain these materials at no direct cost to the government.

**SECTION C-4****CONTRACTOR-FURNISHED ITEMS AND SERVICES**

C-4/4.0. **GENERAL INFORMATION:** Except for those items or services specifically stated in Section C-3 as government furnished, the Contractor shall furnish everything needed to perform this contract according to all its terms. At the end of its useful life those previously government furnished items identified in paragraph C3/3.1.1 will not be replaced at direct government expense.

## SECTION C-5

### SPECIFIC TASKS

**C-5/5.0. GENERAL INFORMATION:** The Contractor shall provide for procurement of all supplies, materials, and services required in performance of this contract, utilizing an integrated automated asset management system compatible with Microsoft Office based software. The Contractor shall provide for the management of all subcontracts under this contract. Procurement procedures shall be submitted to the Administrative Contracting Officer for acceptance within 30 days after Contractor begins performance. **(Deliverable #8)**

**C-5/5.1. PURCHASING:** The Contractor shall provide purchasing agents for procurement of all supplies, materials and services required in performance of this contract. The purchasing agents shall use an automated purchasing system that is integrated with the asset management system.

**C-5/5.1.1. Procurement from Commercial Sources:** Procurement from commercial sources will be authorized in accordance with Federal Acquisition Regulations (FAR) Part 12 when advantageous to the government in terms of mission accomplishment, cost savings, or as otherwise directed by the Administrative Contracting Officer. All purchases shall be best value to the Air Force.

**C-5/5.1.2. Utilities:** The Contractor shall pay for all utilities usage, including electricity, gas, water and fuel for the Common facility. Payment for these utilities shall be at a minimum cost to the government.

**C-5/5.2. SUPPLY ACTIVITY:** The Contractor shall establish and operate a supply activity, utilizing an integrated automated asset management system, in Accordance with FAR Part 45, and Air Force Manual 23-110, Volume II, Part II, Basic Air Force Procedure for the purpose of providing adequate stocks of materials and equipment required in the performance of this contract. The Contractor shall maintain stock balance and consumption records to assure realistic and reasonable balances of spares such as maintenance materials, technical spare parts, components and consumable materials to support operations to the standards required. Procedures for the supply activity shall be submitted to the Administrative Contracting Officer for acceptance within 60 days after the Contractor begins performance. **(Deliverable #9)**

**C-5/5.2.1. Equipment and Material Quarterly Report:** The Contractor shall provide a complete report of all deletions and additions on government property records affecting the on-hand balance and cost to the Administrative Contracting Officer during each quarter. **(Deliverable #10)**

**C-5/5.2.1.1.** The Contractor shall establish and maintain a requisitioning capability for the purpose of Military Standard Requisitioning and Issue Procedure (MILSTRIP) requisitioning in accordance with DoD FAR Supplement Appendix "H". The Contractor shall monitor the expenditure of funds and report the expended funds with backup data quarterly to the Administrative Contracting Officer. **(Deliverable #11)**

**C-5/5.2.1.2.** The Contractor shall establish and maintain records for Government property and material in accordance with FAR Part 45. Procedures for property accounting and management shall be submitted to the Administrative Contracting Officer within 60 days after the Contractor begins performance. **(Deliverable #12)**

**SECTION C-6****APPLICABLE PUBLICATIONS AND FORMS**

Publications and forms applicable to this PWS are listed below. The publications and forms have been coded as mandatory (M) or advisory (A). The Contractor is obligated to follow those publications and use those forms coded as mandatory to the extent specified in the PWS (i.e., a specific procedure in a paragraph, section, chapter, or volume). Supplements or amendments to listed publications from any organizational level may be issued during the life of the contract, therefore, the most current publication or form will be used. The Contractor shall immediately implement those changes in publications which result in a decrease or no change in the contract price. Prior to implementing any such revision, supplement, or amendment that will result in an increase in contract price, the Contractor shall submit to the Procuring Contracting Officer a price proposal and obtain the prior approval of the Procuring Contracting Officer. Said price proposal shall be submitted within thirty calendar days from the date the Contractor receives notice of the revision, supplement, or amendment giving rise to the increase in cost of performance. Changes in the contract price due to supplements and amendments shall be considered under the "Changes" clause. Failure of the Contractor to submit a price proposal within thirty calendar days from the date of receipt of any change shall entitle the government to performance in accordance with such change at no increase in contract price. It is the Contractor's responsibility to ensure that all mandatory publications are posted and up to date. The Contractor may submit commercial standards, practices or procedures that are "equal to or better than" the government publications. The Procuring Contracting Officer shall determine acceptability for use on this contract.

**ENGINEERING DEPARTMENT TECHNICAL REFERENCES**

<b>PUBLICATION</b>	<b>TITLE</b>	<b>MANDATORY /ADVISORY</b>
AFI 32-1052 (3/22/94)	FACILITY ASBESTOS MANAGEMENT	M
AFI 32-4002 (12/1/97)	HAZARDOUS MATERIAL EMERGENCY PLANNING AND RESPONSE PROGRAM	M
AFMAN 32-4013 (8/1/97)	HAZARDOUS MATERIAL EMERGENCY PLANNING AND RESPONSE GUIDE	A
AFI 32-7061 (1/24/95)	THE ENVIRONMENTAL IMPACT ANALYSIS PROCESS	M
AFI 32-7086 (8/1/97)	HAZARDOUS MATERIALS MANAGEMENT	A
AFI 63-701	MANAGING INDUSTRIAL FACILITIES	M
AFI 32-1023	DESIGN AND CONSTRUCTION MANAGEMENT	M
AFI 32-1021	PLAN AND PROGRAM FACILITY CONSTR PROJECTS	M

**ENGINEERING DEPARTMENT TECHNICAL REFERENCES**

<b>PUBLICATION</b>	<b>TITLE</b>	<b>MANDATORY /ADVISORY</b>
AFI 32-1024	STANDARD FACILITY REQUIREMENTS	M
AFMAN 32-1123	PLANNING AND DESIGN OF AIRFIELDS	M
AFI 32-1031	OPERATIONS MANAGEMENT PLANNING AND PROGRAMMING REAL PROPERTY	M
AFI 32-1041	AIRFIELD PAVEMENT EVALUATION PROGRAM	M
AFI 32-1045	SNOW AND ICE CONTROL	M
AFI 32-1051	ROOF SYSTEMS MANAGEMENT	M
AFI 32-1053	PEST MANAGEMENT PROGRAM	M
AFI 32-1054	CORROSION CONTROL	M
AFI 32-1061	PROVIDING UTILITIES TO US AIR FORCE INSTALLATIONS	M
AFI 32-1064	ELECTRICAL SAFE PRACTICE	M
AFI 32-1065	GROUND SYSTEMS	M
AFI 32-1066	PLUMBING SYSTEMS	M
AFI 32-1067	WATER SYSTEMS	M
AFI 32-1069	GAS SUPPLY AND DISTRIBUTION	M
AFI 32-7020	THE ENVIRONMENTAL RESTORATION PROGRAM	M
AFI 32-7040	AIR QUALITY COMPLIANCE	M
AFI 32-7041	WATER QUALITY COMPLIANCE	M
AFI 32-7042	SOLID AND HAZARDOUS WASTE COMPLIANCE	M
AFI 32-7043	HAZARDOUS WASTE MANAGEMENT GUIDE	M
AFI 32-7044	STORAGE TANK COMPLIANCE	M

**ENGINEERING DEPARTMENT TECHNICAL REFERENCES**

<b>PUBLICATION</b>	<b>TITLE</b>	<b>MANDATORY /ADVISORY</b>
AFI 32-9005	REAL PROPERTY ACCOUNTABILITY AND REPORTING	M
AFPAM 32-1097	SIGN STANDARDS PAMPHLET	M
AFH 32-1084	FACILITY REQUIREMENTS	M
AFJMAN 32-1036	AIRFIELD PAVEMENT EVALUATION CONCEPTS	M
AFPAM 32-7043	HAZARDOUS WASTE MANAGEMENT GUIDE	M
AFPD 32-10	INSTALLATION AND FACILITIES	M
AFPD 32-11	INSTALLATION AND FACILITIES II	M
PFTI 32-9005	TRANSFER AND ACCEPTANCE OF MILITARY REAL PROPERTY	M
AFCESA ETL 97-2	MAINTENANCE AND REPAIR OF RIGID AIRFIELD PAVEMENT SURFACES, JOINTS, AND CRACKS	M
AFCESA ETL 97-9	CRITERIA AND GUIDANCE FOR C-17 CONTINGENCY AND TRAINING OPERATIONS ON SEMI-PREPARED AIRFIELDS	M
AFCESA ETL 97-10	STRUCTURAL EVALUATION OF EXISTING BUILDINGS FOR SEISMIC AND WIND LOADS	M
AFCESA ETL 97-11	MITIGATION OF NON-STRUCTURAL SEISMIC AND HIGH WIND DEFICIENCIES FOR EXISTING BUILDINGS	M
AFCESA ETL 97-12	MITIGATION OF EXISTING BUILDING STRUCTURAL DEFICIENCIES FOR SEISMIC AND HIGH WIND LOADS	M
AFCESA ETL 97-14	PROCEDURES FOR AIRFIELD PAVEMENT CONDITION INDEX SURVEYS	M



**ENGINEERING DEPARTMENT TECHNICAL REFERENCES**

<b>PUBLICATION</b>	<b>TITLE</b>	<b>MANDATORY /ADVISORY</b>
AFCESA ETL 97-16	PAVEMENT MARKING SYSTEM FOR LOW TEMPERATURE APPLICATIONS	M
AFCESA ETL 97-17	GUIDE SPECIFICATION - PAINT AND RUBBER REMOVAL FROM ROADWAY AND AIRFIELD PAVEMENTS	M
AFCESA ETL 97-18	GUIDE SPECIFICATION FOR AIRFIELD AND ROADWAY MARKING	M
AFCESA ETL 97-22	COMPETING FACILITY KEYING SYSTEMS	M
AFCESA ETL 98-1	DESIGN CRITERIA FOR AGGREGATE SURFACED HELICOPTER SLIDE AREAS AND HELIPORTS	M
AFCESA ETL 98-2	CLEAN AIR ACT AMENDMENTS REQUIREMENTS FOR ELECTRIC GENERATORS AND POWER PLANTS	M
AFCESA ETL 98-4	BUILDING MANAGER ENERGY CONSERVATION HANDBOOK	M
AFCESA ETL 98-7	FIRE PROTECTION ENGINEERING CRITERIA - NEW AIRCRAFT FACILITIES	M
AFCESA ETL 98-8	FIRE PROTECTION ENGINEERING CRITERIA - EXISTING AIRCRAFT FACILITIES	M

**FIRE DEPARTMENT TECHNICAL REFERENCES**

<b>PUBLICATION</b>	<b>TITLE</b>	<b>MANDATORY /ADVISORY</b>
AFI 32-2001	THE FIRE PROTECTION OPERATIONS AND FIRE PREVENTION PROGRAM	M
T.O. 00-105E-9	AIRCRAFT EMERGENCY RESCUE INFORMATION (FIRE PROTECTION)	M
AFMCI 91-101	MINIMUM AIRFIELD, ARFF SERVICES AND HANGAR FIRE PROTECTION REQUIREMENTS FOR AIRCRAFT CONTRACTS	A
<del>PFTI Reg 355-1</del>	<del>DISASTER/INCIDENT RESPONSE</del>	<del>M</del>
	NATIONAL FIRE PROTECTION ASSOCIATION STANDARDS	M
	FIRE PROTECTION HANDBOOK	A
AFI 36-801	UNIFORMS FOR CIVILIAN EMPLOYEES	A
AFI 64-106	AIR FORCE INDUSTRIAL LABOR RELATIONS ACTIVITIES	M

**INFORMATION MANAGEMENT**  
**TECHNICAL REFERENCES**

<b>PUBLICATION</b>	<b>TITLE</b>	<b>MANDATORY /ADVISORY</b>
AFI 33-219	TELECOMMUNICATIONS MONITORING AND ASSESSMENT PROGRAM	M
AFSSI 5013	IDENTIFICATION AND AUTHENTICATION	M
AFSSI 5021	VULNERABILITY AND INCIDENT REPORTING	M
AFSSI 5027	NETWORK SECURITY POLICY	M

**MAINTENANCE DEPARTMENT TECHNICAL REFERENCES**

<b>PUBLICATION</b>	<b>TITLE</b>	<b>MANDATORY /ADVISORY</b>
FAR 45	FEDERAL ACQUISITION REGULATION PART 45	M
DFAR Sup 245	DOD SUPPLEMENT FEDERAL ACQUISITION REGULATION	M
DoDM 4000-25-1	DOD SUPPLEMENT	M
DoD M 4140-25M	PROCEDURES FOR THE MANAGEMENT OF PETROLEUM PRODUCTS	M
DOD 4161.2-M	DOD MANUAL FOR THE PERFORMANCE OF CONTRACT PROPERTY ADMINISTRATIVE	M
AFI 10-1001	CIVIL AIRCRAFT LANDING PERMITS	M
AFI 13-213	AIRFIELD MANAGEMENT	M
AFM 23-110	BASIC AIR FORCE SUPPLY PROCEDURES	A
AFI 24-301	VEHICLE OPERATIONS, ACQUISITION, MANAGEMENT, AND USE OF MOTOR VEHICLES	M
AFI 24-302	VEHICLE MAINTENANCE MANAGEMENT	M
AFI 63-701	MANAGEMENT OF INDUSTRIAL FACILITIES	M
AFJMAN 32-1040	MAINTENANCE AND REPAIR OF SURFACE AREAS	M
AFJMAN 32-1014	FLEXIBLE PAVEMENT DESIGN FOR AIRFIELDS	M
AFI 91-212	BIRD AIRCRAFT STRIKE HAZARD MAINTENANCE TECHNIQUES	M
AFJMAN 32-1076	VISUAL AIR NAVIGATION FACILITIES	M

**MAINTENANCE DEPARTMENT TECHNICAL REFERENCES**

<b>PUBLICATION</b>	<b>TITLE</b>	<b>MANDATORY /ADVISORY</b>
AFI 32-1042	STANDARDS FOR MARKING AIRFIELDS	A
AFJMAN 32-1082	FACILITIES ENGINEERING, ELECTRICAL - EXTERIOR FACILITIES	M
AFJMAN 32-1083	ELECTRICAL – INTERIOR FACILITIES	M
AFJMAN 32-1059	MAINTENANCE OF FIRE PROTECTION SYSTEMS	M
MIL-STD-1518B	STORAGE, HANDLING, SERVICING OF AVIATION FUELS, LUBRICATING OILS, AND HYDRAULIC FLUIDS AT CONTRACTOR FACILITIES	M
T.O. 00-20B-5	VEHICLE AND EQUIPMENT INSPECTION	M
T.O. 00-25-172	GROUND SERVICING AIRCRAFT AND STATIC BONDING	M
T.O. 35-1-3	PAINTING AND MARKING OF VEHICLE EQUIPMENT	M
T.O. 36A-1-98	TOWING PROCEDURES - TRUCKS, TRUCK TRACTORS, AND PASSENGER CARRYING VEHICLES	M
NO. 150153401F	FAA ADVISORY CIRCULAR	M

**SAFETY DEPARTMENT TECHNICAL REFERENCES**

<b>PUBLICATION</b>	<b>TITLE</b>	<b>MANDATORY /ADVISORY</b>
AFI 91-202	AIR FORCE MISHAP PREVENTION PROGRAM	A
AFI 91-204	INVESTIGATING AND REPORTING US AIR FORCE MISHAPS	M
AFI 91-207	USAF TRAFFIC SAFETY PROGRAM	A
AFI 91-301	AIR FORCE OCCUPATIONAL AND ENVIRONMENTAL SAFETY, FIRE PREVENTION AND HEALTH (AFOSH) PROGRAM	A
AFM 91-201	EXPLOSIVE SAFETY STANDARDS	A
T.A. 016	SPECIAL PURPOSE CLOTHING AND PERSONAL EQUIPMENT	M
FAA CIRCULAR ADVISORY NO. 150/5200-31	AIRPORT EMERGENCY PLAN	A
FAA REGULATIONS	CERTIFICATION & OPERATIONS: LAND AIRPORTS SERVING AIR CARRIERS	M

**SECURITY DEPARTMENT TECHNICAL REFERENCES**

<b>PUBLICATION</b>	<b>TITLE</b>	<b>MANDATORY /ADVISORY</b>
AFMAN 10-206	US AIR FORCE REPORTING INSTRUCTIONS	M
AFI 31-101v1	THE AIR FORCE PHYSICAL SECURITY PROGRAM	M
AFI 31-102	PHYSICAL SECURITY	M
AFI 31-201	SECURITY POLICE STANDARDS AND PROCEDURES	M
AFI 31-204	AIR FORCE MOTOR VEHICLE TRAFFIC SUPERVISION	A
AFI 31-206	SECURITY POLICE INVESTIGATIONS	M
AFI 31-207	ARMING AND USE OF FORCE BY AIR FORCE PERSONNEL	M
AFI 31-209	RESOURCE PROTECTION PROGRAM	M
AFI 31-210	THE AIR FORCE ANTI-TERRORISM (AT) PROGRAM	M
AFH 31-218v1	LAW ENFORCEMENT MISSIONS AND PROCEDURES	A
AFH 31-223	THE AIR FORCE RESOURCE PROTECTION PROGRAM	A
AFI 31-501	PERSONAL SECURITY MANAGEMENT PROGRAM	A
AFH 31-502	PERSONAL SECURITY PROGRAM	A
AFI 31-701	PROGRAM PROTECTION PLANNING	A
AFI 31-703	PRODUCT SECURITY	A
AFI 32-4001	DISASTER PREPAREDNESS PLANNING AND OPERATIONS	A
<a href="#">AFI32-4004</a>	<a href="#">EMERGENCY RESPONSE OPERATIONS</a>	<a href="#">M</a>
AFI 36-801	UNIFORMS FOR CIVILIAN EMPLOYEES	A
AFI 36-2225	SECURITY POLICE TRAINING AND STANDARDIZATION EVALUATION PROGRAMS	A
AFI 36-2226v2	COMBAT ARMS TRAINING AND MAINTENANCE PROGRAM (CATM)	M

**SECURITY DEPARTMENT TECHNICAL REFERENCES**

<b>PUBLICATION</b>	<b>TITLE</b>	<b>MANDATORY /ADVISORY</b>
AFI 36-2903	DRESS AND PERSONAL APPEARANCE OF AIR FORCE PERSONNEL	A
AFM 37-126	PREPARING OFFICIAL COMMUNICATIONS	A
AFI 37-138	AF PUBLICATIONS AND FORMS MANAGEMENT PROGRAMS - DEVELOPING AND PROCESSING PUBLICATIONS	M
AFI 64-106	INDUSTRIAL LABOR RELATIONS ACTIVITIES	M
<a href="#"><u>DoDI 3020.37</u></a>	<a href="#"><u>CONITNUATION OF ESSENTIAL DOD CONTRACTOR SERVICES DURING CRISIS</u></a>	<a href="#"><u>A</u></a>
DoD 4145.26-M	DOD CONTRACTOR'S SAFETY MANUAL-AMMUNITION AND EXPLOSIVES	M
DoD 5500.7	JOINT ETHICS REGULATION	M
DoD 5200.1-R	INFORMATION SECURITY PROGRAM REGULATION (AS SUPPLEMENTED BY AFI 31-401)	M
DoD 5220-22M	NATIONAL INDUSTRIAL SECURITY PROGRAM OPERATING MANUAL NISPOM (AS SUPPLEMENTED BY AFI 36-601 AND AFH 36-602)	M
PFTI Reg 13-201	AIRCRAFT OPERATIONS IN THE COMMON AREA	M
PFTI Reg 13-201-1	VEHICLE OPERATIONS IN THE COMMON USE AREA	M
<a href="#"><u>PFTI Reg 355-1</u></a>	<a href="#"><u>DISASTER/INCIDENT RESPONSE</u></a>	<a href="#"><u>M</u></a>
	UNITED STATES CODE (USC)	M
	MANUAL FOR COURTS-MARTIAL (MCM)	M
	BUSINESS AND PROFESSIONS CODE OF THE STATE OF CALIFORNIA	M
	CALIFORNIA VEHICLE CODE	M
DD Form 577	SIGNATURE CARD	A



DD Form 1408

ARMED FORCE TRAFFIC TICKET

**SECURITY DEPARTMENT TECHNICAL REFERENCES**

<b>PUBLICATION</b>	<b>TITLE</b>	<b>MANDATORY /ADVISORY</b>
DD Form 1569	INCIDENT/COMPLAINT REPORT	M
DD Form 1920	ALCOHOLIC INFLUENCE REPORT	M
Dept of Justice Form 258	FBI APPLICANT FINGERPRINT CARD	M
AF Form 52	EVIDENCE TAG	M
AF Form 53	SECURITY POLICE DESK BLOTTER (AUTOMATED)	M
AF Form 110	INDIVIDUAL INCIDENT REFERENCE RECORD	M
AF Form 116	REQUEST FOR DEVIATION FROM SECURITY CRITERIA	M
AF Form 189	ADVISEMENT OF RIGHTS	M
AF Form 213	RECEIPT FOR ACCOUNTABLE FORM	A
AF Form 332	BASE CIVIL ENGINEER WORK REQUEST	M
AF Form 441	ARMS, AMMUNITION AND EXPLOSIVES REPORT PART THEFTS AND RECOVERIES	M
AF Form 457	USAF HAZARD REPORT	A
AF Form 533	CERTIFICATE OF COMPLIANCE - PRIVATE MOTOR VEHICLE REGISTRATION	M
AF Form 623	ON-THE-JOB TRAINING RECORD	A
AF Form 629	SMALL ARMS HAND RECEIPT	M
AF Form 686	SUBSTANTIVE INVESTIGATIONS RECORD CHECK SUMMARY	A
AF Form 797	JOB QUALIFICATION STANDARD CONTINUATION	A
AF Form 813	REQUEST FOR ENVIRONMENTAL IMPACT ANALYSIS	M

**SECURITY DEPARTMENT TECHNICAL REFERENCES**

<b>PUBLICATION</b>	<b>TITLE</b>	<b>MANDATORY /ADVISORY</b>
AF Form 1109	VISITOR REGISTER LOG	M
AF Form 1168	STATEMENT OF SUSPECT/WITNESS/COMPLAINT	M
AF Form 1176	AUTHORITY TO SEARCH AND SEIZE	M
AF Form 1297	TEMPORARY ISSUE RECEIPT	A
AF Form 1313	DRIVER RECORD	M
AF Form 1315	ACCIDENT REPORT	A
AF Form 1364	CONSENT FOR SEARCH AND SEIZURE	M
AF Form 1800	OPERATOR'S INSPECTION GUIDE AND TROUBLE REPORT	M
AF Form 2530	ALARM SYSTEM TEST RECORD	M
AF Form 2583	REQUEST FOR PERSONNEL SECURITY ACTION	M
AF Form 3215	C4 SYSTEMS REQUIREMENT DOCUMENT	M
AFTO Form 105	INSPECTION MAINTENANCE, FIRING DATA FOR GROUND WEAPONS	M

**SECTION C-7****TRANSITION PERIOD**

**C-7/1.0 TRANSITION PERIOD:** The Contractor shall work with the Outgoing Contract Program Manager to accomplish the following:

C-7/1.01. Perform complete joint physical inventory with outgoing Contractor and transfer of all GFP and material to incoming Contractor.

C-7/1.02. Prepare for a smooth transition of duties for purchasing, Fire, Security, Engineering, Safety, Airfield Complex, telecommunications and Maintenance.

C-7/1.03. Transitioning of all engineering drawings, record drawing, record specifications, installation instructions, manufacture's product information, O&M manuals, technical manuals and warranty information.

C-7/1.04. Transitioning of all GFP and maintenance records.

C-7/1.05. Familiarization and preparation for paying utility bills, GSA vehicle leases and T-1 Line responsibilities.

**SECTION C-A  
PERFORMANCE WORK STATEMENT  
FOR  
ENGINEERING SERVICES**

**SECTION C-1A  
GENERAL INFORMATION**

**C-1A/1.0. SCOPE OF WORK:** The Contractor shall provide all personnel, equipment, tools, materials, supervision, and other items and services necessary to perform engineering services as defined in this PWS, except as specified in Section C-3, as government-furnished items and services, at AFP 42, Palmdale, California. The Contractor shall meet the requirements of this PWS and perform to the standards in this contract.

**C-1A/1.1. CONTRACTOR ENGINEERING SERVICES PERSONNEL:**

**C-1A/1.1.1. Contract Engineering Manager:** The Contractor shall provide a contract engineering manager who shall be responsible for the performance engineering services under this contract. The name of this person, and an alternate or alternates who shall act for the contract engineering manager in his/her absence, shall be designated in writing to the Administrative Contracting Officer prior to the performance start date of the contract.

**C-1A/1.1.1.1.** The contract engineering manager or alternate shall have full authority to act for the Contractor on all engineering matters of this contract. The contract manager or alternate shall be available during normal duty hours to meet with government personnel (designated by the Administrative Contracting Officer) to discuss problem areas, as needed. After normal duty hours, the manager or designated alternate shall be available within 60 minutes.

**C-1A/1.1.1.2. Qualifications:** The contract engineering manager shall also serve as lead engineer. He/She shall have a Bachelor of Science in Civil Engineering, Building Construction, or Architectural Engineering and have at least six years of work experience in facility design/construction or general civil engineering design/construction.

**C-1A/1.1.2. Contractor Engineering Services Employees:**

**C-1A/1.1.2.1.** The Engineering Services staff shall consist of the lead engineer and at least one engineering technician. The engineer will serve as the Contract Engineering Manager and the lead engineer.

**C-1A/1.1.2.2. Qualifications:** The engineering technician shall have a two year trade school certificate or have completed a two year engineering technician program resulting in an Associate Degree in Engineering Technology or have completed two years of prescribed engineering courses in the accredited colleges or universities. The engineering technician shall also have at least three years of experience in the field of engineering/construction.

C-1A/1.1.2.3. Engineering staff shall include at least one person with experience with and knowledge of environmental laws and regulations.

C-1A/1.1.2.4. Any additional engineering personnel shall have a bachelor's degree in engineering with a minimum of three years work experience in facility or general engineering design/construction. Any additional engineering technicians shall have qualifications listed in paragraph C-1A/1.1.2.2.

## SECTION C-5A

### SPECIFIC TASKS

**C-5A/5.0. GENERAL INFORMATION:** The Contractor shall provide the following engineering services: support Maintenance Department operations, Budget Estimate Submittal (BES), Program Objective Memorandum (POM) submittal and Financial (Fin) Plan submittal, Expansion Program submittal, Capital Type Rehabilitation (CTR) program submittal, project construction management including preparation of daily reports of construction activities, Environmental programs, Quality Control (for taskings to be performed by subcontractors or in-house work forces), Energy Conservation program submittal, Maintenance of plant-wide as-built drawing files and associated information library, Reproduction services and all other engineering services required in this section and all other sections of the PWS.

**C-5A/5.1. BES-POM-FIN SUBMITTAL:** The Contractor shall prepare and provide to the Air Force the BES, POM and Fin Plan annually in accordance with AFI 63-701 and annual project call letters from the Air Force. **(Deliverable #13)** Contractor engineering staff must be capable of conducting investigations, performing studies and preparing reports to provide project scopes, realistic justification of need and cost estimates for a wide range of projects. All line items of the submittal will be reviewed by the Air Force for verification of requirement, cost estimate, justification and priority. The Contractor shall maintain and update all project information for the purpose of future submittal.

**C-5A/5.1.1. Support for Annual Air Force Review:** The Contractor shall support the annual Air Force review of projects proposed for inclusion in the BES, POM, and Fin Plan.

#### **C-5A/5.2. CAPITAL TYPE REHABILITATION (CTR) PROGRAM:**

**C-5A/5.2.1. Engineering and Management Services:** When a project listed in the FIN/BES/POM submittal is approved and funded by the Air Force and the project is assigned to the Contractor for accomplishment, the Contractor engineering staff shall provide engineering and management services for the project. The engineering staff shall be capable of preparing an Architect/Engineer (A/E) Statement of Work that includes all design criteria, project schedule, project estimate, and estimate of A/E hours to complete Title I and Title II design services. During the design phase of the project, the Contractor shall provide technical review of all design documents (i.e., drawings, calculations, design analysis, cost estimates and specifications) to assure the design is in accordance with the design criteria and other requirements. During the design phase, the Contractor shall establish a schedule and cost estimate for construction. During the construction phase of the project, the Contractor shall act on behalf of the Air Force, as the construction manager to assure the construction is in accordance with the approved design, and the project is constructed on schedule and within the funds available. The Contractor is responsible to coordinate with the site operators and other contractors for access and scheduling to preclude conflict during any project phase.

**C-5A/5.2.2. Design Review, Technical Field Support & Interface within Common Use Area:** On projects assigned to the U.S. Army, Corps of Engineers or others for accomplishment by the Air Force, the Contractor's engineering staff shall provide design review, as the using agency, attend design review conferences, provide technical field support and provide the necessary interface with the existing facilities, system and operations within the common use area of AFP 42.

C-5A/5.2.3. **Project Assignment:** The decision of assignment for all funded projects will be determined by the Air Force.

C-5A/5.2.4. **Environmental Impact Analysis:** A completed AF Form 813, Request for Environmental Impact Analysis (EIAP), is required with each project proposal.

C-5A/5.3. **MAINTENANCE:** The Contractor shall provide necessary technical support for maintenance operations. The support shall include but it is not limited to maintenance procedures, performance of maintenance review of project design documents (drawings, specifications and cost estimates) for operational review, material usage, method of repair and systems operation, test and evaluation.

C-5A/5.3.1. **Annual Facility Maintenance Review:** The Contractor shall support the annual facility maintenance review conducted by the Air Force.

C-5A/5.4. **ENERGY CONSERVATION PROGRAM:** The Contractor shall provide technical support to the Contractor's energy conservation program. The Contractor shall evaluate energy conservation proposals, technical feasibility, energy savings and operation impact. When appropriate, these items will be included in the BES-POM-Fin Plan submittal. The Contractor shall review all CTR or Work Request projects for energy efficient design.

C-5A/5.5. **ENVIRONMENTAL PROGRAM:** The Contractor shall initiate, develop, document, implement, and maintain a comprehensive and aggressive Environmental Compliance, Pollution Prevention and Environmental Restoration Program in the common use area of AFP 42.. The Contractor shall deliver a Pollution Prevention Plan (**Deliverable #14**), Spill Prevention Plan (**Deliverable #15**), and a Waste Minimization Plan (**Deliverable #16**). All plans shall be submitted to the Administrative Contracting Officer for approval within 45 calendar days after the start of the contract.

C-5A/5.5.1. **Compliance with Laws and Regulations:** The Contractor shall be knowledgeable of and operate the facilities in compliance with all applicable Air Force, interstate, federal, state, and local environmental laws, regulations, rules, policies and requirements.

C-5A/5.5.1.1. In the event environmental laws/regulations change during the term of this contract, the Contractor is required to comply when such laws/regulations come into effect. Where the specific environmental requirements of this contract are more stringent than applicable laws or regulations, the Contractor shall comply with the contract.

C-5A/5.5.1.2. The Contractor shall institute an annual self-evaluation program to insure compliance with all federal, state, and local environmental rules, regulations, and policies.

C-5A/5.5.2. **Environmental Projects:** When an environmental project listed in the Fin Plan/BES/POM submittal is approved and funded by the Air Force and the project is assigned to the Contractor for accomplishment, the Contractor engineering staff shall provide engineering and management services for the project.

C-5A/5.5.2.1. The same project support requirements of Contractor Engineering Services Staff identified in paragraph C-5A/5.2 above applies.

C-5A/5.5.2.2. The Contractor shall identify in a timely manner any Air Force funding of projects in the



common use area needed to achieve and maintain compliance with environmental laws. The Contractor shall submit timely written notice of requirements, either through the Fin Plan/BES/POM process or out-of-cycle, sufficiently before the compliance deadline date to allow for acquiring of funds and implementation of the project to correct a noncompliance situation.

C-5A/5.5.3. **Permits:** The Contractor is responsible for identifying the need for, applying for, signing for as operator, and maintaining all necessary environmental permits from regulatory agencies, including permits-to-install prior to installation of new equipment. The Contractor's responsibilities include, but are not limited to, all testing, record keeping, reporting, monitoring, and performing all other terms and conditions necessary to comply with all environmental permits. The Contractor shall annually submit a copy of all approved environmental permits to the Administrative Contracting Officer. **(Deliverable #17)** The Contractor is also the focal point for regulatory agency inspection.

C-5A/5.5.4. **Environmental Compliance Assessment and Management Program (ECAMP):** The Contractor shall support the annual Air Force ECAMP audit program.

C-5A/5.5.5. **Environmental Violations and Fines:** The determination of applicability of all interstate, federal, state, and local environmental laws, regulations, rules, policies and requirements is exclusively the Contractor's responsibility. The Contractor shall provide a copy to the Air Force of any regulatory agency issued notice of noncompliance or violation upon receipt. The Contractor shall be responsible for any civil or criminal fines or penalties for any acts or omissions resulting in an environmental infraction caused by the Contractor and any party acting on behalf of the Contractor, including but not limited to, any parent, subsidiary, subcontractor, vendor, agent, employee, or invitee.

C-5A/5.5.6. **Environmental Spills and Releases:** The Contractor shall be responsible for any and all damages to, and for any and all environmental remediation at, the facilities where spills or releases into the environment of hazardous wastes, hazardous materials, or toxic substances (defined in environmental rules or regulations) are caused by any acts or omissions of the Contractor, or any party acting on behalf of the Contractor, including but not limited to, any parent, subsidiary, subcontractor, vendor, agent, employee, or invitee.

C-5A/5.5.6.1. The Contractor shall immediately report all such incidents to the Air Force, and to regulatory agencies as required by reportable quantity thresholds specified in environmental rules or regulations.

C-5A/5.5.6.2. The Contractor shall have on-hand, and use at all times, appropriate Emergency Spill Kit material and equipment for hazardous waste, hazardous material, or toxic substance spill containment and clean-up which may occur in storage and usage areas. The absorbent material shall be sufficient and appropriate to absorb or contain the spill from the largest container used and compatible with any aggressive materials stored.

C-5A/5.5.7. **Historic Building Compliance:** The Contractor shall ensure that projects within buildings eligible for listing on the National Register of Historic Places are in compliance with the National Historic Preservation Act. The Contractor shall submit all such projects to the Air Force for review and approval by appropriate regulators. As of July 1, 1999 there are three buildings at AFP 42 that are eligible for the National Register: Buildings 210, 150, and 531.

C-5A/5.6. **WORK REQUEST:** The Contractor shall provide necessary technical assistance, review, and approval of the normal work request effort.

C-5A/5.7. **SUBMITTALS:** All submittals for work requests, engineering requests and/or changes shall be submitted to the Administrative Contracting Officer using AF Form 332. Approval of the work request by the Contract Engineering Manager shall accompany the submittal. A completed AF Form 813, Request for Environmental Impact Analysis (EIAP), shall be prepared if deemed necessary by the Air Force.

C-5A/5.8. **PROFESSIONAL ENGINEERING SERVICES:** The Contractor shall have the capability to provide certified professional engineering/architectural services if required by the government. Such capability can be within the Contractor's in-house corporate structure or by subcontract support.

C-5A/5.9. **PAVEMENT INSPECTION:** This is a joint tasking between Engineering and Maintenance. See MAINTENANCE C-5D for further information.

C-5A/5.10. **AS-BUILT DRAWING FILE:** The Contractor shall maintain a file and index of each site's as-built drawings and related information, such as pertinent studies, specifications, test results and facility data. Currently, microfiche format is used for the as-built file. It is anticipated that as government funds become available the as-built files may be converted to a digital format. The digital format will be as identified by the Administrative Contracting Officer. The Contractor must be capable of maintaining files in digital format.

C-5A/5.11. **REPRODUCTION SERVICES:** The Contractor shall provide reproduction services upon the request from the Government functional manager for engineering with written concurrence of the Administrative Contracting Officer. Unless otherwise instructed, any request for reproduction shall be completed within 24 hours from the request.

C-5A/5.12. **QUALITY CONTROL:** The senior lead engineer is the focal point for quality control for all engineering/work request projects to include those conducted by subcontract. Before submission to the Air Force for acceptance, the senior lead engineer shall certify that the project is acceptable, constructed in accordance with the approved design and in compliance with the identified standards and specifications via DD Form 1354 (Transfer and Acceptance of Military Real Property).

**SECTION C-B  
PERFORMANCE WORK STATEMENT  
FOR  
FIRE PROTECTION SERVICES**

**SECTION C-1B  
GENERAL INFORMATION**

**C-1B/1.0. SCOPE OF WORK:** The Contractor shall provide all personnel, equipment, vehicles, tools, materials, supervision, and other items and services necessary to perform Fire Protection Services, Emergency Medical Services, and Aircraft Rescue and Fire Fighting (ARFF) Services as defined in this PWS except as specified in Section C-3 as government-furnished property and services, in order to maintain fire protection service at the Production Flight Test Installation (PFTI), includes all Government-owned, Contractor-operated (GOCO) sites as well as the "Common Area". Essential to the secure Fire Protection environment on AFP 42 is the protection of all United States Air Force (USAF) and other US Government resources, the maintenance of fire services, and the safeguarding of government property and personnel. The Contractor shall perform to the standards in this contract. The estimated workload requirements are listed in **Technical Exhibit 2B**.

**C-1B/1.1. CONTRACTOR FIRE PROTECTION SERVICES PERSONNEL:**

**C-1B/1.1.1. Contractor Fire Department Manager (Fire Chief):** The Contractor shall provide a Fire Chief who shall be responsible for the tasks and requirements in this PWS. The Fire Chief or alternate shall have full authority to act for the Contractor on all Fire Department matters relating to daily operation of this contract. The name of this person, and an alternate or alternates who shall act for the Contractor when the Fire Chief is absent, shall be designated in writing to the Administrative Contracting Officer prior to the performance start date of the contract.

**C-1B/1.1.1.1.** The Fire Chief or alternate shall be available during normal duty hours, within 15 minutes to meet on the installation with government personnel (designated by the Administrative Contracting Officer) to discuss problem areas. After normal duty hours, the Fire Chief or alternate shall be available within one hour.

**C-1B/1.1.1.2. Fire Chief shall:**

**C-1B/1.1.1.2.1.** Be certified and meet National Fire Protection Association (NFPA) 1021, Fire Officer IV.

**C-1B/1.1.1.2.2.** Have authority to represent the Contractor on all matters relating to daily operations and management of Fire Protection Service.

**C-1B/1.1.1.2.3.** Be available during duty core hours, 0900-1500, Monday through Friday, vacations and holidays excluded, performing position-related duties only.

**C-1B/1.1.1.2.4.** Have a minimum of ten years of fire protection administration and operations experience in a combination of airport fire fighting and structural fire fighting operations. The nature and extent of this

experience shall be such that the individual hired to perform in this position is familiar with and capable of effectively managing a complex operation of the type described within this PWS.

C-1B/1.1.1.2.5. Have a minimum of four years experience in a supervisory related position during the ten years of fire protection administration and operations experience with the last year of qualifying experience within the last five years.

**C-1B/1.1.2. Contractor Fire Protection Services Employees shall:**

C-1B/1.1.2.1. Present a neat appearance and be easily recognized as contract fire department employees. Appearance of fire department personnel shall comply with applicable safety standards and AFI 36-801 associated with fire service functions. The Contractor shall develop and enforce standards for fire and emergency personnel to ensure that dress attire, hair, and beard styles do not interfere with safe or proper fit of personal protective equipment.

C-1B/1.1.2.2. The Contractor shall adopt a standard uniform of the type generally accepted for contract fire department personnel. AFI 36-801 shall be used as a guide. A proposed uniform description shall be submitted to the Administrative Contracting Officer for acceptance prior to the performance start date of the contract. **(Deliverable #18)** As a minimum, this proposal shall include the standard uniform and station/work mode uniform to include the type of trousers, shirt, jacket, hat, footwear, company badge, cloth shoulder patch, name tag, and badges, within compliance with NFPA 1975. Uniform requirements shall also apply to the Fire Alarm Communications Center (FACC) operators. The Contractor shall provide all uniforms and the cleaning of them. Uniforms shall be in serviceable order (i.e., not worn or torn).

C-1B/1.1.2.3. The Contractor shall make sure fire department employees have the following current and valid professional certifications before starting work under this contract. Fire department personnel shall be hired to perform position-related duties only.

C-1B/1.1.2.3.1. Have state drivers' licenses and state certifications for the type of vehicle assigned.

C-1B/1.1.2.3.2. Be certified by a physician as being physically fit for assigned duty as prescribed by NFPA 1500, in approved operating instructions, or other applicable governing directive(s). The Contractor shall also certify as fit for duty those individuals who are certified by the physician and have demonstrated their ability to meet the physical performance in accordance with the NFPA standards and AFI 32-2001. The results of pre-employment physical examinations shall be reviewed by the Contractor's program manager prior to hiring. The results of the pre-employment physical examination shall be filed on site and made immediately available to the government upon request.

C-1B/1.1.2.3.3. Receive an annual physical examination as specified in NFPA 1582.

C-1B/1.1.2.3.4. Periodically, a fire officer or firefighter may be tested to ensure the required physical performance requirements can be met. In addition, if a fire officer's or firefighter's ability to meet the physical performance requirements is in question, the individual may be tested. If the physical performance requirements are not met the fire officer or firefighter will be removed from duty pending successful completion of a physical performance rehabilitation program.

C-1B/1.1.2.3.5. Be certified and meet the level of certification set forth in the appropriate NFPA standard, this contract and AFI 32-2001 within the last five years. The requirement to become and remain a DoD certified employee shall be a condition of employment.

C-1B/1.1.2.3.6. Have a high school diploma or General Education Degree equivalent.

C-1B/1.1.2.3.7. Possess a basic understanding of the use of computer data processing equipment and have administrative skills sufficient to support assigned duties.

**C-1B/1.1.3. Contractor Fire Department Officers shall:**

C-1B/1.1.3.1. Possess a security clearance at the Secret level based on an investigation within the last ten years.

C-1B/1.1.3.2. Be capable of being granted access to those Special Access Programs supported by the AFP 42 fire department.

**C-1B/1.1.4. Contractor Fire Department Training Chief Officer shall:**

C-1B/1.1.4.1. Be certified and meet NFPA 1021, Fire Officer III and NFPA 1041, Level II within the last five years.

C-1B/1.1.4.2. Have authority to represent the Contractor, through the Fire Chief, on all matters relating to daily operations and management of the Fire Department operations.

C-1B/1.1.4.3. Be available during duty core hours, 0900-1500, Monday through Friday, vacations and holidays excluded, performing position-related duties only.

C-1B/1.1.4.4. Have a minimum of five years of fire protection administration and operations experience in a combination of airport fire fighting and structural fire fighting operations.

C-1B/1.1.4.5. Have a minimum of two years experience in a supervisory related position during the five years of fire protection operations experience, with the last year of qualifying experience within the last five years.

**C-1B/1.1.5. Contractor Fire Department Assistant Chief of Operations Officer shall:**

C-1B/1.1.5.1. Be certified and meet NFPA 1021, Fire Officer II.

C-1B/1.1.5.2. Have authority to represent the Contractor, through the Training Chief or higher authority, on all matters relating to daily operations and management of the Fire Department operations.

C-1B/1.1.5.3. Have a minimum of four years of fire fighting operations experience with at least three years related to airport fire fighting operations.

C-1B/1.1.5.4. Have a minimum of one year experience in a supervisory-related position during the four years of fire protection operations experience with the last year of qualifying experience within the last five years.

C-1B/1.1.5.5. Position shall be manned 24 hours a day, seven days per week performing position-related duties only.

**C-1B/1.1.6. Contractor Fire Department Captain (Crew Chief) shall:**

C-1B/1.1.6.1. Be certified and meet NFPA 1021, Fire Officer I.

C-1B/1.1.6.2. Have a minimum of three years of fire protection operations experience with a combination of airport fire fighting and structural fire fighting operations with the last year of qualifying experience within the last five years.

C-1B/1.1.6.3. Possess a basic understanding of the use of computer data processing equipment and have administrative skills sufficient to support assigned duties.

C-1B/1.1.6.4. Position shall be manned 24 hours a day, seven days per week performing position-related duties only.

**C-1B/1.1.7. Contractor Fire Department Vehicle Engineer (Driver/Operator) shall:**

C-1B/1.1.7.1. Be certified and meet NFPA 1002.

C-1B/1.1.7.2. Have a minimum of two years of fire protection operations experience with a combination of airport fire fighting and structural fire fighting operations with the last year of qualifying experience within the last five years.

C-1B/1.1.7.3. Be licensed to drive all vehicles required to meet staff assignments.

C-1B/1.1.7.4. Be subject to periodic medical evaluation, as required by NFPA 1500, Standard on Fire Department Occupational Safety and Health Program, Section 8-1, Medical Requirements, to determine medical fitness to perform the duties of a fire department vehicle driver/operator.

C-1B/1.1.7.5. Position shall be manned 24 hours a day, seven days per week performing position-related duties only.

**C-1B/1.1.8. Contractor Fire Department Airport Firefighter shall:**

C-1B/1.1.8.1. Be certified and meet NFPA 1001 (Fire Fighter II) and be certified as an Airport Fire Fighter according to NFPA 1003 with one year experience in each. The last year of qualifying experience must be within the last five years.

C-1B/1.1.8.2. Position shall be manned 24 hours a day, seven days per week performing position-related duties only.

**C-1B/1.1.9. Contractor Fire Department Structure Firefighter shall:**

C-1B/1.1.9.1. Be certified and meet NFPA 1001 (Fire Fighter II) and be certified as an Airport Fire Fighter according to NFPA 1003 with one year experience in each. The last year of qualifying experience must be within the last five years.

C-1B/1.1.9.2. Position shall be manned 24 hours a day, seven days per week performing

position-related duties only.

**C-1B/1.1.10. Contractor Fire Department Emergency Medical Technician (EMT) shall:**

C-1B/1.1.10.1. Meet NFPA 424M.

C-1B/1.1.10.2. Be certified EMT with the State of California.

C-1B/1.1.10.3. Maintain current California ambulance license.

C-1B/1.1.10.4. Position shall be manned 24 hours a day, seven days per week performing position-related duties only.

**C-1B/1.1.11. Contractor Fire Alarm Communications Center Personnel shall:**

C-1B/1.1.11.1. Be experienced in fire department and medical communication procedures.

C-1B/1.1.11.2. Be experienced in fire department communication equipment commensurate with AFP 42 fire alarm center, including having experience in dispatching equipment, recording equipment, telephone, radio, alarm-receiving and transmitting equipment, and other electrical or electronic alarm signal systems.

C-1B/1.1.11.3. Have an understanding in map reading commensurate with AFP 42 fire alarm center, including utility maps, crash grid maps, street maps, and other related maps.

C-1B/1.1.11.4. Be able to dispatch fire and medical apparatuses and request medical, police, or other fire department assistance as necessary.

C-1B/1.1.11.5. If fire fighters are assigned as fire alarm communications operator, they shall be properly trained in fire alarm communications and proper use of equipment.

C-1B/1.1.11.6. Be available to support alarm room staffing in addition to the requirement for a fully staffed structural and ARFF response.

C-1B/1.1.11.7. Position shall be manned 24 hours a day, seven days per week performing position-related duties only.

**C-1B/1.1.12. Security Requirements:** The Contractor shall ensure that Fire Department Service Personnel are:

C-1B/1.1.12.1. United States citizens.

C-1B/1.1.12.2. Removed from duty permanently when under the influence of intoxicants or narcotics while on duty.

C-1B/1.1.12.3. Not allowed to endanger themselves or others while on duty, if on prescription drugs with a debilitation characteristic.



C-1B/1.1.13. **Employee Training:** The requirement to become and remain a DoD certified emergency fire service employee shall be a condition of employment and so reflected in the position description.

C-1B/1.2. **HOURS OF OPERATION:**

C-1B/1.2.1. **Normal Hours of Operation:** The Contractor shall perform the Fire Protective Services required under this contract 24 hours a day, seven days a week, for the entire contract period. The Fire Chief and Training Chief shall work an 8-hour day and be available during core hours, 0900-1500, Monday through Friday, vacations and holidays excluded, unless required otherwise. Fire officer position shall be manned 24 hours a day, seven days a week for the entire contract period.

C-1B/1.2.1.1. **Holidays:** Same as paragraph C1/1.6.1 above.

C-1B/1.2.2. **Emergency or Special Event Services.** On initial emergency notification, the Contractor shall provide an initial response of 100% of fire department personnel who must report within eight hours or less from notification time. This level of staffing will be sustainable for a 24-hour period. The Contractor must provide for a doubling of normal staffing for a 7-day period (24 hours per day), within 4 hours of notification, in order to support continuing surge operations. For special event services, the Contractor shall respond as requested.



**SECTION C-5B****SPECIFIC TASKS**

**C-5B/5.0 GENERAL INFORMATION:** The Contractor shall provide all personnel, equipment, vehicles, tools, materials, supervision, and other items and services, except as specified in Section C-3 as government-furnished property and services, necessary to perform Fire Protection Services, Emergency Medical Services, and Aircraft Rescue and Fire Fighting (ARFF) Services as defined in this PWS. This shall include, the protection of all USAF and other US Government resources, the maintenance of fire services, and the safeguarding of government property and personnel including all GOCO sites as well as the “Common Area” at AFP 42.

**C-5B/5.1. FIRE PROTECTION SERVICE:** The Contractor shall provide a fire protection program that includes structural fire protection, rescue operations, emergency medical and emergency transportation service, aircraft rescue and fire fighting services, hazardous material response, mutual aid service, and fire alarm communication dispatch service 24 hours per day, 7 days per week. Fire prevention, fire extinguisher maintenance and inspection in the common area, and training shall also be provided.

**C-5B/5.1.1. Fire Equipment and Manning:** The Contractor shall manage equipment and provide personnel in accordance with AFI 32-2001 and this PWS. Where there is a conflict, the PWS shall have precedence.

**C-5B/5.1.1.1.** The Contractor shall man each ARFF vehicle (five vehicles) with a minimum of two qualified people.

**C-5B/5.1.1.2.** The Contractor shall man the ambulance (one ambulance) with a minimum of one EMT. When transporting patients, the Contractor shall meet federal, state, and local standards.

**C-5B/5.1.1.3.** The Contractor shall man two structural pumper/engines with four qualified people each. The Contractor is authorized to cross-man one pumper/engine from the ARFF crews.

**C-5B/5.1.1.4.** The Contractor shall man the rescue vehicle with two qualified people. The Contractor is authorized to cross-man the rescue vehicle from the manned pumper/engine vehicle.

**C-5B/5.1.1.5.** The Contractor shall man the alarm room with one qualified person continuously.

**C-5B/5.1.2. Aircraft Rescue and Fire Fighting (ARFF):** The Contractor shall provide the necessary vehicles, personnel and equipment that will meet the minimum requirement to respond to a particular size aircraft as outlined in AFI 32-2001. The intent is to have sufficient water and fire fighting agent supply (from crash vehicles) and qualified fire fighting personnel per AFI 32-2001 at the incident site to operate the equipment, attack the fire, re-supply vehicles, and provide rescue operations.

**C-5B/5.1.2.1.** The required response time shall be in accordance with Federal Aviation Administration Circular, Federal, DoD, Air Force, or local standard as applicable.

**C-5B/5.1.2.2.** The Contractor shall inspect all fire emergency vehicles and ancillary equipment daily to ensure appropriate operational and functional conditions are met.

C-5B/5.1.2.3. Any time one required ARFF vehicle becomes inoperative, the GOCO production Contractors' Flight Ops and the Air Force shall be notified. The flying and aircraft maintenance activity requiring coverage above the remaining ARFF vehicles must be curtailed as agreed upon with the Air Force.

C-5B/5.1.2.4. Fire fighter's protective equipment, respiratory program, and operational requirement shall be in accordance with NFPA, federal, state, and local standards.

C-5B/5.1.2.5. The Contractor shall provide stand-by services and ramp patrol in the common use area where transient aircraft are parked. The Contractor shall provide stand-by services and ramp patrol to any site on or adjacent to AFP 42 as directed by the Administrative Contracting Officer or designee.

C-5B/5.1.3. **Structural Fire Protection:** The Contractor shall provide the necessary vehicles, personnel and equipment that will meet the minimum requirement to respond to a structural emergency as outlined in AFI 32-2001.

C-5B/5.1.4. **Rescue Operations:** Emergency rescue service shall be provided for all emergency incidents, aircraft, structural, hazardous material, confined space, natural disaster, and mutual aid fire service response.

C-5B/5.1.5. **Emergency Medical Service:** The Contractor shall provide emergency medical response service 24 hours per day, seven days per week, for PFTI employees and mutual aid calls.

C-5B/5.1.5.1. The Contractor shall maintain the ancillary ambulance equipment for medical response. Minimum levels of equipment are those required for California licensing and Air Force directives.

C-5B/5.1.5.2. The Contractor shall transport all emergency cases to the closest hospital and/or appropriate facility in Los Angeles county.

C-5B/5.1.6. **Fire Alarm Communication Center:** The Contractor shall man the fire alarm communication alarm room 24 hours per day, 7 days per week.

C-5B/5.1.6.1. The Contractor shall be responsible for the effective operation of the Fire Department communications and control/alarm center and ensure the dispatcher follows all directions given by the On-Duty Shift Supervisor or higher authority within the Fire Protection Service.

C-5B/5.1.6.2. The Contractor shall ensure the dispatcher performs duties and adhere to all requirements in accordance with the Fire Department Procedures Manual.

C-5B/5.1.6.3. The Contractor shall monitor the status of the installed central fire alarm reporting system, fire protection systems, fire communication systems, and fire hydrants for proper operations. The Contractor shall also take appropriate abatement action on discrepancies and monitor until corrected.

C-5B/5.1.6.4. The Contractor shall dispatch equipment appropriate to all actual or potential fire, alarm, incident, and/or medical emergencies requiring emergency responses.

C-5B/5.1.6.5. The Contractor shall maintain a log indicating important events in chronological order. The log shall serve as an instrument to notify Air Force and Contractor personnel of important incidents, accidents, fires, or fire protection system outage, utility outage, mutual aid response, and events that may have media potential. The log shall be made available to the Air Force upon request.

C-5B/5.1.6.6. The Alarm Room Operators shall report to a lead operator to ensure continuity and standardization of the fire department communication control center.

C-5B/5.1.6.7. The lead Alarm Room Operator shall have the authority to represent the Contractor, through the Shift Supervisor or higher authority, on all matters relating to daily operations and management of the Fire Department operations.

C-5B/5.1.7. **Proficiency Training:** The requirement to become and remain a DoD certified emergency fire service employee shall be a condition of employment and so reflected in the position description.

C-5B/5.1.7.1. The Contractor will establish and maintain a Training and Standardization Evaluation Program for the Fire Department personnel, commensurate with current Federal Aviation Regulations, DoD Directives, NFPA Standards, Air Force Directives, requirements, federal, state and local laws, this PWS, and company policies, procedures and requirements.

C-5B/5.1.7.2. The Contractor shall prepare and submit a Training and Standardization Evaluation Plan to the Administrative Contracting Officer, for acceptance, within 60 days after the Contractor begins performance. **(Deliverable #19)** This plan will be updated annually and as required.

C-5B/5.1.7.3. Training shall be provided and documented for all personnel assigned fire and emergency service duties through an on-the-job training program, in conformance with the objectives outline in the Air Force Fire Fighter Certification System.

C-5B/5.1.7.4. All fire and emergency services personnel shall participate in a physical fitness exercise program designed to maximize job performance.

C-5B/5.1.7.5. The Contractor will maintain on site and make available to the government upon request, all documentation related to training and standardization evaluation certifications.

C-5B/5.1.7.6. The Contractor shall maintain current lesson plans for maintenance of proficiency using appropriate subjects and use International Fire Service Training Association (IFSTA) standards as training guides.

C-5B/5.1.7.7. The Contractor shall perform hands-on egress training for egress of aircrews using aircraft at the installation.

C-5B/5.1.7.8. The Contractor shall perform classroom egress training on aircraft using the installation. This shall involve the use of T.O. 00-105E-9 for procedures.

C-5B/5.1.7.9. The Contractor shall demonstrate functional capability of equipment by participation in Air Force directed exercises of fire, crash rescue, and medical response capabilities. The Air Force directed exercise shall consist of three year or as necessary to ensure proficiency.

C-5B/5.1.7.10. The Contractor shall conduct internal drills to ensure structural, aircraft rescue & fire fighting, and medical response proficiency. Documentation of these drills shall be maintained by the Contractor and made available to the government upon request. The Contractor will brief Contractor staff prior to training to

clearly indicate the objectives for the drill, evaluation criteria, and who has safety responsibilities and termination authority. A minimum of two such exercises per shift per month will be scheduled in advance.

C-5B/5.1.7.11. The fire department training schedule shall be provided through the Administrative Contracting Officer to the Air Force Fire Marshal one week prior to the beginning of the month. **(Deliverable #20)**

C-5B/5.1.7.12. The Fire Chief and Air Force may conduct drills, without notice, at their discretion.

C-5B/5.1.7.13. The Fire Department personnel shall be responsible for the operation of the Fire Fighting Training Facility (FFTF) during all training exercises for both AFP 42 Personnel and Other Federal Agencies IAW Standard Operation Procedures and FFTF Safety Procedures. Only qualified personnel shall be permitted to operate the FFTF. Qualification is obtained through an approved training course such as through the manufacturer or by an instructor trained by the manufacturer. (See paragraph C-5D/5.15.1 for other FFTF responsibilities)

C-5B/5.1.8. **Fire Prevention:** The Contractor shall prepare and implement a fire inspection schedule for the common area. This shall involve inspection of facilities, fire suppression systems, and fire/smoke detection and alarm systems, and portable fire extinguishers and flush hydrant.

C-5B/5.1.8.1. The Contractor shall maintain an inspection record for each facility in the common area.

C-5B/5.1.8.2. The Contractor shall use a Fire Prevention Visit Report (AF Form 1487), to document Fire Safety Deficiencies. The Contractor shall also establish procedures for routing to the responsible building manager for abatement and documentation of verification of corrective action.

C-5B/5.1.8.3. The Contractor shall maintain a logbook for Fire Prevention Visit Reports issued. The reports shall be filed by facility and be provided with a numbering system for tracking.

C-5B/5.1.8.4. The Contractor shall provide technical assistance by reviewing and commenting on facility designs, projects, work orders, and other work source documents ensuring compliance with NFPA and DoD Fire Prevention directorates.

C-5B/5.1.8.5. The Contractor shall develop and implement a PFTI regulatory fire prevention publication in accordance with the standards outlined in AFI 32-2001. This publication shall be written to convey local requirements not specifically identified in other Air Force regulations and shall be numbered PFTI Instruction 32-2001. The PFTI instruction shall be forwarded for acceptance by the Administrative Contracting Officer not later than 45 days after contract award and annually thereafter or as changes occur which ever comes first. **(Deliverable #21)** This publication shall be edited by the PFTI Fire Marshal and signed by the PFTI Commander.

C-5B/5.1.8.6. The Contractor shall provide technical assistance and general support for all government representatives during investigations of fire incidents, loss of life or injury-due-to-fire related incidents.

C-5B/5.1.8.7. The Contractor shall inspect and maintain fire extinguishers in the common use area of AFP 42 in accordance with NFPA standards. An inspection and maintenance log shall be maintained on-site and made available to the government upon request.

C-5B/5.1.8.8. Conduct fire briefings as part of pre-construction project activities.

C-5B/5.1.8.9. Conduct periodic fire reviews of project construction sites.

C-5B/5.1.9. **Pre-Fire Plans:** The Contractor shall prepare and maintain pre-fire plans for aircraft incident response and rescue, and structural response for each government facility on AFP 42. All plans shall be forwarded for acceptance by the Administrative Contracting Officer not later than 45 days after contract award and annually thereafter or as changes occur, whichever comes first. **(Deliverable #22)**

C-5B/5.1.10. **Command and Control:** The Fire Chief or representative designated by the Fire Chief shall exercise command and control over response to an accident or incident on the common-use area of the installation and will assume command and control within the production sites when there is a fire department emergency. The Fire Chief or representative designated by the Fire Chief shall retain command authority until relieved by the PFTI Commander or his designated representative.

C-5B/5.1.11. **Reports:** The Contractor shall prepare and maintain Fire Department Procedures Manual, which will describe routine operations, proficiency training, emergency disaster preparedness plan, Airport Emergency Plan, and those actions requiring standardization. These instructions shall be submitted to the Administrative Contracting Officer for acceptance not later than 45 days after contract award and annually thereafter or as changes occur, whichever comes first. **(Deliverable #23)**

C-5B/5.1.11.1. The Contractor shall project requirements for replacement and maintenance of equipment and budget accordingly.

C-5B/5.1.11.2. The Contractor shall maintain a management information system to ensure the flow of information between the fire department and the Air Force. The system shall be reviewed and approved by the Administrative Contracting Officer within the first 60 days of the contract performance start date and updated by the Contractor as required. Any changes or updates to the system will be submitted to the Administrative Contracting Officer for review and acceptance. The system shall be MS Windows compatible.

C-5B/5.1.11.3. The Contractor shall prepare fire incident reports as required by Air Force. Report shall be provided to the Administrative Contracting Officer by the tenth day after the incident and as prescribed by Air Force directives. **(Deliverable #24)**

C-5B/5.1.11.4. The Contractor shall prepare monthly summary reports of emergency activity and submit to the Administrative Contracting Officer not later than the fifth working day. The report will include appropriate information of aircraft and structural emergencies, ambulance responses, aircraft standbys, fire department training facility use, and mutual aid response. **(Deliverable #25)**

C-5B/5.1.11.5. The Contractor shall review and maintain PFTI regulations necessary to implement Fire, Safety, and Explosive Programs.

C-5B/5.1.12. **Inventory:** The Contractor shall prepare a list by vehicle and location of Fire Department inventory of tools and equipment. The list will be submitted to the Administrative Contracting Officer not later than 45 days after contract award and upon request or as changes occur. **(Deliverable #26)**

C-5B/5.1.12.1. The Contractor shall maintain the ancillary ambulance equipment for medical response. Minimum levels of equipment are those required for California licensing.

C-5B/5.1.13. **Mutual Aid:** The Contractor shall review the Mutual Aid Agreement approved by the PFTI Commander to understand and implement the emergency response requirements.

C-5B/5.1.13.1. The Contractor shall coordinate with local emergency agencies to familiarize each with the incident management system used by each emergency response agency.

C-5B/5.1.13.2. Off-plant surveys, coordination, and agreements will be in accordance with Air Force Instruction 32-2001.

C-5B/5.1.14. **Notifications:** The Contractor shall maintain current notification checklists for all key personnel for notification of, but not limited to, potential media impact, important incidents, accidents, fires, or fire protection system outage. The checklist shall be submitted to the Administrative Contracting Officer for acceptance not later than 45 days after contract award and submitted quarterly for review by the Administrative Contracting Officer. **(Deliverable #27)**

C-5B/5.1.15. **Annual Facility Review:** The Contractor shall support the Air Force annual facility review, which includes fire protection/prevention.

C-5B/5.2. **PROGRAM DEDICATED FIRE PROTECTION SERVICES:** If requested by a program office and following approval by the Procuring Contracting Officer, the Contractor may be requested to provide dedicated fire protection services to a program office residing at AFP 42. These fire protection requirements will be program-office specific and agreed to in a negotiation process. Incorporation of the negotiated agreement and the contract equitable adjustment will be reflected in a bilateral modification to the contract. However, the government is under no obligation to direct these services.



**SECTION C-C  
PERFORMANCE WORK STATEMENT  
FOR  
(TELECOMMUNICATION/INFORMATION MANAGEMENT)**

**SECTION C-1C**

**GENERAL INFORMATION**

**C-1C/1.0. SCOPE OF WORK:** The Contractor shall provide all personnel, equipment, tools, materials, supervision, and other items and services required in support of the AFP 42 telecommunication/ information management requirements as defined in this PWS, except as specified in Section C-3 as government-furnished property and services, at the PFTI, AFP 42, Palmdale, California. The Contractor will provide technical support and user maintenance of all telecommunication/information management equipment to include telephones, radios, radio frequencies, office automation systems, and a computer local area network system (LAN). The Contractor shall identify equipment that requires repair by outside vendor and make arrangements with vendor to perform such repairs. The Contractor shall recommend and perform modifications, upgrades, and/or enhancements to hardware and software to maintain the AFP 42 office automation systems and LAN. The Contractor shall perform inter-plant mail, courier, and photographic services as required. The Contractor shall meet the requirements of this PWS and perform to the standards in this contract. The estimated quantities of work are listed in **Technical Exhibit 2C**.

**C-1C/1.1. CONTRACTOR TELECOMMUNICATION/INFORMATION MANAGEMENT PERSONNEL:**

**C-1C/1.1.1. Contractor Systems Administrator:** The Contractor shall provide qualified systems support led by a Systems Administrator or a qualified alternate. The name of this person, and an alternate or alternates who shall act for the Systems Administrator in his/her absence, shall be designated in writing to the Administrative Contracting Officer prior to the performance start date of the contract. The Systems Administrator shall have:

C-1C/1.1.1.1. A current and valid commercial A+ Certification before starting work under this contract.

C-1C/1.1.1.2. Training and experience in the maintenance of computer systems, file/print/web servers, routers, scanners, tape backups, workstations, RJ-45 network drops/nodes and network and stand-alone printers with at least three (3) years of experience in working with central processing units and two (2) years for peripheral equipment.

C-1C/1.1.1.3. The capability to direct/perform modifications, upgrades, and/or enhancements, as required, for installed software and hardware to maintain a LAN, office automation systems, a telephone communication system, and a radio communications system.

C-1C/1.1.1.4. The capability to provide technical support services to include network administration, system administration, diagnostics, resolution, correction of outages, trouble desk operations and training.

C-1C/1.1.1.5. The training and experience with Microsoft NT server and associated network and applications software.

C-1C/1.1.1.6. The capability to establish and/or modify user-unique software setups to ensure appropriate access to the AFP 42 network or workstation resources.

C-1C/1.1.1.7. Experience with Windows Microsoft Office software programs with a minimum of two (2) years experience in order to provide user training as required to Detachment 1 personnel for the installed software.

C-1C/1.1.1.8. The systems administrator shall be available on the installation during normal duty hours. After normal duty hours, the Systems Administrator or qualified alternate shall be available on the installation within 2 hours of being notified.



## SECTION C-5C

### SPECIFIC TASKS

**C-5C/5.0 GENERAL INFORMATION:** The Contractor shall provide all personnel, equipment, tools, materials, supervision, and other items and services required in support of the AFP 42 telecommunications/information management requirements as stated in the PWS.

**C-5C/5.1. TELEPHONE SYSTEM:** The Contractor shall provide management support and user maintenance of telephone equipment which will include all desk phones, cell phones, and pagers along with their associated lines, connections, and accessories.

**C-5C/5.1.1. Telephone System Management Support:** Contractor management for telephone support shall include the following:

**C-5C/5.1.1.1.** The Contractor shall ensure a desk telephone for local, long distance, and message retrieval service is maintained for each member of the Det 1 staff.

**C-5C/5.1.1.2.** The Contractor shall ensure cell phones and/or pagers and associated service are provided to those government individuals designated by the Administrative Contracting Officer.

**C-5C/5.1.1.3.** The Contractor shall review all long distance bills for excessive use, provide a copy to the user for validation, resolve any discrepancies with the telephone company and report excessive use to the Administrative Contracting Officer.

**C-5C/5.1.1.4.** The Contractor shall operate a service call desk to centralize trouble calls for desk phone, cell phones, and pagers.

**C-5C/5.1.1.5.** The Contractor shall refer all trouble calls to the service provider within 8 hours or in the case of user maintenance the Contractor shall provide ASC Det 1 with an estimated repair date within 8 hours.

**C-5C/5.1.2. Telephone System User Maintenance:** User maintenance as determined by the service provider shall be conducted by the Contractor and includes periodic and preventative maintenance of satellite downlink equipment and cabling to sites on the installation.

**C-5C/5.2. RADIO COMMUNICATION SYSTEM:** The Contractor shall provide radio communication management support and user maintenance of radio communication equipment to include but not limited to receivers, transmitters, and hand-held radios, and associated equipment.

**C-5C/5.2.1. Radio Management Support:** Management support shall include the following:

**C-5C/5.2.1.1.** The Contractor shall ensure hand-held radios and associated service are provided to individuals designated by the Administrative Contracting Officer.

**C-5C/5.2.1.2.** A service call desk shall be established to centralize trouble calls for radio communication devices.

C-5C/5.2.1.3. The Contractor shall refer all trouble calls to the service provider within 8 hours or in the case of user maintenance the Contractor shall provide ASC Det 1 with an estimated repair date within 8 hours.

C-5C/5.2.2. **Radio Maintenance:** Radio maintenance will be provided by the Contractor and shall include periodic and preventative maintenance of satellite downlink equipment and cabling to sites on the installation.

C-5C/5.3. **OFFICE AUTOMATION SYSTEMS:** The Contractor shall provide maintenance to keep all government-owned and assigned office automation equipment including software and cabling operational. Downtime shall be minimized to 24 hours for major equipment failure and 8 hours for minor equipment failure or software-related incidents.

C-5C/5.3.1. **Office Automation Technical Support:**

C-5C/5.3.1.1. An initial office automation inspection and the corresponding required maintenance shall be accomplished within 30 days after contract performance start date. On-site service shall be performed quarterly and final maintenance shall be performed 30 days prior to the end of the contract period.

C-5C/5.3.1.2. The Contractor shall maintain records on each workstation detailing set-up configuration, repairs, modifications and upgrades as they are accomplished. These records shall be made available to the government upon request.

C-5C/5.3.1.3. The Contractor shall establish and/or modify user-unique software setups to ensure appropriate access to office automation resources.

C-5C/5.3.1.4. The Contractor shall maintain a reliability log to track trouble calls, reason for call, action taken to resolve trouble, time involved, down time of equipment, costs involved in repair of equipment, final resolution/condition, and costs of repair and/or cost of replacement parts. This log shall be made available to the government upon request.

C-5C/5.3.1.5. Provide user training as required to Det 1 personnel for installed software.

C-5C/5.3.2. **Office Automation Maintenance:**

C-5C/5.3.2.1. Upon recognition of a problem, the Contractor shall be contacted and shall respond within two (2) hours. The Contractor shall repair the problem on-site within eight (8) hours.

C-5C/5.3.2.2. The Contractor shall provide maintenance to remedy inoperable equipment and bring it to normal operating conditions within the required repair and response times. When repairs cannot be completed on site, the Contractor will sign for the equipment, use normal precautions to safely transport equipment to repair facility, and return repaired equipment to the user location. Equipment that is removed from the government site must be repaired and returned within two working days from its removal. Equipment that process classified data will not be removed from its site. If equipment cannot be repaired within two working days, the Contractor shall document the estimated repair date.

C-5C/5.3.2.3. Software maintenance and upgrade installation shall be performed by the Contractor as requested by the Administrative Contracting Officer. An experienced technician shall perform software maintenance.

C-5C/5.3.2.4. Hardware maintenance shall include the replacement of failed or obsolete parts with government concurrence. Hardware parts shall be replaced with identical parts or in instances where identical parts are no longer commercially available, the next commercially available upgrade. Hardware upgrades to existing equipment or replacement of obsolete parts will require advance approval from the Administrative Contracting Officer. Hardware maintenance shall be performed by fully qualified technicians.

C-5C/5.4. **COMPUTER NETWORK SYSTEM:** The Contractor shall provide maintenance to keep government-owned network equipment, software, and cabling operational. Downtime shall be minimized to 24 hours for major equipment failure and 8 hours for minor equipment failure or software-related incidents. Work shall include performance of preventive and corrective maintenance of server with associated network cabling hardware and network and applications software. The Contractor shall also insure system backups are verified to guarantee a complete restoration of file server data.

C-5C/5.4.1. **Computer Network Technical Support:**

C-5C/5.4.1.1. An initial computer network inspection and the corresponding required maintenance shall be accomplished within 30 days after contract performance start date. On-site service shall be performed quarterly and final maintenance shall be performed 30 days prior to the end of the contract period. Records shall be maintained by the Contractor and made available to the government upon request.

C-5C/5.4.1.2. The Contractor shall maintain records of the server and LAN detailing set-up configuration, repairs, modifications and upgrades as they are accomplished. Records shall be made available to the government upon request.

C-5C/5.4.1.3. The Contractor shall establish and/or modify user-unique software setups to ensure appropriate access to the AFP 42 network.

C-5C/5.4.1.4. The Contractor shall maintain a log and a schedule of automatic backups of all file server data on the tape backup system using core backup component located in Building 552 computer room. The Contractor shall perform monthly verification confirming that backed up data can be restored to its original state.

C-5C/5.4.1.5. The Contractor shall maintain a reliability log to track trouble calls, reason for call, action taken to resolve trouble, time involved, down time of equipment, costs involved in repair of equipment, final resolution/condition, and costs of repair and/or replacement parts. The log shall be made available to the government upon request.

C-5C/5.4.1.6. The Contractor shall identify the authorized Network Administrators from authorized sites to manage the trouble call action flow within their respective organizations.

C-5C/5.4.2. **Computer Network Maintenance:**

C-5C/5.4.2.1. Upon recognition of a problem, the Contractor will be contacted by the government and shall be expected to respond within two (2) hours. The Contractor shall repair the problem on-site within eight (8) hours. If repair cannot be made within eight (8) hours, loaner equipment is to be furnished for network-essential components of the AFP 42 network.

C-5C/5.4.2.2. The Contractor shall provide maintenance to remedy inoperable equipment and bring it to normal operating conditions within the required repair and response times listed above. When repairs cannot be

completed on site, the Contractor will sign for the equipment, use normal precautions to safely transport equipment to repair facility, and return repaired equipment to the user location. Equipment that is removed from the government location must be repaired and returned within two working days from its removal. If equipment cannot be repaired within two working days, the Contractor shall notify the Administrative Contracting Officer of the estimated repair date, not to exceed 30 days.

C-5C/5.4.2.3. If repair cannot be accomplished on-site, arrangements for loaner equipment will be provided for essential components of the AFP 42 network (i.e., file/print/web server, hub, tape, backup, etc).

C-5C/5.4.2.4. Software maintenance and upgrade installation shall be performed by the Contractor as requested by the Administrative Contracting Officer. Software maintenance of the AFP 42 network shall be performed by a technician experienced with Microsoft NT.

C-5C/5.4.2.5. Hardware maintenance shall consist of replacing failed or obsolete parts with government concurrence. Hardware parts shall be replaced with identical parts or in instances where identical parts are no longer commercially available, the next commercially available upgrade. Hardware upgrades to existing equipment or replacement of obsolete parts shall be approved by the Administrative Contracting Officer. Hardware maintenance of the AFP 42 network shall be performed by an experienced technician.

C-5C/5.4.2.6. The Contractor shall troubleshoot and/or replace backbone and patch panel cabling, as necessary, to maintain an optimum level of performance.

C-5C/5.5. **INTER-PLANT MAIL AND COURIER SERVICE:** The Contractor shall provide the Government offices within the common area with inter-plant mail and courier services with a minimum of one delivery/pick-up per day.

C-5C/5.6. **PHOTOGRAPHIC SERVICE:** The Contractor shall record on still camera all accidents, scenes of accidents, crashes, damage to government property, as well as any photographs directed by the Administrative Contracting Officer or the Air Force on-scene Commander. All film shall be considered restricted matter and may be collected from the Contractor by the Air Force prior to processing.

**SECTION C-D  
PERFORMANCE WORK STATEMENT  
FOR  
MAINTENANCE**

**SECTION C-1D**

**GENERAL INFORMATION**

**C-1D/1.0. SCOPE OF WORK:** The Contractor shall provide all personnel, equipment, tools, materials, supervision, and other items and services necessary to perform Operations and Maintenance Services for the common use areas as defined in this PWS, except as specified in Section C-3 as government-furnished items and services, at AFP 42, Palmdale CA. The Contractor shall perform to the standards in this contract. The estimated quantities of work are listed in **Technical Exhibit 2D**.

**C-1D/1.1. CONTRACTOR MAINTENANCE PERSONNEL:**

**C-1D/1.1.1. Contractor Maintenance Manager:** The Contractor shall provide a maintenance manager who shall be responsible for the performance of the work. The name of this person, and an alternate or alternates, who shall act for the Contractor when the manager is absent, shall be designated in writing to the Administrative Contracting Officer prior to the performance start date of the contract.

**C-1D/1.1.1.1.** The maintenance manager or alternate shall have full authority to act for the Contractor on all contract matters relating to the maintenance portion of this contract.

**C-1D/1.1.1.2.** The maintenance manager or alternate shall be available during normal duty hours within 30 minutes to meet on the installation with government personnel (designated by the Administrative Contracting Officer) to discuss problem areas. After normal duty hours, the manager or alternate shall be available within 1 hour.

**C-1D/1.1.2. Contractor Maintenance Employees:** Refer to paragraph C-1/1.2.3.

**C-1D/1.1.2.1.** The Contractor shall ensure employees have the following current and valid professional certifications before starting work under this contract. The electrical and plumbing foreman shall be state certified. The fuels foreman shall as a minimum possess a class B commercial license and have five years aircraft fueling experience with two years in a management position. The vehicle maintenance foreman shall possess as a minimum diesel and heavy equipment certifications.

**C-1D/1.1.3. Security Requirements:** Refer to paragraph C-1/1.2.4.

**C-1D/1.1.4. Employee Training:** Refer to paragraph C-1/1.2.1.

## SECTION C-5D

### SPECIFIC TASKS

**C-5D/5.0 GENERAL INFORMATION:** The Contractor shall be responsible for preventive maintenance, maintenance, repair, and operation of industrial facilities, property and installed equipment. Maintenance includes restoration of a failed real property facility so that it may be used effectively. Repair consists of overhaul, reprocessing, or replacement of deteriorated components or materials. Recurring maintenance is that work required to maintain a facility or system so that it may be continuously used for its intended purpose. Operator maintenance is the maintenance performed by the responsible operator. It includes cleaning, oiling, lubrication, adjustment, and minor parts replacement and servicing. The operator must ensure all precision tools are calibrated.

**C-5D/5.1. NORMAL MAINTENANCE PLAN:** Within 60 days after Contractor begins performance, the Contractor shall submit in writing to the Administrative Contracting Officer the Normal Maintenance Plan (NMP) for review and approval. **(Deliverable #28)** The NMP shall contain written detailed descriptions of the organizational structure to be used, scheduling techniques, planning for maintenance and periodic inspections (i.e., Paint Plan, Infrastructure Plan, etc.), to include follow-ups to ensure problems found are corrected in a timely manner. Contractor will update the plan as required semi-annually and submit to the Administrative Contracting Officer for review and approval.

**C-5D/5.2. AIRFIELD PAVEMENTS:** The Contractor shall maintain and repair the airfield signs, lighting and pavement areas, including taxiways, overruns, aprons, hardstands, shoulders and holding areas and be responsible for the erection and removal as well as the maintenance of temporary fences and other protective devices as required.

**C-5D/5.2.1. Daily Inspections:** The Contractor shall perform a daily inspection before opening the airfield for detection of structural defects including cracking, chipping, spalling, paint repairs, and joint failure. Runways shall be kept free and clear of hazards and debris classified as Foreign Object Damage (FOD). Daily confirmation of inspection shall be provided to the FAA control tower to open airfield. All defects identified shall be initiated on a work request for accomplishment. The Contractor runways shall be kept free and clear of hazards and debris classified as FOD. Daily confirmation of this shall be provided to the FAA control tower.

**C-5D/5.2.2. Monthly Inspections:** The Contractor shall perform a comprehensive inspection of all airfield pavements monthly, as a minimum, for detection of structural defects including cracking, chipping, spalling, paint repairs, and joint failure. All defects identified shall be initiated on a work request for accomplishment. The Contractor shall furnish a written report of each monthly inspection and the corrective action required, including planned schedule for accomplishment, to the Administrative Contracting Officer within 5 working days after completion of each inspection. **(Deliverable #29)**

**C-5D/5.2.3. Annual Inspections:** The Contractor shall complete an annual inspection of the airfield pavements, runways, taxiways, and parking aprons. These will be conducted in the last quarter of each calendar year. The Contractor shall submit a written report of the annual inspection to the Administrative Contracting Officer. **(Deliverable #30)** The report shall be submitted within 10 calendar days after the completion of the annual inspection.



C-5D/5.2.4. **Additional Inspections:** The Contractor shall perform additional inspections as directed by the AFP 42 Operations Officer or Administrative Contracting Officer.

C-5D/5.2.5. The Contractor shall re-seal joints and repair concrete pavements as required due to adhesion or cohesion failure.

C-5D/5.2.6. A person experienced in airfield pavement systems, concrete paving and asphalt concrete paving shall perform inspection (excluding daily FOD inspections).

C-5D/5.2.7. The Contractor shall coordinate runway and Taxiway closures with AFP 42 Operations Officer two weeks in advance for approval. Expedite all efforts to permit reopening of runways and taxiways.

C-5D/5.2.8. Repair crews working on or adjacent to runways and active taxiways will maintain radio communications with the FAA control tower.

C-5D/5.2.9. The Contractor shall immediately notify the FAA control tower and the AFP 42 Operations Officer after repairs are completed or if scheduled repairs are not accomplished as scheduled.

C-5D/5.2.10. The Contractor shall remove rubber semi-annually from concrete runway 07/25 and asphalt concrete runway 04/22 and shall prepare the runways and restripe. Any asphalt concrete pavement damages caused by the rubber removal process shall be repaired or replaced before re-striping.

C-5D/5.2.11. The Contractor shall maintain the airfield paint, runway numbers and touchdown lines in accordance with FAA Advisory Circular, AC No. 150/5340. Paints and the reflective media (glass beads) used shall be in accordance with Engineering Technical Letter 94-01 and AFI 32-1042.

C-5D/5.2.12. The Contractor shall develop a plan for the sweeping of active and inactive taxiways and runways located within the common use areas of AFP 42. Runways and taxiways will be swept as required to include an area 25 feet out from the runway side stripes. Sweeping will also be accomplished as requested by the runway inspector or the AFP 42 Operations Officer or his designee. Sweeping of active runways and taxiways will be accomplished during periods of minimum flight activity. All active taxiways and runways must be kept clear of foreign objects at all times.

C-5D/5.2.13. The Contractor shall inspect taxiway and runway lights each evening after dusk. Lights must be operational at all times. On weekdays burned-out airfield lights will be replaced within 24 hours. System problems involving more than four consecutive lights will be reported to the AFP 42 Operations Officer and repaired as an emergency. On weekends or holidays system problems will be reported to the AFP 42 Operations Officer and repaired as directed.

C-5D/5.2.14. The Contractor shall prepare a snow removal plan as a part of the Normal Maintenance Plan and will establish the snow removal priorities for the runways, taxiways, perimeter road, access roads, parking lots, fire routes, security patrol areas, etc. The plan will be submitted to the Administrative Contracting Officer for approval before the contract performance start date. **(Deliverable #31)** Chemicals will not be used for snow or ice removal. Snow will be removed from runways and overruns to a point 1,000 feet beyond runway ends. Runway and taxiway lights will be kept free of snow.

C-5D/5.2.15. The Contractor shall control weeds on all airfield pavements utilizing chemical weed killers. Chemicals used shall not have an adverse effect on the pavements, both asphalt and concrete. The Contractor

employee applicator must be certified as trained prior to application of chemical weed killers. Only those chemicals approved by the federal or state Environmental Protection agency shall be used.

C-5D/5.2.16. The Contractor shall conduct a monthly quality assurance follow-up by management personnel to ensure that the condition of the airfield pavements and lighting meets or exceeds the above requirements. The Contractor shall provide a corrective action plan to the Administrative Contracting Officer monthly until all items identified are corrected. **(Deliverable #32)**

C-5D/5.3. **ROADS, WALKWAYS AND PARKING AREAS:** The Contractor shall, as part of the Normal Maintenance Plan, inspect all roads, parking areas, walkways, curbs, gutters, shoulders, catch basins and adjacent drainage ways semiannually and immediately following any heavy rains. A person experienced in pavement systems will perform the inspection. The inspection will include a complete determination of the condition of the surface material and subsurface conditions. Problems discovered during the inspection will be scheduled through maintenance for normal repair or inform the AFP 42 Facility manager for CTR development. The Contractor shall provide a written report of each inspection, to include the deficiency and the scheduled correction. **(Deliverable #33)** The Contractor shall provide a weekly follow-up report as required until all items identified by the Administrative Contracting Officer are corrected.

C-5D/5.3.1. The Contractor shall sweep all paved roads and parking lots as needed and or as directed by the Administrative Contracting Officer.

C-5D/5.3.2. The Contractor shall place roadway centerline and sideline marking and striping on all roads. All striping and marking will be applied by the Contractor in conformance with the State of California Department of Public Works, Division of Highways, Manual of Safety Devices Specifications.

C-5D/5.3.3. In April of each year the Contractor shall submit to the Administrative Contracting Officer for approval, the annual roadway and parking lot paint plan for the fiscal year. **(Deliverable #34)** The submittal shall include but is not necessarily limited to locations, descriptions, and quantities.

C-5D/5.3.4. Traffic control signs, signals, markings, and guard rails will be installed on all roads in conformance with the State of California Department of Public Works, Division of Highways, Manual of Uniform Traffic Control Devices Specifications. The Contractor shall install repair and maintain all traffic control items as required.



C-5D/5.3.5. Normal maintenance of perimeter roads, curbs, gutters, walkways, and parking areas will consist of, but not be limited to, the following:

- a. Seal Cracks
- b. Seal Raveled Areas
- c. Removal of Extrusions or Correction of Bleeding
- d. Repair of Potholes
- e. Repair of Spalls
- f. Repair of Broken Areas of Concrete
- g. Repair of Earthen Shoulders
- h. Correction of Minor Drainage Problems

C-5D/5.4. **GROUNDS:** Unimproved grounds shall be kept free of weeds and debris only as required for fire, security, health and safety considerations. Semi-improved grounds shall be mowed as required to maintain 8-18 inch height. Improved grounds shall be mowed as required to maintain 3-5 inch height. Grass will be edged as needed for a well-maintained appearance. Grass shall be fertilized as needed to maintain a well-maintained appearance. Apply weed control as needed. Police grounds, remove leaves, prune shrubs/hedges/trees as needed to maintain clean neat appearance. Maintain flowerbeds and rock-beds to present a well kept appearance.

C-5D/5.4.1. Grounds Maintenance is a seasonal activity. The Contractor shall develop a Grounds Management Plan as part of the Normal Maintenance Plan. The plan must address unimproved, semi-improved, and improved grounds as described in **Technical Exhibit 3**. It must include weed control, dust control, erosion control, storm drainage, outdoor pest control, irrigation and windbreaks.

C-5D/5.5. **STORM DRAINAGE SYSTEM:** The Contractor shall develop a schedule for inspection, cleaning, repair, and monitoring of the drainage system as part of the Normal Maintenance Plan and submit it to the Administrative Contracting Officer for review and approval. This schedule will be subject to change to meet unusual conditions with the concurrence of the Administrative Contracting Officer. Ensure the grade and contours shown in the As-Built drawings are maintained. Corrective action will be taken immediately to correct deficiencies. Inspection and corrective action reports will be forwarded to the Administrative Contracting Officer within 48 hours after the inspection. **(Deliverable #35)**

C-5D/5.5.1. The Contractor shall keep ditches, catch basins, drains and grates clear of all debris and weeds that restrict the flow of water. Necessary corrective actions during storms shall be accomplished by the Contractor to minimize storm damage.

C-5D/5.5.2. The Contractor shall fill, grade, and stabilize eroded areas. Eroded areas will be refilled with large stone, broken concrete, gravel, or soil.

C-5D/5.5.3. The Contractor shall remove silt as required to maintain the “as built” bottom width, depth and grade. Work on side slopes will be held to a minimum to prevent loss of ground cover and side slope requirements will be maintained.

C-5D/5.5.4. The Contractor shall monitor and report storm system water discharge as required by Lahontan Region Water Board requirements. All records will be maintained by the Contractor and made available to the government upon request.

**C-5D/5.6. BUILDINGS AND STRUCTURES:** The Contractor shall develop a schedule for inspection of each building (to include roof inspection and schedule for replacement), structure and fence system. The inspector must as a minimum have a state Contractors license and be familiar with all operations necessary to accomplish the maintenance, preservation and repair of utility systems, buildings and structures.

C-5D/5.6.1. The Contractor shall perform all operations necessary to accomplish the maintenance, preservation and repair of buildings and structures on the common area in accordance with industry standards, state requirements and the manufacturer's recommendations.

C-5D/5.6.2. The Contractor shall paint the interior and exterior of all buildings and structures in accordance with industry standards. The Contractor shall develop a painting plan, submit it for approval on an AF Form 3000 and incorporate it into the Normal Maintenance Plan.

C-5D/5.6.3. The Contractor shall inspect fences for damage and deterioration. Gates shall be repaired or replaced and repainted as required. The Contractor shall provide immediate temporary repair to damaged or deteriorated fences followed by permanent repair within 48 hours.

C-5D/5.6.4. The Contractor shall ensure weeds and debris are removed from the first five feet on both sides of all perimeter fences and the common area side of tenant Contractor fences at all times.

C-5D/5.6.5. The Contractor shall maintain the heating, cooling, air conditioning and ventilation systems in accordance with the applicable provisions of industry standards, the manufacturer's recommendations, new air conditioning requirements, permitting, inspections, and CFC recapture as required by the Air Quality Management District.

**C-5D/5.7. AIR COMPRESSOR SYSTEMS:** The Contractor shall operate, inspect, and maintain these systems in accordance with industry standards and the manufacturer's recommendations.

**C-5D/5.8. WELLHOUSES, WATER RESERVOIRS, PUMP STATIONS, PUMPS, WATER LINES, VALVES AND EQUIPMENT (includes Fire Protection):** The Contractor shall develop an inspection schedule as part of the Normal Maintenance Plan to ensure all equipment is maintained in good working order. The Contractor shall operate, inspect and maintain in accordance with industry standards and the equipment manufacturer's recommendations.

**C-5D/5.9. CUSTODIAL SERVICES AND REFUSE DISPOSAL:** The Contractor shall provide custodial and refuse disposal services for all the common use as part of the Normal Maintenance Plan. Services shall include but are not limited to: sweep and mop floors as needed to keep them clean and free of dirt. Vacuum and shampoo carpet as needed to keep them clean and maintain their appearance. Dusting both high and low as needed. Keep windows clean at all times inside and out. Clean drinking fountains. Keep walls neat and clean. Resupply restrooms, clean, disinfect, descale showers, toilets and urinals.

C-5D/5.9.1. No refuse disposal will be permitted on AFP 42 without the permission of the Administrative Contracting Officer.

**C-5D/5.10. RODENT AND PEST CONTROL:** The Contractor shall develop and carry out a plan for the control of field rodents, insects, termites and related arthropods, wood destroying fungi and predatory animals inside and outside all assigned buildings that affect the health of personal, destroy property or constitute a hazard to flight operations.

C-5D/5.10.1. The Contractor shall use insecticides and other pest control materials in accordance with current county, state and federal regulations.

C-5D/5.10.2. The Contractor shall use methods and procedures outlined in the Bird Aircraft Strike Hazard (BASH) program, Air Force Pamphlet 91-212, to monitor and control the predatory animal and bird population, so that it will not constitute a hazard to flight operations.

C-5D/5.11. **ELECTRICAL UTILITY SYSTEMS:** As part of the Normal Maintenance Plan, the Contractor shall develop a maintenance plan for operation, maintenance and repair of transmission and distribution systems, area and airfield lighting systems and installed standby or backup power equipment related to the functions of other installed equipment 24 hours a day, 7 days a week without interruption.

C-5D/5.11.1. The Contractor shall maintain the Visual Air Navigation Electrical Systems using applicable Technical Order and industry standards.

C-5D/5.12. **PETROLIUM, OILS & LUBRICANTS (POL), AIRCRAFT FUELS STORAGE, OPERATIONS AND MAINTENANCE:** The Contractor shall order, account for, store and maintain aircraft fuel in accordance with Department of Defense Manual (DoDM) 4140-25, AFI 23-110 and Military Standard (MIL-STD) 1518BH. Perform maintenance on the fuel system in accordance with industry standards. Forward monthly fuels report to **SA-ALC/SFRF-FAMS, 1014 Billy Mitchell Blvd Ste 1, Kelly AFB TX 78241-5603 (Deliverable #36)**. Deliver fuel samples as required by MIL-STD 1518BH to Fuel Lab, Edwards AFB for analysis. Quarterly, Complete AF Form 207 Fuel Estimate and mail to SA-ALC/SFR, 1014 Billy Mitchell Blvd. Suite 1, Building 1621, Kelly AFB TX 78241-5603 **(Deliverable #37)**. Fuel estimates will be coordinated with AFP 42 Operations Officer before being mailed. Monthly fuels reports and quarterly fuel estimates will be coordinated with the Administrative Contracting Officer prior to forwarding final reports to Kelly AFB addresses.

C-5D/5.12.1. The Contractor shall provide refueling services to transient government aircraft and program support aircraft utilizing government furnished refueling vehicles. The Contractor shall support government programs at adjacent industrial sites at AFP 42. These sites may bring program-refueling vehicles to the fuels storage area for fueling and defueling. Normal refueling operating hours shall be 0730 to 1930, Monday through Friday. A response time of 2 hours shall be required during other than normal operating hours 7 days a week for special or emergency situations. Refueling services during other than normal operating hours must be coordinated in advance through the Administrative Contracting Officer or the AFP 42 Operations Officer. The Contractor shall ensure that all aircraft fuel delivered and dispensed is compatible with the aircraft serviced and is free from contamination.

C-5D/5.12.2. The Contractor shall provide aircraft defueling services in support of government programs at AFP 42. The Contractor shall defuel fuel trucks from adjacent sites when it supports a government program, adequate storage capacity exists and the fuel trucks are brought to the fuels storage area.

C-5D/5.13. **TRANSIENT ALERT:** The Contractor shall provide “follow me” parking, marshaling, grounding, placing fire extinguishers, tiedown and chocking services for transient aircraft 24 hours a day, 7 days a week. In addition, the Contractor shall provide transient support by operating government provided air and power ground support equipment from 0730 to 1930, Monday through Friday. Support equipment operation shall be provided during other hours when coordinated with the Administrative Contracting Officer or AFP 42 Operations Officer.

C-5D/5.13.1. The Contractor shall provide assistance to transient aircrews who are serviced at AFP 42. This service may include but is not limited to the following: access to telephones, providing desk space, transportation from the aircraft to other locations within AFP 42, etc.

C-5D/5.13.2. The Contractor shall maintain and utilize a Technical Order Library covering all transient alert, refueling, and defueling operations.

C-5D/5.14. **VEHICLE MAINTENANCE AND REPAIR:** The Contractor shall manage, operate, maintain all government-furnished equipment and vehicles under this contract. Incorporate a maintenance plan using manufacturer’s suggested repair and service manuals as a guide as part of the Normal Maintenance Plan. The vehicle maintenance foreman shall be diesel and heavy equipment certified.

C-5D/5.14.1. Major vehicle rebuild/overhaul shall be considered on a case-by-case basis and shall include but is not limited to major engine rebuild, or overhaul, transmission rebuilds or other major repairs which require specialized equipment which has not been provided to the Contractor. Subject work shall be approved by the Administrative Contracting Officer and be accomplished as a work request.

C-5D/5.14.2. The Contractor shall maintain a 90% Vehicle in Commission (VIC) rate per month for each separate vehicle fleet. VIC is derived from the daily total the hours that each vehicle in the fleet is in service. On the first day of each month total all of the daily sums of all of the vehicles in the fleet, and divide by the total monthly fleet hours (e.g., 24 hours per day X number of days in the month X number of vehicles in the fleet). The result is the fleet VIC rate as a percentage.

C-5D/5.14.2.1. The Contractor shall manage each of the following fleets as described in paragraph C-5D/5.13.2:

- a. Aircraft Rescue and Fire Fighting (ARFF) Fleet
- b. Fire Department Fleet
- c. Security Fleet
- d. Sweeper Fleet
- e. Special Purpose Equipment Fleet
- f. General Purpose Fleet
- g. Aircraft Refueling Fleet
- h. Det 1 Vehicle Fleet

C-5D/5.14.2.2. The Contractor shall provide an inventory of each vehicle fleet and associated nomenclature, to the Administrative Contracting Officer for approval within 15 days of start of contract performance.

**(Deliverable #38)** The Administrative Contracting Officer must approve any changes.

C-5D/5.14.2.3. The Contractor shall provide a written report to the Administrative Contracting Officer, stating the VIC rate for each fleet by the 15<sup>th</sup> day of each month for the previous calendar month. **(Deliverable #39)**

C-5D/5.14.3. The Contractor shall mark vehicles in accordance with industry standards. The Administrative Contracting Officer must approve any deviations. Repainting of any vehicles will be submitted under the cost reimbursable material and supply Contract Line Item Number (CLIN).

C-5D/5.14.4. The Contractor shall provide a quarterly report to the Administrative Contracting Officer which shows the total direct and indirect operating costs, direct and indirect maintenance (labor materials) costs, mileage/hours used, out-of-service hours and costs per mile or hour for each vehicle. **(Deliverable #40)**

C-5D/5.15. **FIRE FIGHTING TRAINING FACILITY:** The Contractor shall manage, operate, and maintain the Fire Fighting Training Facility (FFTF). Only qualified personnel shall be permitted to operate and maintain the FFTF. Qualification is obtained through an approved training course such as through the manufacturer or by an instructor trained by the manufacturer.

C-5D/5.15.1. The Government may elect to allow State or Local Agencies to use the FFTF for training purposes. The Contractor shall be responsible for scheduling the use of the FFTF after approval by the Procuring Contracting Officer. In addition to operating the FFTF, the Contractor shall ensure that the facility is in an operational readiness state at the conclusion of each agency's use.

C-5D/5.16. **FLIGHTLINE DRIVERS PROGRAM:** The Contractor shall develop and administer a flightline drivers program in accordance with AFI 13-212.

C-5D/5.17. **COLLECTION OF LANDING FEES:** The Contractor shall develop procedures to collect landing fees from civil aircraft use of AFP 42 in accordance with AFI 10-1001. Collected fees shall be transferred to the US Government on a monthly basis using an Airfield Usage Landing Fee Report.

C-5D/5.18. **FIRE AND SECURITY ALARM SYSTEMS:** The contractor shall manage, operate, and maintain the Fire and Security Alarm Systems. Personnel shall be certified by state or local authority.

**SECTION C-E  
PERFORMANCE WORK STATEMENT  
FOR  
INDUSTRIAL SAFETY SERVICES**

**SECTION C-1E**

**GENERAL INFORMATION**

**C-1E/1.0 SCOPE OF WORK.** The Contractor shall provide all personnel, equipment, tools, materials, supervision, and other items and services necessary to perform Industrial Safety Services for the common use areas as defined in this PWS, except as specified in Section C-3 as government-furnished property and services at AFP 42, Palmdale CA. The Contractor shall perform to the standards in this contract.

**C-1E/1.1. CONTRACTOR INDUSTRIAL SAFETY SERVICES PERSONNEL:**

**C-1E/1.1.1. Contractor Industrial Safety Manager:** The Contractor shall assign an individual to perform the duties of an Industrial Safety Manager who shall be responsible for the requirements of this PWS. The Industrial Safety Manager position may be as an additional duty position. The name of this person, and an alternate or alternates, who shall act for the Contractor when the manager is absent, shall be designated in writing to the Administrative Contracting Officer prior to the performance start date of the contract.

**C-1E/1.1.1.1.** The Industrial Safety Manager or alternate shall have full authority to act for the Contractor on all contract matters relating to the Industrial Safety portion of this PWS.

**C-1E/1.1.1.2.** The Industrial Safety Manager or alternate shall be available during normal duty hours within 30 minutes to meet on the installation with government personnel (designated by the Administrative Contracting Officer) to discuss problem areas. After normal duty hours, the manager or alternate shall be available on the installation within 1 hour.

**C-1E/1.1.2. Contractor Industrial Safety Services Employees:**

**C-1E/1.1.2.1.** The Contractor shall insure the Industrial Safety Manager or alternate has the following qualifications before starting work under this contract. If the Contractor assigns this position as an additional duty, the Contractor shall ensure that the required training be completed within six months of assignment.

**C-1E/1.1.2.2.1.** The Industrial Safety Manager or alternate shall have a high school diploma or General Education Degree equivalent.

**C-1E/1.1.2.2.2.** The Industrial Safety Manager or alternate shall have demonstrated knowledge and experience of fundamentals of safety education, mishap prevention, human factors engineering, industrial hygiene principles, industrial safety criteria, aircraft refueling, confined space requirements, hazardous material handling and storage, blueprint interpretation, mishap investigation techniques, vehicle maintenance, airport operations, heavy equipment operations, applicable workmanship standards, and data automation to meet safety requirements. The Industrial Safety Manager or alternate must also have experience in public speaking, orchestrating safety education programs and project/risk management.

C-1E/1.1.3. **Employee Training:** The Contractor shall ensure its Industrial Safety Manager or alternate has training in industrial safety operations and subjects referred to in paragraph C-1E/1.1.2.2.2. above. One year experience in industrial safety is a suitable substitute for industrial safety training, however, recurring proficiency training is required.



## SECTION C-5E

### SPECIFIC TASKS

**C-5E/5.0 GENERAL INFORMATION:** The Contractor shall provide Industrial Safety service for the common use areas as defined in this PWS. This support shall involve a Contractor safety program for Maintenance Department operations, and all other safety-related services identified in this PWS. Support of the Air Force directed safety program at AFP 42, Palmdale, California is also required.

**C-5E/5.1. SAFETY:** The Contractor shall develop and conduct an Occupational Safety and Health program in accordance with federal, state, local, and Air Force directives.

**C-5E/5.1.1. Safety Plan:** The Contractor shall develop a safety plan as part of the Occupational Safety and Health program. This plan shall be submitted to the Administrative Contracting Officer not later than 45 days after contract performance start date. **(Deliverable #41)**

**C-5E/5.1.2. Accident Prevention Program:** As part of the Occupational Safety and Health program, the Contractor shall conduct an accident prevention program, to include periodic inspection of work places and employee training. Findings from inspection, local or state, shall be reported to the Administrative Contracting Officer 10 days after completion of each inspection. **(Deliverable #42)**

**C-5E/5.1.3. Hazard Abatement Program:** The Contractor shall conduct a hazard abatement program as part of the Occupational Safety and Health program.

**C-5E/5.1.4. Deficiencies:** Deficiencies discovered during periodic inspections that cannot be corrected within 30 days of discovery shall be entered into the hazard abatement program. List of deficiencies shall be reported to the Administrative Contracting Officer by the 10th day of each month until abatement action is completed. **(Deliverable #43)**

**C-5E/5.1.5. Accidents:** As part of the Occupational Safety and Health program, the Contractor shall investigate accidents and prepare reports as specified by federal, state, local, and Air Force directives.

**C-5E/5.1.6. Mishap Reporting:** The Contractor shall prepare monthly summary reports of all Air Force mishaps involving property damage and/or personnel injury. Reports shall be submitted to the Administrative Contracting Officer not later than the fifth working day of each month. **(Deliverable #44)** The mishap summary report shall include mishap type, damage cost, injury type, action taken to prevent reoccurrence, Office of Primary Responsibility (OPR) and status of corrective action.

**C-5E/5.1.7. OSHA Support:** The Contractor shall notify the Air Force of OSHA and California OSHA visits and provide reports as outlined in AFI 91-202 and AFI 91-204 to the Administrative Contracting Officer for approval. **(Deliverable #45)**

**C-5E/5.1.8. Production Flight Test Installation (PFTI) Regulation Maintenance:** The Contractor shall review and maintain PFTI regulations necessary to implement safety and explosive programs.



C-5E/5.1.9. **Incident Investigation Support:** The Contractor shall provide technical assistance and general support for all government representatives during investigations of fire and safety incidents, loss of life or injury incidents.

C-5E/5.1.10. **Local PFTI Publication:** The Contractor shall develop and implement a PFTI regulatory safety and explosive publication in accordance with Air Force directives. This publication shall be written to convey local requirements not specifically identified in other Air Force regulations and shall be numbered in accordance with Administrative Contracting Officer direction. The PFTI instruction shall be forwarded to the Administrative Contracting Officer for review not later than 45 days after contract performance start and at least annually thereafter or as changes occur. **(Deliverable #46)** This publication shall be edited by the PFTI Fire Marshal and signed by the PFTI Commander.

C-5E/5.1.11. **Technical Assistance:** The Contractor shall provide technical assistance by reviewing facility designs, projects, work orders, and other work source documents ensuring compliance with NFPA and other appropriate safety directorates.

C-5E/5.1.12. **Safety Inspection Schedule:** The Contractor shall prepare and implement a safety inspection schedule for the common area. This shall include inspection of facilities, equipment, and safety programs for compliance.

C-5E/5.1.13. **Safety Inspection Record:** The Contractor shall maintain an inspection record for each facility in the common area. This record shall be made available to the government upon request.

C-5E/5.1.14. **Safety Survey Report:** The Contractor shall use a Safety Survey Report to document Safety Deficiencies. In addition, the Contractor shall establish procedures to route abatement and documentation of verification of corrective action to the responsible building manager.

C-5E/5.1.15. **Safety Survey Visit Reports:** The Contractor shall maintain a logbook for Safety Survey Visit Reports issued. The reports shall be organized and filed by facility and tracked with a numbering system. This record shall be made available to the Administrative Contracting Officer upon request.

C-5E/5.1.16. **Safety Briefings:** Conduct safety briefings as part of pre-construction project activities.

C-5E/5.1.17. **Safety Reviews of Construction Sites:** Conduct periodic safety reviews of project construction sites.

C-5E/5.1.18. **Annual Facilities Review:** The Contractor shall support the annual facilities review, which includes industrial safety.

**SECTION C-F**  
**PERFORMANCE WORK STATEMENT**  
**FOR**  
**SECURITY GUARD FORCE SERVICES**

**SECTION C-1F**

**GENERAL INFORMATION**

**C-1F/1.0. SCOPE OF WORK:** The Contractor shall provide all personnel, equipment, vehicles, tools, materials, supervision, and other items and services necessary to perform Security Guard Force Services as defined in this PWS, except for government-furnished property and services as specified in Section C-3. The Contractor shall maintain a secure environment for the PFTI, including the FAA/Air Route Traffic Control Center (ARTCC) complex located immediately adjacent to and directly connected by roadway to the PFTI. Hereafter, the term "Air Force Plant 42" or "AFP 42", as used in this section of the PWS, describes the PFTI and ARTCC. Essential to the secure environment on AFP 42 is the protection of all USAF and other US Government resources, the maintenance of law and order, and the safeguarding of government property and personnel. The estimated quantities of work are listed in **Technical Exhibit 2F**.

**C-1F/1.1. CONTRACTOR SECURITY GUARD FORCE PERSONNEL:**

**C-1F/1.1.1. Contractor Security Guard Force Employees:** Contractor personnel shall present a professional appearance so as to be easily recognized as Contractor employees. A standard uniform of the type generally accepted for contract security guard forces, as well as grooming standards, shall be adopted by the Contractor and a proposal submitted to the QAE, through the Administrative Contracting Officer for uniform acceptance prior to the contract performance start date. **(Deliverable #47)** At a minimum, the Contractor shall identify the type of trousers, belt, shirt, jacket, shoes, socks, hat, company badge, cloth shoulder patch, uniform name tag, leather gear to be used, level IIIA Bullet Proof Vest, and grooming standards. All uniforms will be provided and cleaned by the Contractor. Uniforms shall be in serviceable order (i.e., not worn or torn). Personnel serving in support positions, identified in paragraph C-1F/1.1.3, are not required to be in uniform.

**C-1F/1.1.1.1.** The Contractor shall ensure its employees, except those serving in support positions identified in paragraph C-1F/1.1.3, have the following current and valid professional certifications before starting work under this contract: Possession of a valid California Drivers License and California State Certificate of Competency under pertinent federal, state and local laws to perform security guard force duties and armed security guard force duties under the terms of this PWS. Records of any such federal, state, or local approval shall be maintained on site by the Contractor and shall be made deliverable for inspection at the request of the Administrative Contracting Officer or Government Quality Assurance Evaluator.

**C-1F/1.1.1.2.** Each employee shall have a high school diploma or General Education Degree equivalent.

**C-1F/1.1.1.3.** Each employee shall be physically capable of accomplishing assigned duties as described in approved operating instructions or other applicable governing directive(s).

**C-1F/1.1.1.4.** Each employee shall have a pre-employment physical examination performed by a physician to determine physical capability of accomplishing assigned duties.

C-1F/1.1.1.5. All pre-employment physical examination results shall be reviewed by the Contractor's contract manager prior to hiring.

C-1F/1.1.1.6. Recommendation to hire or not to hire by the Contractor's program manager shall be filed with the results of the pre-employment physical examination, on site, and made immediately deliverable to the government upon request.

**C-1F/1.1.2. Security Guard Force Management Employees:**

C-1F/1.1.2.1. **Chief, Contract Security Guard Force:** The Contractor shall provide a Chief, Contract Security Guard Force who shall be responsible for the performance of Security Guard Force services. The name of this person, and an alternate or alternates who shall act for the contract Security Guard Force Chief in his/her absence, shall be designated in writing to the Administrative Contracting Officer prior to the performance start date of the contract. The Chief, Contract Security Guard Force shall:

C-1F/1.1.2.1.1. Ensure all requirements identified in paragraph C-1F/1.1 are met.

C-1F/1.1.2.1.2. Have the authority to represent the Contractor on all matters relating to daily operations and management of Security Guard Force.

C-1F/1.1.2.1.3. Be available during duty hours, 0730-1630, Monday through Friday, vacations and holidays excluded, performing position-related duties only. He or she shall be available within 15 minutes, during duty hours, to meet on the installation with government personnel (designated by the Administrative Contracting Officer) to discuss operational issues. After duty hours, the Chief, Contract Security Guard Force shall be available within 1 hour. The Chief, Contract Security Guard Force shall be armed upon request of the Detachment 1 Commander.

C-1F/1.1.2.1.4. Have a minimum of ten years of security or law enforcement administration and operations experience in armed forces military security police or comparable civilian police operations. The nature and extent of this experience shall be such that the individual hired to perform in this position is familiar with and capable of effectively managing a complex operation of the type described within this PWS.

C-1F/1.1.2.1.5. Have a minimum of five years experience in a supervisory-related position during his/her ten years of security or law enforcement administration and operations experience in armed forces military security police or comparable civilian police operations.

C-1F/1.1.2.1.6. Thoroughly comprehend Air Force Security Guard Force programs and base management functions.

C-1F/1.1.2.1.7. Be knowledgeable of California laws; local directives, and procedures governing law enforcement activities; resource protection; registration, analysis, and reports; human relations principles; utilization of police equipment; antiterrorist tactics; and priority resource security.

C-1F/1.1.2.1.8. Thoroughly comprehend the use of computer data processing equipment and have administrative skills sufficient to support assigned duties.

C-1F/1.1.2.2. **Security Guard Force Shift Supervisor:** The Contractor shall provide a Security Guard Force Shift Supervisor who shall be responsible for the performance of the work accomplished by all Security Guard Force employees assigned, during his/her tour of duty. The Security Guard Force Shift Supervisor shall:

C-1F/1.1.2.2.1. Meet all requirements identified in paragraph C-1F/1.1.

C-1F/1.1.2.2.2. Have authority to represent the Contractor, through the Chief, Contract Security Guard Force, on all matters relating to daily operations, management and supervision of Security Guard Force, during his/her tour of duty.

C-1F/1.1.2.2.3. Be manned 24 hours a day, seven days per week for the entire contract period, performing position-related duties only.

C-1F/1.1.2.2.4. Be armed at all times, while on-duty.

C-1F/1.1.2.2.5. Have a minimum of five years experience in armed forces military security police or comparable civilian police operations.

C-1F/1.1.2.2.6. Have a minimum of two years experience in a supervisory-related position during his/her five years experience in armed forces military security police or comparable civilian police operations.

C-1F/1.1.2.2.7. Thoroughly comprehend and properly employ the principles and concepts of Air Force Installation security, law enforcement, anti-terrorist tactics, resource protection, and priority resource security.

C-1F/1.1.2.2.8. Thoroughly comprehend the use of computer data processing equipment and have administrative skills sufficient to support assigned duties.

C-1F/1.1.2.3. **Security Guard Force Desk Sergeant:** The Contractor shall provide a Security Guard Force Desk Sergeant who shall be responsible for the performance of the work during his/her tour of duty. The Security Guard Force Desk Sergeant shall:

C-1F/1.1.2.3.1. Meet all requirements identified in paragraphs C-1F/1.1.

C-1F/1.1.2.3.2. Have authority to represent the Contractor on all matters relating to daily operations, management and supervision of Security Guard Force, during his/her tour of duty.

C-1F/1.1.2.3.3. Be manned 24 hours a day, seven days per week for the entire contract period, performing position-related duties only.

C-1F/1.1.2.3.4. Be armed at all times, while on-duty.

C-1F/1.1.2.3.5. Have a minimum of five years experience in armed forces military security police or comparable civilian police operations.

C-1F/1.1.2.3.6. Have a minimum of two years experience in a supervisory-related position during his/her five years experience in armed forces military security police or comparable civilian police operations.

C-1F/1.1.2.3.7. Thoroughly comprehend and properly employ the principles and concepts of Air Force Installation security, law enforcement, anti-terrorist tactics, resource protection, and priority resource security.

C-1F/1.1.2.3.8. Thoroughly comprehend the use of computer data processing equipment and have administrative skills sufficient to support assigned duties.

**C-1F/1.1.3. Security Guard Force Support Employees:**

C-1F/1.1.3.1. **Reports and Analysis Administrative Clerk:** The Contractor shall provide a Security Guard Force Reports and Analysis Administrative Clerk who shall be responsible for the operation of the Reports and Analysis Section. The Reports and Analysis Clerk shall:

C-1F/1.1.3.1.1. Meet all requirements identified in paragraphs C-1F/1.1, except those identified as exempt.

C-1F/1.1.3.1.2. Be available during duty hours, 0730-1630, Monday through Friday, vacations and holidays excluded, performing position-related duties only.

C-1F/1.1.3.1.3. Thoroughly comprehend the use of computer data processing equipment and have administrative skills sufficient to support assigned duties.

C-1F/1.1.3.1.4. Have a minimum of two years experience in an administrative position in armed forces military security police or comparable civilian police operations.

C-1F/1.1.3.2. **Pass and Registration Administrative Clerk:** The Contractor shall provide a Security Guard Force Pass and Registration Administrative Clerk who shall be responsible for the operation of the Pass and Registration Section. The Pass and Registration Clerk shall:

C-1F/1.1.3.2.1. Meet all requirements identified in paragraphs C-1F/1.1, except those identified as being exempt.

C-1F/1.1.3.2.2. Be available during duty hours, 0730-1630, Monday through Friday, vacations and holidays excluded, performing position-related duties only.

C-1F/1.1.3.2.3. Thoroughly comprehend the use of computer data processing equipment and have administrative skills sufficient to support assigned duties.

C-1F/1.1.3.2.4. Have a minimum of two years experience in an administrative position in armed forces military security police or comparable civilian police operations.

C-1F/1.1.4. **Contract Security Guard Force Employees:** The Contractor shall provide Entry Controllers, sufficient to man 5 entry control points and Mobile Patrol personnel, qualified for these positions.

C-1F/1.1.4.1. **Entry Control and Mobile Patrol Duties:** Personnel performing entry control and mobile patrol duties shall:

C-1F/1.1.4.1.1. Be on duty at their designated entry control points or within their designated mobile patrol sectors, 24 hours per day, seven days per week for the entire contract period, performing Security Guard Force-

related duties only. Sufficient mobile patrols must be established to provide emergency response to security incidents at any plant location.

C-1F/1.1.4.1.2. Meet all requirements identified in paragraphs C-1F/1.1.

C-1F/1.1.4.1.3. Be armed at all times, while on-duty.

C-1F/1.1.4.1.4. Contractor Security Guard Force Employees shall have a minimum of two years experience in armed forces military security police or comparable civilian police operations. (Exception: This requirement may be waived by the Administrative Contracting Officer for up to 25% of the Entry Controllers and Mobile Patrols only.)

C-1F/1.1.5. **Security Requirements:** All personnel hired to perform Security Guard Force Service duties shall be United States citizens.

C-1F/1.1.6. **Employee Training:** Establish and maintain training and standardization evaluation program.

C-1F/1.1.6.1. The Contractor shall prepare and submit a Training and Standardization Evaluation Plan to the QAE through the Administrative Contracting Officer for acceptance, within 60 days after Contractor begins performance. (**Deliverable #48**) This plan will include at a minimum, procedures and requirements for initial employee training, reoccurring qualification training (types and frequencies) and duty position certifications. This plan will be updated annually, or as changes are required.

C-1F/1.1.6.2. The Contractor will maintain on site, and make deliverable to the government upon request, all documentation related to training and standardization evaluation certifications.

#### C-1F/1.2. **HOURS OF OPERATION:**

C-1F/1.2.1. **Normal Hours of Operation:** The Contractor shall perform the services required under this contract 24 hours a day, seven days a week for the entire contract period. The Chief, Contract Security Guard Force and Support Section personnel shall work an 8-hour day unless required otherwise. Contract Security Guard Force Employees shall not work more than 12 consecutive hours, except at the discretion of the Administrative Contracting Officer or during emergency operations.

C-1F/1.2.2. **Holidays:** During holidays, the Contractor shall ensure sufficient Guard Service employees are on duty to meet entry control, mobile patrol, desk sergeant, and shift supervisor requirements.

C-1F/1.2.3. **Emergency or Special Event Services:** Refer to paragraph C-1/1.8, upon initial notification, the security guard force will provide an initial response of 100% of personnel who must report within 8 (eight) hours or less from notification time. This level of staffing will be sustainable for a 24 hour period. The Contractor must provide for a doubling of normal staffing on Entry Control Points and Patrols for a 7 day period (24 hours per day), within 24 hours of notification, in order to support continuing surge operations.



## SECTION C-5F

### SPECIFIC TASKS

**C-5F/5.0 GENERAL INFORMATION:** The Contractor shall provide all personnel, equipment, vehicles, tools, materials, supervision, and other items and services necessary to perform Security Guard Force Services as defined in this PWS, in order to maintain a secure environment for the PFTI, AFP 42, the protection of all USAF and other US Government resources, the maintenance of law and order, and the safeguarding of government property and personnel.

**C-5F/5.1. MANAGEMENT OF SECURITY GUARD FORCE SERVICES:** This section identifies the general duties and responsibilities of employees filling management duty positions, listed in paragraph C-1F/1.1.2.

**C-5F/5.1.1. Chief, Contract Security Guard Force shall:**

C-5F/5.1.1.1. Ensure the maintenance of a secure environment in which the mission of the PFTI is not hindered. Essential to this environment, is the protection of all USAF resources, the maintenance of law and order, and the safeguarding of government property.

C-5F/5.1.1.2. Maintain and ensure all contract security guard forces comply with this PWS, all appropriate Department of Defense, federal, USAF, state and local governing directives marked as mandatory and all company policies, procedures, and requirements.

C-5F/5.1.1.3. Prepare and submit to the QAE through the Administrative Contracting Officer, for acceptance, a Security Guard Force Procedures Manual, within 60 days of the contract performance start date, providing a comprehensive narrative description of the security guard force management, organization, job descriptions and standards for each duty position, operating instructions for each duty position identified within PWS, incidence response procedures and all required checklists. **(Deliverable #49)**

C-5F/5.1.1.4. Conduct an on-going review of the Security Guard Force Procedures Manual, make necessary changes, and submit to the QAE through the Administrative Contracting Officer, for acceptance.

C-5F/5.1.1.5. Prepare and submit to the QAE through the Administrative Contracting Officer, for acceptance, a localized Installation Security/AntiTerrorism-Force Protection Plan, commensurate with current Air Force directives, within 60 days of the contract performance start date. **(Deliverable #50)**

C-5F/5.1.1.6. Conduct an on-going review of the Installation Security/AntiTerrorism-Force Protection Plan, make necessary changes, and submit to the QAE through the Administrative Contracting Officer, for acceptance, prior to implementing any changes.

C-5F/5.1.1.7. Comply with all directions of the Detachment 1 Commander or designated representative during emergency operations, to include but not limited to, natural disasters, strikes, demonstrations or other contingencies including exercises and surge operations.

C-5F/5.1.1.8. Initiate all requests for waivers, variances, or exceptions from security policies and directives, if needed.

C-5F/5.1.1.9. Coordinate all waivers, variances, or exceptions from security policies and directives with the QAE prior to submitting the request to the Detachment 1 Commander.

C-5F/5.1.1.10. Maintain all waivers, variances, or exceptions on file and readily available.

C-5F/5.1.1.11. Establish and manage a Reports and Analysis section, commensurate with current Air Force directives, this PWS, and company policies, procedures, and requirements.

C-5F/5.1.1.12. Establish and manage the AFP 42, Pass and Registration Office, commensurate with current Air Force directives, this PWS, and company policies, procedures, and requirements.

C-5F/5.1.1.13. Ensure installation and utilization of a computer software program for the management of Security Guard Force functions, within the Contract Security Guard Force Organization. The Contractor will use the Security Police Automated System or an equivalent Microsoft windows compatible program. Any alternative to the Security Police Automated System will require acceptance by the Administrative Contracting Officer.

C-5F/5.1.1.14. Maintain on file, written authorization from the Detachment 1 Commander, designating employees of the Contract Security Guard Force to perform Security Guard Force duties within the meaning of Article 7b, Uniform Code of Military Justice (UCMJ) and R. C. M. 302(b)(1), Manual of Courts Martial, 1984. As such, they shall have the same powers as USAF Security Forces when dealing with military personnel. When dealing with civilian personnel, they shall have the authority granted by the laws of California to detain and search civilians and deliver them to appropriate civilian law enforcement authorities in accordance with current federal laws, state laws, and other governing DoD/USAF directive(s).

C-5F/5.1.2. **The On-Duty Shift Supervisor** shall:

C-5F/5.1.2.1. Be responsible for the performance of those employees assigned to his/her shift and have the management of these employees as his/her primary responsibility.

C-5F/5.1.2.2. Know and perform assigned duties and adhere to all requirements in accordance with the Security Guard Force Procedures Manual.

C-5F/5.1.2.3. Comply with and ensure all employees assigned to his/her shift comply with company policies, procedures, and requirements.

C-5F/5.1.2.4. Respond to and perform as the on-scene commander at all crisis situations, until relieved by higher authority.

C-5F/5.1.2.5. Conduct formal inspections of each employee at the beginning of each employee's shift, ensuring each employee is fit for duty, complies with all required uniform/equipment standards, and is briefed on all appropriate pass-ons (oral and written communication for actions required during the next shift).

C-5F/5.1.3. **The On-Duty Desk Sergeant** shall:

C-5F/5.1.3.1. Be responsible for the effective operation of the Security Guard Force communications and control/alarm center and follow all directions given by the On-Duty Shift Supervisor or higher authority.



C-5F/5.1.3.2. Know and perform duties and adhere to all requirements in accordance with the Security Guard Force Procedures Manual.

C-5F/5.1.3.3 Provide guidance and direction to all on-duty Security Guard Force personnel.

C-5F/5.1.3.4 Use the Security Police Automated System (SPAS), or an equivalent Microsoft windows compatible program, to record a chronology of security force activities during a shift. The government shall have read-only access to this system. Any alternative to the Security Police Automated System will require acceptance by the Administrative Contracting Officer.

C-5F/5.1.3.5 Ensure a DD Form 1569/Incident Complaint Report is accomplished on all incidents and/or complaints occurring during a shift (**Deliverable #51**)

C-5F/5.2. **CONTRACT SECURITY GUARD FORCE "SUPPORT" SERVICES:** This section identifies the general duties and responsibilities of employees filling "support" duty positions, listed in paragraph C-1F/1.1.3.

C-5F/5.2.1. **The Reports and Analysis Administrative Clerk** shall:

C-5F/5.2.1.1. Be responsible for the effective operation of the Reports and Analysis section.

C-5F/5.2.1.2. Prepare and submit Security Forces Law Enforcement Report to the QAE through the Administrative Contracting Officer annually. (**Deliverable #52**)

C-5F/5.2.1.3. Know and perform duties and adhere to all requirements in accordance with all appropriate governing directives from any Department of Defense, federal, USAF, or local agency, and the Security Guard Force Procedural Manual.

C-5F/5.2.2. **The Pass and Registration Administrative Clerk** shall:

C-5F/5.2.2.1. Be responsible for the effective operation of the Pass and Registration section.

C-5F/5.2.2.2. Know and perform duties and adhere to all requirements in accordance with all appropriate governing directives from any Department of Defense, federal, USAF, or local agency, and the Security Guard Force Procedural Manual.

C-5F/5.3. **CONTRACT SECURITY GUARD FORCE SERVICES.** This section identifies the general duties and responsibilities of employees filling Contract Security Guard Force duty positions, listed in paragraph C-1F/1.1.4.

C-5F/5.3.1. **The Entry Controller** shall:

C-5F/5.3.1.1. Be responsible for controlling pedestrian and vehicular entry onto the installation and following all directions given by the On-Duty Desk Sergeant or higher authority.

C-5F/5.3.1.2. Know and perform duties and adhere to all requirements in accordance with the Security Guard Force Procedures Manual.

C-5F/5.3.1.3. Comply with company policies, procedures, and requirements.

C-5F/5.3.2. **The Mobile Patrol** shall:

C-5F/5.3.2.1. Be responsible for patrolling their assigned sector and responding to incidents as directed by the On-Duty Desk Sergeant or higher authority.

C-5F/5.3.2.2. Know and perform duties and adhere to all requirements in accordance with the Security Guard Force Procedures Manual.

C-5F/5.3.2.3. Comply with company policies, procedures, and requirements.

C-5F/5.4. **AUTHORITY TO BEAR FIREARMS:** Contract Security Guard Force members shall be authorized to bear firearms, subject to the approval of the Detachment 1 Commander or his designated representative, while performing Security Guard Force duties. Firearms will be handled in a manner commensurate with current Air Force directives, this PWS, and company policies, procedures and requirements.

C-5F/5.4.1. Weapons and ammunition shall be the type as prescribed and provided by the USAF.

C-5F/5.4.2. Weapons, ammunition, and other security guard force related equipment shall be stored, issued, and secured by the Contractor in accordance with current Air Force directives and the Security Guard Force Procedure Manual.

C-5F/5.5. **SEARCHES AND INSPECTIONS:**

C-5F/5.5.1. Contract Security Guard Force employees may conduct searches of persons, property, or premises within jurisdictional limitations (AFP 42). Security Guard Force employees must have probable cause or reasonable grounds for a search and obtain the Detachment 1 Commander's approval to conduct such a search. Security Guard Force employees may conduct searches, Incident to Apprehension/Detention, for safety of themselves and others concerned. Incident to Apprehension searches may only be conducted over the immediate area in which a suspect exercises control.

C-5F/5.5.2. When directed by the Detachment 1 Commander, Contract Security Guard Force employees shall conduct random Installation Entry Control Point Checks (IEPC), in order to protect the security of the installation.

SECTION C-G  
PERFORMANCE WORK STATEMENT  
FOR  
OTHER WORK

SECTION C-1G

GENERAL INFORMATION

**C-1G/1.0 COMMUNICATIONS NETWORK SUPPORT at AFP 42.** The Contractor shall provide network connectivity for DoD units at AFP 42. All costs associated with the connectivity will be the responsibility of the individual DoD units. This may include an annual T-1 line connection fee, hardware/software maintenance and/or software requirements, maintenance support from Bldg 510 (Icehouse) and to the individual units. The individual units will incur this cost. This work will be accomplished under a contract modification issued by the Procuring Contracting Officer. All work and costs associated with the work will be tracked by the Contractor.

**C-1G/1.1 REFUEL/DEFUEL in support of DoD units stationed at AFP 42.** The Contractor may provide refuel/defuel capabilities for Government aircraft stationed at AFP 42. All costs associated with this work will be direct responsibility of the individual units. This work will be accomplished under a contract modification issued by the Procuring Contracting Officer. All work and costs associated with the work will be tracked by the Contractor.

**C-1G/1.1.1.1** The Contractor shall provide the necessary refueling vehicles.

**C-1G/1.1.1.2** The Contractor shall not charge additional costs for refueling/defueling services in support of Detachment 4 during normal duty hours (0730 – 1930), Monday through Friday, in accordance with PWS C-5D/5.12.1 and C-5D/5.12.2.

**C-1G/1.1.1.3** The Contractor shall provide capability to provide fueling/defueling services for other than normal duty hours (between 1930 and 0730). Detachment 4 will coordinate fueling/defueling services during non-duty periods through the Contractor's Security Desk (661)272-6600. During normal duty period, Detachment 4 will coordinate fueling/defueling services through Pyramid's Work Control Center at (661)272-6659.

**C-1G/1.1.1.4** Under normal circumstance the contractor shall be provided 24 hours advance notice of fueling/defueling services required during non-duty periods. In the event of unscheduled fueling/defueling services, the Contractor's minimum response time will be no more than two hours.

**C-1G/1.2 EQUIPMENT/VEHICLE MAINTENANCE** in support of DoD units stationed at AFP 42. The Contractor may provide equipment/vehicle maintenance. This will apply to Government equipment and/or vehicles only. All costs associated with this work will be the responsibility of the individual units. This work will be accomplished under a contract modification issued by the Procuring Contracting Officer. All work and costs associated with work will be tracked by the Contractor.

## TECHNICAL EXHIBITS

**Technical Exhibit 1** – Service Delivery Summary

**Technical Exhibit 2** – Workload Estimates (General)

**Technical Exhibit 2B** – Workload Estimates (Fire)

**Technical Exhibit 2C** - Workload Estimates (Telecommunications/Information Management)

**Technical Exhibit 2D** - Workload Estimates (Maintenance)

**Technical Exhibit 2E** - Workload Estimates (Safety)

**Technical Exhibit 2F** - Workload Estimates (Security)

**Technical Exhibit 2G** –Workload Estimates (Other Work – Det 4 Refueling/Defueling)

**Technical Exhibit 3** – Maps and Work Area Layouts

**Technical Exhibit 3C** - Maps and Work Area Layouts (Building 2600, Communications Center)

**Technical Exhibit 4** – Contract Data Requirements List (CDRL), See Section J, Exhibit A

**Technical Exhibit 5** – Government Furnished Property

**Technical Exhibit 5i** – Land

**Technical Exhibit 5ii** - Real Property

**Technical Exhibit 5iii** – Real Property Installed Equipment (RPIE)

**Technical Exhibit 5iv** – Government Furnished Equipment

**Technical Exhibit 5v** – General Purpose Vehicles

**Technical Exhibit 5vi** – GSA Leased Vehicles

**Technical Exhibit 5vii** – Government Furnished Material

## **Deliverable Summary for Submittal of Reports, Plans and Records**

	DESCRIPTION	PWS LOCATION	WHEN DUE	PLAN	RECORD	REPORT
1	National Agency Check	Section C-1 Para 1.2.4.2	Contract start date and as changes occur		X	
2	Quality Control Plan	Section C-1 Para 1.3	30 days after post award conference and as changes occur	X		
3	<del>Crisis Response Plan</del>	<del>Section C-1 Para 1.8.1</del>	<del>45 days after contract start and as changes occur</del>	<del>X</del>		
4	<del>Airport Emergency Plan</del>	<del>Section C-1 Para 1.8.2</del>	<del>45 days after contract start and as changes occur</del>	<del>X</del>		
5	<del>Natural Disaster Plan</del>	<del>Section C-1 Para 1.8.3</del>	<del>45 days after contract start and as changes occur</del>	<del>X</del>		
6	Integrated record keeping system data	Section C-1 Para 1.9.1	Contract termination		X	
7	GSA Vehicle Lease Cost Report	Section C-3 Para 3.1.1.1	Quarterly, 10 days after close of period			X
8	Procurement Procedures	Section C-5 Para. 5.0	30 days after contract start	X		
9	Supply Procedures	Section C-5 Para 5.2	60 days after contract start	X		
10	Equipment and Material Quarterly Report	Section C-5 Para 5.2.1	Quarterly throughout the contract			X
11	Expended Funds Report	Section C-5 Para 5.2.1.1	Quarterly throughout the contract			X
12	Property Accounting and Management Procedures	Section C-5 Para 5.2.1.2	60 days after contract start	X		
13	BES, POM and Fin Plan Submittal	Section C-5A Para 5.1	Annually	X		
14	Pollution Prevention Plan	Section C-5A Para 5.5	45 days after contract start			
15	Spill Prevention Plan	Section C-5A Para 5.5	45 days after contract start			
16	Waste Minimization Plan	Section C-5A Para 5.5	45 days after contract start			
17	Environmental Permits	Section C-5A Para 5.5.3	Annually		X	
18	Fire Uniform Description	Section C-1B Para 1.1.2.2	Prior to contract start date	X		
19	Training and Standardization Evaluation Plan	Section C-5B Para 5.1.7.2	60 days after contract start. Updated annually	X		
20	Fire Department Training Schedule	Section C-5B Para 5.1.7.11	Monthly			X
21	PFTI Fire Prevention Instruction	Section C-5B Para 5.1.8.5	45 days after contract start	X		
22	Aircraft Incident Pre-Fire Plans	Section C-5B Para 5.1.9	45 days after contract start. Updated annually	X		

	DESCRIPTION	PWS LOCATION	WHEN DUE	PLAN	RECORD	REPORT
23	Fire Department Procedures Manual	Section C-5B Para 5.1.11	45 days after contract start	X		
24	Fire Incident Reports	Section C-5B Para 5.1.11.3	As required			X
25	Monthly Summary Reports of Emergency Activity	Section C-5B Para 5.1.11.4	Monthly			X
26	Fire Tools and Equipment Inventory	Section C-5B Para 5.1.12	45 days after contract start		X	
27	Fire Incident Notification Checklist	Section C-5B Para 5.1.14	45 days after contract start, updated quarterly	X		
28	Normal Maintenance Plan	Section C-5D Para 5.1	60 days after contract start, updated semi-annually	X		
29	Monthly inspection of runways, taxiways, and parking aprons	Section C-5D Para 5.2.2	Monthly		X	
30	Annual inspection of runways, taxiways, and parking aprons	Section C-5D Para 5.2.3	Annual		X	
31	Snow Removal Plan	Section C-5D Para 5.2.14	Upon Contract Start Annually	X		
32	Airfield Pavement & Lighting Corrective Action Plan	Section C-5D Para 5.2.16	Monthly as Needed	X		
33	Pavement Inspection Report	Section C-5D Para 5.3	Semi-annually weekly as needed			X
34	Roadway and Parking Lot Paint Plan	Section C-5D Para 5.3.3	April of each Year	X		
35	Storm Drainage System Inspection and Corrective Action Report	Section C-5D Para 5.5	After Contract Start Date			X
36	Monthly Fuels Report	Section C-5D Para 5.12	Monthly			X
37	Fuel Estimate	Section C-5D Para 5.12	Quarterly			X
38	Vehicle Fleet Inventory	Section C-5D Para 5.14.2.2	15 days after Contract Start		X	
39	Vehicle In-Commission Report	Section C-5D Para 5.14.2.3	Monthly			X
40	Fleet Operating Costs	Section C-5D Para 5.14.4	Quarterly			X
41	Safety Plan	Section C-5E Para 5.1.1	45 days after Contract Start	X		
42	Accident Inspection Reports	Section C-5E Para 5.1.2	10 days after inspection			X
43	Hazard Abatement Deficiency Report	Section C-5E Para 5.1.4	Monthly as required			X
44	Property Damage or Personnel Injury Mishap Summary Report	Section C-5E Para 5.1.6	Monthly			X
45	OSHA Visit Report	Section C-5E Para 5.1.7	As Required			X
46	PFTI Safety Instruction	Section C-5E Para 5.1.10	45 days after contract start then Annually	X		
47	Security Guard Force Uniform	Section C-1F	Prior to Contract start	X		

	Proposal	Para 1.1.1				
	<b>DESCRIPTION</b>	<b>PWS LOCATION</b>	<b>WHEN DUE</b>	<b>PLAN</b>	<b>RECORD</b>	<b>REPORT</b>
48	Security Guard Force Training and Standardization Evaluation Plan	Section C-1F Para 1.1.6.1	60 days after Contract Start	X		
49	Security Guard Force Procedures Manual	Section C-5F Para 5.1.1.3	60 days after Contract Start	X		
50	Installation Security/Anti-Terrorism-Force Protection Plan	Section C-5F- Para 5.1.1.5	60 days after Contract Start	X		
51	DD Form 1569, Incident Complaint Report	Section C-5F Para 5.1.3.5	As Required			X
52	Security Guard Force Law Enforcement Report	Section C-5F Para 5.2.1.2	Annually			X
<a href="#">3</a>	<a href="#">Emergency Response Plan</a>	<a href="#">Section C-1 Para 1.8.1</a>	<a href="#">45 days after contract start and as changes occur</a>	<a href="#">X</a>		